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REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
**BUREAU OF CUSTOMS**

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BOC-09-53874

**MEMORANDUM**

**TO :** ALL DISTRICT COLLECTORS  
ALL SUB-PORT COLLECTORS  
ALL OTHERS CONCERNED

**FROM :** **ATTY. VENER S. BAQUIRAN**  
Deputy Commissioner *VB*  
Assessment and Operations Coordinating Group

**SUBJECT :** **FOOD AND DRUG ADMINISTRATION (FDA)**  
**RECOMMENDATION FOR THE RELEASE OF DONATED**  
**COSMETIC PRODUCTS FROM BOX OF HOPE LTD. – HONG**  
**KONG TO INTERNATIONAL CARE MINISTRIES**  
**FOUNDATION, INC. (ICMFI)**

**DATE :** 22 January 2025

Forwarding the herein attached letter dated 17 December 2024 from Director Ana Trinidad F. Rivera, Center for Household/Urban Hazardous Substances Regulation and Research, FDA, addressed to Mr. Edgardo Sta. Ana, Logistics Manager, ICMFI, recommending clearance for the release of the following donated products from Box of Hope Ltd. – Hong Kong to ICMFI:

BL Number	Product Description	Quantity
GZ/MNL/HKGC35751	Gift Box for Charity (contains: Toothpaste, Soap)	246 Cartons (4,713 Inner Boxes)

The release of the said donated cosmetic products shall be subject to the following conditions:

1. A representative from the Food and Drug administration (FDA) – Customs Liaison Unit will conduct inspection of the products.
2. These products shall not be for sale or commercially distributed in the market.
3. FDA shall not be held liable for any damage, injury, illness, or cause death that may result from the usage and consumption of the donated cosmetic products; and
4. The clearance is without prejudice to existing tariff rules and customs regulations.

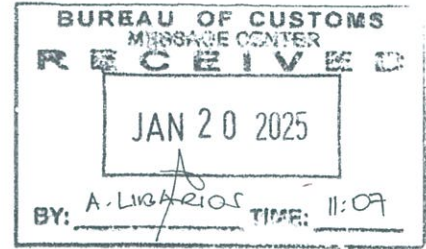
For information and appropriate action.



09-53874

17 December 2024

**EDGARDO STA. ANA**  
Logistic Manager  
**INTERNATIONAL CARE**  
**MINISTRIES FOUNDATION INC. (ICMFI)**  
First Provincial Finance Corporation Building  
corner Rosario St Araneta St, Barangay 14, Bacolod City



Subject: 246 Cartons (4,713 Inner Boxes) Gift Box for Charity  
(contains: Toothpaste, Soap)  
Bill of Lading: GZ/MNL/HKGC35751

Dear **Mr. Sta. Ana**,

Please be informed that this Office interposes no objection to the release of the above products as donation by the Box of Hope Ltd.-Hong Kong to International Care Ministries Foundation Inc. (ICMFI) located at First Provincial Finance Corporation Building corner Rosario St Araneta St, Barangay 14, Bacolod City.

This is with the condition that:

- 1.) a representative from the Food and Drug Administration (FDA) - Customs Liaison Unit will conduct inspection of the products.
- 2.) these products shall not be for sale or commercially distributed in the market.

Further, FDA shall not be held liable for any damages, injury, illness, or death that may result from the usage and consumption of these donated products.

This clearance is issued without prejudice to tariff rules and customs regulations.

For inspection schedule, please email [oddgtrou@fda.gov.ph](mailto:oddgtrou@fda.gov.ph)

