

Republic of the Philippines
Bureau of Customs
Request for Publication of Vacant Positions



Electronic copy to be submitted to the CSC FO must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Bureau of Customs in the CSC website:


Kristine Jane V. Melencio
Acting Chief, HRMD
Date: May 27, 2025

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					PLACE OF ASSIGNMENT
					Education	Experience	Training	Eligibility	Competency (if applicable)	
1	ACCOUNTANT III	BOCB-A3-3-1998	19	PHP 56,390.00	Bachelor's degree in Commerce/Business Administration Major in Accounting	2 years of relevant experience	8 hours of relevant training	R.A. 1080		ACCOUNTING DIVISION, INTERNAL ADMINISTRATION GROUP
2	ACCOUNTANT III	BOCB-A3-4-1998	19	PHP 56,390.00	Bachelor's degree in Commerce/Business Administration Major in Accounting	2 years of relevant experience	8 hours of relevant training	R.A. 1080		ACCOUNTING DIVISION, INTERNAL ADMINISTRATION GROUP
3	ACCOUNTANT II	BOCB-A2-6-1998	16	PHP 43,560.00	Bachelor's degree in Commerce/Business Administration Major in Accounting	1 year of relevant experience	4 hours of relevant training	R.A. 1080		ACCOUNTING DIVISION, INTERNAL ADMINISTRATION GROUP
4	ACCOUNTANT I	BOCB-A1-4-1998	12	PHP 32,245.00	Bachelor's degree in Commerce/Business Administration Major in Accounting	None required	None required	R.A. 1080		ACCOUNTING DIVISION, INTERNAL ADMINISTRATION GROUP
5	ACCOUNTANT I	BOCB-A1-8-1998	12	PHP 32,245.00	Bachelor's degree in Commerce/Business Administration Major in Accounting	None required	None required	R.A. 1080		ACCOUNTING DIVISION, INTERNAL ADMINISTRATION GROUP
6	ACCOUNTANT I	BOCB-A1-9-1998	12	PHP 32,245.00	Bachelor's degree in Commerce/Business Administration Major in Accounting	None required	None required	R.A. 1080		ACCOUNTING DIVISION, INTERNAL ADMINISTRATION GROUP

7	ADMINISTRATIVE OFFICER II	BOCB-ADOF2-22-2005	11	PHP 30,024.00	Bachelor's Degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility	CIVIL SERVICE COMMISSION-NCB DPWH FIELD OFFICER RECEIVED MAY 27 2025 Time: 3:30 MARY ROSE L. MIRANDA Human Resource Specialist II	INFORMATION AND ASSISTANCE DIVISION, INTERNAL ADMINISTRATION GROUP
8	ADMINISTRATIVE OFFICER II	BOCB-ADOF2-26-2005	11	PHP 30,024.00	Bachelor's Degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		HUMAN RESOURCE MANAGEMENT DIVISION, INTERNAL ADMINISTRATION GROUP
9	ADMINISTRATIVE OFFICER II	BOCB-ADOF2-14-2005	11	PHP 30,024.00	Bachelor's Degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		BUDGET DIVISION, INTERNAL ADMINISTRATION GROUP
10	ADMINISTRATIVE OFFICER II	BOCB-ADOF2-18-2005	11	PHP 30,024.00	Bachelor's Degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		ACCOUNTING DIVISION, INTERNAL ADMINISTRATION GROUP
11	ADMINISTRATIVE OFFICER II	BOCB-ADOF2-43-2005	11	PHP 30,024.00	Bachelor's Degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		PORT OF BATANGAS
12	ADMINISTRATIVE OFFICER II	BOCB-ADOF2-30-2005	11	PHP 30,024.00	Bachelor's Degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		PORT OF SAN FERNANDO
13	ADMINISTRATIVE ASSISTANT V	BOCB-ADAS5-23-2005	11	PHP 30,024.00	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	2 years of relevant experience	8 hours of relevant training	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		GENERAL SERVICES DIVISION, INTERNAL ADMINISTRATION GROUP
14	MANAGEMENT AND AUDIT ANALYST I	BOCB-MAA1-5-1998	11	PHP 30,024.00	Bachelor's Degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		PLANNING AND POLICY RESEARCH DIVISION, INTERNAL ADMINISTRATION GROUP
15	ADMINISTRATIVE OFFICER I	BOCB-ADOF1-33-2005	10	PHP 25,586.00	Bachelor's Degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		GENERAL SERVICES DIVISION, INTERNAL ADMINISTRATION GROUP

16	ADMINISTRATIVE OFFICER I	BOCB-ADOF1-118-2005	10	PHP 25,586.00	Bachelor's Degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility	<div style="border: 1px solid black; padding: 5px; display: inline-block;"> CIVIL SERVICE COMMISSION-NCR DPWH FIELD OFFICER RECEIVED MAY 27 2025 Time: 3:30 P MARY ROSE L. MIRANDILLA Human Resource Specialist II </div>	TRADE INFORMATION ANALYSIS DIVISION I, POST CLEARANCE AUDIT GROUP
17	ADMINISTRATIVE ASSISTANT II	BOCB-ADAS2-9-2005	8	PHP 21,448.00	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	1 year of relevant experience	4 hours of relevant training	Relevant MC 11 s. 1996 Career Service (Sub-professional) First Level Eligibility		ACCOUNTING DIVISION, INTERNAL ADMINISTRATION GROUP
18	ADMINISTRATIVE ASSISTANT II	BOCB-ADAS2-11-2005	8	PHP 21,448.00	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	1 year of relevant experience	4 hours of relevant training	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		ACCOUNTING DIVISION, INTERNAL ADMINISTRATION GROUP
19	ADMINISTRATIVE ASSISTANT II	BOCB-ADAS2-25-2005	8	PHP 21,448.00	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	1 year of relevant experience	4 hours of relevant training	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		PORT OF SAN FERNANDO
20	ADMINISTRATIVE ASSISTANT II	BOCB-ADAS2-33-2005	8	PHP 21,448.00	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	1 year of relevant experience	4 hours of relevant training	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		PORT OF MANILA
21	ADMINISTRATIVE ASSISTANT II	BOCB-ADAS2-41-2005	8	PHP 21,448.00	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	1 year of relevant experience	4 hours of relevant training	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		PORT OF BATANGAS
22	ADMINISTRATIVE ASSISTANT II	BOCB-ADAS2-44-2005	8	PHP 21,448.00	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	1 year of relevant experience	4 hours of relevant training	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		PORT OF LEGASPI
23	ADMINISTRATIVE ASSISTANT II	BOCB-ADAS2-51-2005	8	PHP 21,448.00	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	1 year of relevant experience	4 hours of relevant training	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		SUB-PORT OF ISABEL, PORT OF TACLOBAN

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24	ADMINISTRATIVE ASSISTANT II	BOCB-ADAS2-58-2005	8	PHP 21,448.00	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	1 year of relevant experience	4 hours of relevant training	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility	1996 CIVIL SERVICE COMMISSION-NCR SUB FIELD OFFICER RECEIVED MAY 27 2025 Time: 3:30 Pm MARY ROSE L. MIRANDILLA Human Resource Specialist II	SUB-PORT OF NASIPIT, PORT OF SURIGAO
25	ADMINISTRATIVE ASSISTANT II	BOCB-ADAS2-63-2005	8	PHP 21,448.00	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	1 year of relevant experience	4 hours of relevant training	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		ZAMBOANGA INTERNATIONAL AIRPORT
26	ADMINISTRATIVE ASSISTANT II	BOCB-ADAS2-28-2005	8	PHP 21,448.00	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	1 year of relevant experience	4 hours of relevant training	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		SUB-PORT OF CLAVERIA, PORT OF APARRI
27	ADMINISTRATIVE AIDE VI	BOCB-ADA6-11-2005	6	PHP 18,957.00	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	1 year of relevant experience	4 hours of relevant training	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		GENERAL SERVICES DIVISION, INTERNAL ADMINISTRATION GROUP
28	ADMINISTRATIVE AIDE VI	BOCB-ADA6-6-2005	6	PHP 18,957.00	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	1 year of relevant experience	4 hours of relevant training	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		PLANNING AND POLICY RESEARCH DIVISION, INTERNAL ADMINISTRATION GROUP
29	ADMINISTRATIVE AIDE VI	BOCB-ADA6-23-2005	6	PHP 18,957.00	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	1 year of relevant experience	4 hours of relevant training	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		STATISTICAL ANALYST DIVISION, REVENUE COLLECTION MONITORING GROUP
30	ADMINISTRATIVE AIDE VI	BOCB-ADA6-26-2005	6	PHP 18,957.00	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	1 year of relevant experience	4 hours of relevant training	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		BONDS AUDIT DIVISION, REVENUE COLLECTION MONITORING GROUP
31	ADMINISTRATIVE AIDE VI	BOCB-ADA6-120-2005	6	PHP 18,957.00	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	1 year of relevant experience	4 hours of relevant training	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		TRADE INFORMATION ANALYSIS DIVISION II, POST CLEARANCE AUDIT GROUP

32	ADMINISTRATIVE AIDE VI	BOCB-ADA6-44-2005	6	PHP 18,957.00	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	1 year of relevant experience	4 hours of relevant training	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility	<div style="border: 1px solid black; padding: 5px; text-align: center;"> <p>CIVIL SERVICE COMMISSION-NCR DPWH FIELD OFFICER RECEIVED</p> <p>MAY 27 2025</p> <p>Time: 3:30 PM MARY ROSE L. MIRANDILLA Human Resource Specialist II</p> </div>	PORT OF MANILA
33	ADMINISTRATIVE AIDE VI	BOCB-ADA6-45-2005	6	PHP 18,957.00	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	1 year of relevant experience	4 hours of relevant training	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		PORT OF MANILA
34	ADMINISTRATIVE AIDE VI	BOCB-ADA6-46-2005	6	PHP 18,957.00	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	1 year of relevant experience	4 hours of relevant training	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		PORT OF MANILA
35	ADMINISTRATIVE AIDE VI	BOCB-ADA6-47-2005	6	PHP 18,957.00	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	1 year of relevant experience	4 hours of relevant training	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		PORT OF MANILA
36	ADMINISTRATIVE AIDE VI	BOCB-ADA6-48-2005	6	PHP 18,957.00	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	1 year of relevant experience	4 hours of relevant training	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		PORT OF MANILA
37	ADMINISTRATIVE AIDE VI	BOCB-ADA6-49-2005	6	PHP 18,957.00	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	1 year of relevant experience	4 hours of relevant training	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		PORT OF MANILA
38	ADMINISTRATIVE AIDE VI	BOCB-ADA6-51-2005	6	PHP 18,957.00	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	1 year of relevant experience	4 hours of relevant training	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		PORT OF MANILA
39	ADMINISTRATIVE AIDE VI	BOCB-ADA6-52-2005	6	PHP 18,957.00	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	1 year of relevant experience	4 hours of relevant training	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		PORT OF MANILA

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40	ADMINISTRATIVE AIDE VI	BOCB-ADA6-53-2005	6	PHP 18,957.00	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	1 year of relevant experience	4 hours of relevant training	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility	CIVIL SERVICE COMMISSION-NCR DEPT. FIELD OFFICER RECEIVED MAY 27 2025 3:30	PORT OF MANILA
41	ADMINISTRATIVE AIDE VI	BOCB-ADA6-56-2005	6	PHP 18,957.00	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	1 year of relevant experience	4 hours of relevant training	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility	MARY ROSE L. MIRANDILLA Human Resource Specialist II	PORT OF MANILA
42	ADMINISTRATIVE AIDE VI	BOCB-ADA6-75-2005	6	PHP 18,957.00	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	1 year of relevant experience	4 hours of relevant training	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		MANILA INTERNATIONAL CONTAINER PORT
43	ADMINISTRATIVE AIDE VI	BOCB-ADA6-93-2005	6	PHP 18,957.00	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	1 year of relevant experience	4 hours of relevant training	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		NAIA CUSTOMSHOUSE
44	ADMINISTRATIVE AIDE VI	BOCB-ADA6-97-2005	6	PHP 18,957.00	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	1 year of relevant experience	4 hours of relevant training	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		MIA DOMESTIC AIRPORT, NINYOY AQUINO INTERNATIONAL AIRPORT
45	ADMINISTRATIVE AIDE VI	BOCB-ADA6-105-2005	6	PHP 18,957.00	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	1 year of relevant experience	4 hours of relevant training	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		PORT OF CEBU
46	ADMINISTRATIVE AIDE V	BOCB-ADA5-16-2005	5	PHP 17,866.00	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	1 year of relevant experience	4 hours of relevant training	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		PUBLIC INFORMATION AND ASSISTANCE DIVISION, INTERNAL ADMINISTRATION GROUP
47	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-29-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		CENTRAL RECORDS MANAGEMENT DIVISION, INTERNAL ADMINISTRATION GROUP

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48	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-36-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility	CIVIL SERVICE COMMISSION-NCR DPWH FIELD OFFICER RECEIVED MAY 27 2025 Time: 3:30 MARY ROSE L. MIRANDILLA Human Resource Specialist II	PROSECUTION AND LITIGATION DIVISION, REVENUE COLLECTION MONITORING GROUP
49	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-40-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		APPELLATE DIVISION, REVENUE COLLECTION MONITORING GROUP
50	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-44-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		TAX EXEMPT DIVISION, REVENUE COLLECTION MONITORING GROUP
51	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-45-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		TAX EXEMPT DIVISION, REVENUE COLLECTION MONITORING GROUP
52	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-46-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		FINANCIAL SERVICE, REVENUE COLLECTION MONITORING GROUP
53	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-50-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		BONDS AUDIT DIVISION, REVENUE COLLECTION MONITORING GROUP
54	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-68-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		INTERNAL INQUIRY AND PROSECUTION DIVISION, INTELLIGENCE GROUP
55	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-72-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		WATER PATROL DIVISION, ENFORCEMENT GROUP
56	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-73-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		WATER PATROL DIVISION, ENFORCEMENT GROUP
57	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-80-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		PORT OF MANILA
58	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-82-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		PORT OF MANILA

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59	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-84-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		PORT OF MANILA
60	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-87-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		PORT OF MANILA
61	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-94-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility	CIVIL SERVICE COMMISSION-NCR FIELD OFFICER RECEIVED MAY 27 2025 Time: 3:30 Pm MARY ROSE L. MIRANDILLA Human Resource Specialist II	PORT OF MANILA
62	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-96-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		PORT OF MANILA
63	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-97-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		PORT OF MANILA
64	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-99-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		PORT OF MANILA
65	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-100-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		PORT OF MANILA
66	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-101-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		PORT OF MANILA
67	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-102-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		PORT OF MANILA
68	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-108-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		PORT OF MANILA
69	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-109-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		PORT OF MANILA

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70	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-110-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility	CIVIL SERVICE COMMISSION DPWH FIELD OFFICER RECEIVED	PORT OF MANILA
71	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-112-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility	MAY 27 2025 3:30 PM	PORT OF MANILA
72	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-113-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility	MARY ROSE L. MIRANDILLA Human Resource Specialist II	PORT OF MANILA
73	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-114-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		PORT OF MANILA
74	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-118-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		PORT OF MANILA
75	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-119-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		PORT OF MANILA
76	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-121-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		PORT OF MANILA
77	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-122-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		PORT OF MANILA
78	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-123-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		PORT OF MANILA
79	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-124-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		PORT OF MANILA
80	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-125-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		PORT OF MANILA

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81	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-126-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility	CIVIL SERVICE COMMISSION-NCR DPWH FIELD OFFICER RECEIVED	PORT OF MANILA
82	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-127-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility	MAY 27 2025 Time: 3:30	PORT OF MANILA
83	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-128-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility	MARY ROSE L. MIRANDILLA Human Resource Specialist II	PORT OF MANILA
84	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-132-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		PORT OF MANILA
85	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-133-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		PORT OF MANILA
86	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-134-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		PORT OF MANILA
87	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-178-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		MANILA INTERNATIONAL CONTAINER PORT
88	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-187-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		MANILA INTERNATIONAL CONTAINER PORT
89	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-189-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		MANILA INTERNATIONAL CONTAINER PORT
90	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-192-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		MANILA INTERNATIONAL CONTAINER PORT
91	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-205-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		MANILA INTERNATIONAL CONTAINER PORT

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92	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-209-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility	CIVIL SERVICE COMMISSION-NCR DPWH FIELD OFFICER RECEIVED MAY 27 2025 Time: 3:30 MARY ROSE L. MIRANDILLA Human Resource Specialist	MANILA INTERNATIONAL CONTAINER PORT
93	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-210-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		MANILA INTERNATIONAL CONTAINER PORT
94	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-211-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		MANILA INTERNATIONAL CONTAINER PORT
95	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-212-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		MANILA INTERNATIONAL CONTAINER PORT
96	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-213-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		MANILA INTERNATIONAL CONTAINER PORT
97	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-214-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		MANILA INTERNATIONAL CONTAINER PORT
98	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-221-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		NAIA CUSTOMSHOUSE
99	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-230-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		NAIA CUSTOMSHOUSE
100	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-236-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		NAIA CUSTOMSHOUSE
101	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-237-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		NAIA CUSTOMSHOUSE
102	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-240-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		NAIA CUSTOMSHOUSE

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103	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-241-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility	CIVIL SERVICE COMMISSION-NCR DPWH FIELD OFFICER RECEIVED	NAIA CUSTOMSHOUSE
104	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-242-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility	MAY 27 2025 3:30 PM	NAIA CUSTOMSHOUSE
105	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-243-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility	MARY ROSE L. MIRANDILLA Human Resource Specialist II	NAIA CUSTOMSHOUSE
106	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-244-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		NAIA CUSTOMSHOUSE
107	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-245-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		NAIA CUSTOMSHOUSE
108	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-246-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		NAIA CUSTOMSHOUSE
109	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-248-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		NAIA CUSTOMSHOUSE
110	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-251-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		NAIA CUSTOMSHOUSE
111	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-252-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		NAIA CUSTOMSHOUSE
112	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-253-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		NAIA CUSTOMSHOUSE
113	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-254-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		NAIA CUSTOMSHOUSE

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114	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-255-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub- professional)/ First Level Eligibility	CIVIL SERVICE COMMISSION-NCR DPWH FIELD OFFICER RECEIVED	NAIA CUSTOMSHOUSE
115	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-256-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub- professional)/ First Level Eligibility	MAY 27 2025 3:30 ROSE L. MIRANDILLA Human Resource Specialist II	NAIA CUSTOMSHOUSE
116	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-257-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub- professional)/ First Level Eligibility		NAIA CUSTOMSHOUSE
117	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-258-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub- professional)/ First Level Eligibility		NAIA CUSTOMSHOUSE
118	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-261-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub- professional)/ First Level Eligibility		NAIA CUSTOMSHOUSE
119	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-262-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub- professional)/ First Level Eligibility		NAIA CUSTOMSHOUSE
120	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-263-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub- professional)/ First Level Eligibility		NAIA CUSTOMSHOUSE

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121	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-286-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility	PORT OF CEBU
122	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-291-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility	SUB-PORT OF DUMAGUETE, PORT OF CEBU
123	ADMINISTRATIVE AIDE IV (CLERK II)	BOCB-ADA4-311-2005	4	PHP 16,833.00	Completion of two-year studies in college	None required	None required	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility	SUB-PORT OF JOLO, PORT OF ZAMBOANGA

"This Bureau complies with the Equal Employment Opportunity Principle (EEO) and highly encourages interested and qualified applicants regardless of age, sex, sexual orientation and gender identity, civil status, disability, religion, ethnicity, or political affiliation" (2017 ORAOHRA, as amended and RA 10524)."

Interested and qualified applicants must submit application requirements thru the **BOC ONLINE APPLICATION PORTAL** not later than **JUNE 11, 2025**

An applicant shall only apply for one position per publication. In case the applicant has submitted multiple applications under one publication, the first application shall be considered for processing. The following are the application requirements to be uploaded thru the BOC online application portal (<https://iams.customs.gov.ph:25103/Login>), to wit:

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017);
2. Performance rating in the present position for the last rating period, which should be at least Very Satisfactory (shall be required for government employees);
3. a. For positions involving practice of profession (e.g. Accountant II, Attorney, Nurse, etc.): AUTHENTICATED and Valid Professional License/ Certificate of Registration/ Report of Rating issued by the Professional Regulations Commission or Supreme Court;
3. b. For positions not involving practice of profession: Copy of Certificate of Eligibility;
4. Transcript of Records certified by the School Registrar or by the applicant; and
5. Certificate of Employment for BOC Contract of Service Personnel and External Applicants;
6. NBI Clearance valid until **FEBRUARY 2026** (for **External Applicants ONLY** to be submitted during examination/interview).

KHRISTINE JANE V. MELENCIO

Acting Chief
Human Resource Management Division, Internal Administration Group,
2/F OCOM Bldg., Bureau of Customs,
Gate 3, South Harbor, Port Area, Manila
(02) 5271944/5273622 or thru mobile number 09690379699



APPLICATIONS WITH INCOMPLETE AND NON-COMPLIANT DOCUMENTS SHALL NOT BE ENTERTAINED.