

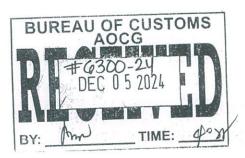


mo No. 224 - 2	024	REPUBLIC OF THE PHILIPPINES DEPARTMENT OF FINANCE	
		BUREAU OF CUSTOMS	
A m	odernized an	d credible customs administration that upholds good governance and is among the world's bes	BC-09-0
MEMORA	NDUM		
ТО	:	ALL DISTRICT COLLECTORS ALL SUBPORT COLLECTORS	
THRU	;	ATTY. VENER S. BAQURIAN Deputy Commissioner, AOCG	
	:	ATTY. GENIEFELLE P. LAGMAY Acting Director, POS, AOCG	
FROM	:	ATTY. NICOLAS R. KYAMKO III Chief, ACDMD, POS, AOCG	Ju:uo 12106n-1
SUBJECT	:	REQUEST FOR DONATION FROM THE MUNIC TANAUAN, PROVINCE OF LEYTE FOR THEIR CO CENTER	
DATE	:	05 December 2024	

This has reference to the letter dated 29 November 2024 from Mayor Gina E. Merilo, Municipality of Tanauan, Province of Leyte, requesting for donation of computer and printer that will support their community and enhance their capacity to provide essential ICT services and support their residents.

Relative thereto, all District Collectors and Subport Collectors are hereby directed to determine the availability of the requested relevant items pursuant to Section 6.2 of Customs Administrative Order (CAO) No. 03-2020 within three (3) days from receipt hereof.

For your information and appropriate action.







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Republic of the Philippines Province of Leyte Municipality of Tanauan OFFICE OF THE MUNIC





OFFICE OF THE MUNICIPAL MAYOR

November 29, 2024

BIENVENIDO Y. RUBIO Commissioner Bureau of Customs boc.ocom@customs.gev.ph

Dear Commissioner Rubio,

Greetings!

I am writing on behalf of the Local Government Unit (LGU) of Tanauan, Leyte. to seek your kind assistance in the form of computer and printer donations for our Community e-Center.

Our Community e-Center offers free ICT programs to various sectors of our community, including out-of-school youth, persons with disabilities, senior citizens, farmer, fisherman, and women. Currently, the e-Center operates with only three computer units, which are insufficient to cater to the needs of our 54 barangays, with a total population of 65,082.

Given the high demand for our services and the limited resources available, we are in need of additional computers and printers to better serve our community. Your generous donation would greatly enhance our capacity to provide essential ICT services and support to our residents.

We would be immensely grateful for any assistance you can provide. Thank you for considering our request. We look forward to your positive response.

Sincerely,

MAYOR GINA E. MERILO