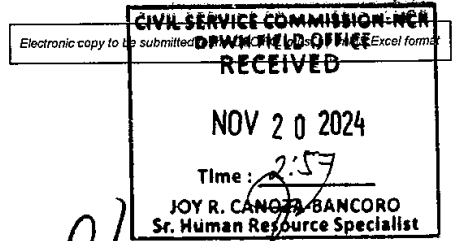


Republic of the Philippines
Bureau of Customs
Request for Publication of Vacant Positions



To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Bureau of Customs in the CSC website:

Khristine Jane V. Melencio
Acting Chief, HRMD
November 20, 2024

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					PLACE OF ASSIGNMENT
					Education	Experience	Training	Eligibility	Competency (if applicable)	
1	ADMINISTRATIVE AIDE IV	BOCB-ADA4-13-2005	4	PHP 16,209.00	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	None required	None required	Career Service (Sub-professional) First Level Eligibility		SYSTEMS MANAGEMENT DIVISION, MANAGEMENT INFORMATION SYSTEMS AND TECHNOLOGY GROUP
2	SECURITY GUARD II	BOCB-SECG2-329-1998	5	PHP 17,205.00	High School Graduate	None required	None required	Security Guard License (MC 11, s. 1996, as amended - Cat. IV)		PORT OF MANILA
3	SECURITY GUARD II	BOCB-SECG2-629-1998	5	PHP 17,205.00	High School Graduate	None required	None required	Security Guard License (MC 11, s. 1996, as amended - Cat. IV)		PORT OF MANILA
4	SECURITY GUARD II	BOCB-SECG2-639-1998	5	PHP 17,205.00	High School Graduate	None required	None required	Security Guard License (MC 11, s. 1996, as amended - Cat. IV)		PORT OF MANILA
5	SECURITY GUARD II	BOCB-SECG2-644-1998	5	PHP 17,205.00	High School Graduate	None required	None required	Security Guard License (MC 11, s. 1996, as amended - Cat. IV)		PORT OF MANILA
6	SECURITY GUARD II	BOCB-SECG2-648-1998	5	PHP 17,205.00	High School Graduate	None required	None required	Security Guard License (MC 11, s. 1996, as amended - Cat. IV)		PORT OF MANILA

7	SECURITY GUARD II	BOCB-SECG2-656-1998	5	PHP 17,205.00	High School Graduate	None required	None required	Security Guard License (MC 11, s. 1996, as amended - Cat. IV)	CIVIL SERVICE COMMISSION-MER DPWH FIELD OFFICE RECEIVED NOV 20 2024 Time: <u>2:57</u> JOY R. CANOZA-BANCORO Sr. Human Resource Specialist	PORT OF MANILA
8	SECURITY GUARD II	BOCB-SECG2-664-1998	5	PHP 17,205.00	High School Graduate	None required	None required	Security Guard License (MC 11, s. 1996, as amended - Cat. IV)		PORT OF MANILA
9	SECURITY GUARD II	BOCB-SECG2-672-1998	5	PHP 17,205.00	High School Graduate	None required	None required	Security Guard License (MC 11, s. 1996, as amended - Cat. IV)		PORT OF MANILA
10	SECURITY GUARD II	BOCB-SECG2-680-1998	5	PHP 17,205.00	High School Graduate	None required	None required	Security Guard License (MC 11, s. 1996, as amended - Cat. IV)		PORT OF MANILA
11	SECURITY GUARD II	BOCB-SECG2-683-1998	5	PHP 17,205.00	High School Graduate	None required	None required	Security Guard License (MC 11, s. 1996, as amended - Cat. IV)		PORT OF MANILA
12	SECURITY GUARD II	BOCB-SECG2-684-1998	5	PHP 17,205.00	High School Graduate	None required	None required	Security Guard License (MC 11, s. 1996, as amended - Cat. IV)		PORT OF MANILA
13	SECURITY GUARD II	BOCB-SECG2-685-1998	5	PHP 17,205.00	High School Graduate	None required	None required	Security Guard License (MC 11, s. 1996, as amended - Cat. IV)		PORT OF MANILA
14	SECURITY GUARD II	BOCB-SECG2-691-1998	5	PHP 17,205.00	High School Graduate	None required	None required	Security Guard License (MC 11, s. 1996, as amended - Cat. IV)		PORT OF MANILA
15	SECURITY GUARD II	BOCB-SECG2-697-1998	5	PHP 17,205.00	High School Graduate	None required	None required	Security Guard License (MC 11, s. 1996, as amended - Cat. IV)		PORT OF MANILA

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16	SECURITY GUARD II	BOCB-SECG2-705-1998	5	PHP 17,205.00	High School Graduate	None required	None required	Security Guard License (MC 11, s. 1996, as amended - Cat. IV)	CIVIL SERVICE COMMISSION-NCR DPWH FIELD OFFICE RECEIVED NOV 20 2024 Time: <u>2:57</u> JOY R. CANOZA-BANCORO Sr. Human Resource Specialist	PORT OF MANILA
17	SECURITY GUARD II	BOCB-SECG2-707-1998	5	PHP 17,205.00	High School Graduate	None required	None required	Security Guard License (MC 11, s. 1996, as amended - Cat. IV)		PORT OF MANILA
18	SECURITY GUARD II	BOCB-SECG2-717-1998	5	PHP 17,205.00	High School Graduate	None required	None required	Security Guard License (MC 11, s. 1996, as amended - Cat. IV)		PORT OF MANILA
19	SECURITY GUARD II	BOCB-SECG2-723-1998	5	PHP 17,205.00	High School Graduate	None required	None required	Security Guard License (MC 11, s. 1996, as amended - Cat. IV)		PORT OF MANILA
20	SECURITY GUARD II	BOCB-SECG2-731-1998	5	PHP 17,205.00	High School Graduate	None required	None required	Security Guard License (MC 11, s. 1996, as amended - Cat. IV)		PORT OF MANILA
21	SECURITY GUARD II	BOCB-SECG2-734-1998	5	PHP 17,205.00	High School Graduate	None required	None required	Security Guard License (MC 11, s. 1996, as amended - Cat. IV)		PORT OF MANILA
22	SECURITY GUARD II	BOCB-SECG2-741-1998	5	PHP 17,205.00	High School Graduate	None required	None required	Security Guard License (MC 11, s. 1996, as amended - Cat. IV)		PORT OF MANILA
23	SECURITY GUARD II	BOCB-SECG2-744-1998	5	PHP 17,205.00	High School Graduate	None required	None required	Security Guard License (MC 11, s. 1996, as amended - Cat. IV)		PORT OF MANILA
24	SECURITY GUARD II	BOCB-SECG2-756-1998	5	PHP 17,205.00	High School Graduate	None required	None required	Security Guard License (MC 11, s. 1996, as amended - Cat. IV)		PORT OF MANILA

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25	SECURITY GUARD II	BOCB-SECG2-758-1998	5	PHP 17,205.00	High School Graduate	None required	None required	Security Guard License (MC 11, s. 1996, as amended - Cat. IV)	CIVIL SERVICE COMMISSION-MCR DPWH FIELD OFFICE RECEIVED NOV 20 2024 Time: <u>2:57</u> JOY R. CANSZABANCORO Sr. Human Resource Specialist	PORT OF MANILA
26	SECURITY GUARD II	BOCB-SECG2-808-1998	5	PHP 17,205.00	High School Graduate	None required	None required	Security Guard License (MC 11, s. 1996, as amended - Cat. IV)		PORT OF MANILA
27	SECURITY GUARD II	BOCB-SECG2-825-1998	5	PHP 17,205.00	High School Graduate	None required	None required	Security Guard License (MC 11, s. 1996, as amended - Cat. IV)		PORT OF MANILA
28	SECURITY GUARD II	BOCB-SECG2-834-1998	5	PHP 17,205.00	High School Graduate	None required	None required	Security Guard License (MC 11, s. 1996, as amended - Cat. IV)		PORT OF MANILA
29	SECURITY GUARD II	BOCB-SECG2-837-1998	5	PHP 17,205.00	High School Graduate	None required	None required	Security Guard License (MC 11, s. 1996, as amended - Cat. IV)		PORT OF MANILA
30	SECURITY GUARD II	BOCB-SECG2-842-1998	5	PHP 17,205.00	High School Graduate	None required	None required	Security Guard License (MC 11, s. 1996, as amended - Cat. IV)		PORT OF MANILA
31	SECURITY GUARD II	BOCB-SECG2-851-1998	5	PHP 17,205.00	High School Graduate	None required	None required	Security Guard License (MC 11, s. 1996, as amended - Cat. IV)		PORT OF MANILA
32	SECURITY GUARD II	BOCB-SECG2-856-1998	5	PHP 17,205.00	High School Graduate	None required	None required	Security Guard License (MC 11, s. 1996, as amended - Cat. IV)		PORT OF MANILA
33	SECURITY GUARD II	BOCB-SECG2-862-1998	5	PHP 17,205.00	High School Graduate	None required	None required	Security Guard License (MC 11, s. 1996, as amended - Cat. IV)		PORT OF MANILA

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34	SECURITY GUARD II	BOCB-SECG2-1024-1998	5	PHP 17,205.00	High School Graduate	None required	None required	Security Guard License (MC 11, s. 1996, as amended - Cat. IV)	CIVIL SERVICE COMMISSION-NCR DPWH FIELD OFFICE RECEIVED PORT OF MANILA NOV 20 2024 Time: 2:57 JOY R. CANOZA-BANCORO Sr. Human Resource Specialist	PORT OF MANILA
35	SECURITY GUARD II	BOCB-SECG2-1036-1998	5	PHP 17,205.00	High School Graduate	None required	None required	Security Guard License (MC 11, s. 1996, as amended - Cat. IV)		PORT OF MANILA
36	SECURITY GUARD II	BOCB-SECG2-1246-1998	5	PHP 17,205.00	High School Graduate	None required	None required	Security Guard License (MC 11, s. 1996, as amended - Cat. IV)		PORT OF MANILA
37	SECURITY GUARD II	BOCB-SECG2-326-1998	5	PHP 17,205.00	High School Graduate	None required	None required	Security Guard License (MC 11, s. 1996, as amended - Cat. IV)		PORT OF MANILA
38	SECURITY GUARD II	BOCB-SECG2-437-1998	5	PHP 17,205.00	High School Graduate	None required	None required	Security Guard License (MC 11, s. 1996, as amended - Cat. IV)		PORT OF MANILA
39	SECURITY GUARD II	BOCB-SECG2-675-1998	5	PHP 17,205.00	High School Graduate	None required	None required	Security Guard License (MC 11, s. 1996, as amended - Cat. IV)		PORT OF MANILA
40	SECURITY GUARD II	BOCB-SECG2-762-1998	5	PHP 17,205.00	High School Graduate	None required	None required	Security Guard License (MC 11, s. 1996, as amended - Cat. IV)		PORT OF MANILA
41	SECURITY GUARD II	BOCB-SECG2-823-1998	5	PHP 17,205.00	High School Graduate	None required	None required	Security Guard License (MC 11, s. 1996, as amended - Cat. IV)		PORT OF MANILA
42	SECURITY GUARD II	BOCB-SECG2-886-1998	5	PHP 17,205.00	High School Graduate	None required	None required	Security Guard License (MC 11, s. 1996, as amended - Cat. IV)		FTI CUSTOMS OFFICE, PORT OF MANILA

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43	SECURITY GUARD II	BOCB-SECG2-894-1998	5	PHP 17,205.00	High School Graduate	None required	None required	Security Guard License (MC 11, s. 1996, as amended - Cat. IV)	CIVIL SERVICE COMMISSION-NCR DPWH FIELD OFFICE RECEIVED NOV 20 2024 Time: 2:57 MANILA INTERNATIONAL JOY R. CANOZABANCORO Sr. Human Resource Specialist	CUSTOMS OFFICE, PORT OF MANILA
44	SECURITY GUARD II	BOCB-SECG2-927-1998	5	PHP 17,205.00	High School Graduate	None required	None required	Security Guard License (MC 11, s. 1996, as amended - Cat. IV)		MANILA INTERNATIONAL CONTAINER PORT
45	SECURITY GUARD II	BOCB-SECG2-948-1998	5	PHP 17,205.00	High School Graduate	None required	None required	Security Guard License (MC 11, s. 1996, as amended - Cat. IV)		MANILA INTERNATIONAL CONTAINER PORT
46	SECURITY GUARD II	BOCB-SECG2-967-1998	5	PHP 17,205.00	High School Graduate	None required	None required	Security Guard License (MC 11, s. 1996, as amended - Cat. IV)		MANILA INTERNATIONAL CONTAINER PORT
47	SECURITY GUARD II	BOCB-SECG2-1159-1998	5	PHP 17,205.00	High School Graduate	None required	None required	Security Guard License (MC 11, s. 1996, as amended - Cat. IV)		PORT OF BATANGAS
48	SECURITY GUARD II	BOCB-SECG2-93-1998	5	PHP 17,205.00	High School Graduate	None required	None required	Security Guard License (MC 11, s. 1996, as amended - Cat. IV)		PORT OF CAGAYAN DE ORO
49	SECURITY GUARD II	BOCB-SECG2-143-1998	5	PHP 17,205.00	High School Graduate	None required	None required	Security Guard License (MC 11, s. 1996, as amended - Cat. IV)		SUB-PORT OF OZAMIS, PORT OF CAGAYAN DE ORO
50	SECURITY GUARD II	BOCB-SECG2-155-1998	5	PHP 17,205.00	High School Graduate	None required	None required	Security Guard License (MC 11, s. 1996, as amended - Cat. IV)		PORT OF ZAMBOANGA
51	SECURITY GUARD II	BOCB-SECG2-196-1998	5	PHP 17,205.00	High School Graduate	None required	None required	Security Guard License (MC 11, s. 1996, as amended - Cat. IV)		PORT OF DAVAO

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52	SECURITY GUARD II	BOCB-SECG2-234-1998	5	PHP 17,205.00	High School Graduate	None required	None required	Security Guard License (MC 11, s. 1996, as amended - Cat. IV)	CIVIL SERVICE COMMISSION-MCR DPWH FIELD OFFICE RECEIVED NOV 20 2024 Time: <u>2:57</u> JOY R. CANOZA-BANCORO Sr. Human Resource Specialist	PORT OF DAVAO
53	SECURITY GUARD II	BOCB-SECG2-241-1998	5	PHP 17,205.00	High School Graduate	None required	None required	Security Guard License (MC 11, s. 1996, as amended - Cat. IV)		PORT OF DAVAO
54	SECURITY GUARD II	BOCB-SECG2-19-1999	5	PHP 17,205.00	High School Graduate	None required	None required	Security Guard License (MC 11, s. 1996, as amended - Cat. IV)		PORT OF SUBIC
55	COMPUTER OPERATOR II	BOCB-COMPO2-27-1998	9	PHP 22,219.00	Completion of two years studies in college or High School Graduate with relevant vocational / trade course	1 year of relevant experience	4 hours of relevant training	Career Service (Subprofessional) Data Encoder (MC 11, s. 1996 - Cat.I) First Level Eligibility		PORT DATA MANAGEMENT UNIT, MANAGEMENT INFORMATION SYSTEMS AND TECHNOLOGY GROUP
56	COMPUTER OPERATOR II	BOCB-COMPO2-32-1998	9	PHP 22,219.00	Completion of two years studies in college or High School Graduate with relevant vocational / trade course	1 year of relevant experience	4 hours of relevant training	Career Service (Subprofessional) Data Encoder (MC 11, s. 1996 - Cat.I) First Level Eligibility		PORT DATA MANAGEMENT UNIT, MANAGEMENT INFORMATION SYSTEMS AND TECHNOLOGY GROUP
57	CUSTOMS OPERATIONS OFFICER II	BOCB-COPO2-29-1998	13	PHP 32,870.00	Bachelor's Degree	None required	None required	Career Service (Professional) Second Level Eligibility		PORT OF MANILA
58	COMPUTER MAINTENANCE TECHNOLOGIST II	BOCB-CTMT2-18-1998	15	PHP 38,413.00	Bachelor's Degree relevant to the job	1 year of relevant experience	4 hours of relevant training	Career Service (Professional) Second Level Eligibility		PORT DATA MANAGEMENT UNIT, MANAGEMENT INFORMATION SYSTEMS AND TECHNOLOGY GROUP
59	COLLECTOR OF CUSTOMS I	BOCB-COC1-4-1998	21	PHP 67,005.00	Bachelor's Degree	2 years of relevant experience	8 hours of relevant training	Career Service (Professional) Second Level Eligibility		SUB-PORT OF TABACCO - PORT OF LEGASPI
60	COLLECTOR OF CUSTOMS I	BOCB-COC1-9-1998	21	PHP 67,005.00	Bachelor's Degree	2 years of relevant experience	8 hours of relevant training	Career Service (Professional) Second Level Eligibility		SUB-PORT OF ISABEL - PORT OF TACLOBAN

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61	CHIEF CUSTOMS OPERATIONS OFFICER	BOCB-CCOO-12-1998	24	PHP 94,132.00	Master's Degree OR Certificate in Leadership and Management from CSC	4 years of supervisory / management experience	40 hours of supervisory/ management training/ learning and development interventions	Career Service (Professional) Second Level Eligibility		WAREHOUSE COORDINATION DIVISION - ASSESSMENT AND OPERATIONS COORDINATING GROUP
62	CHIEF CUSTOMS OPERATIONS OFFICER	BOCB-CCOO-1-2003	24	PHP 94,132.00	Master's Degree OR Certificate in Leadership and Management from CSC	4 years of supervisory / management experience	40 hours of supervisory/ management training/ learning and development interventions	Career Service (Professional) Second Level Eligibility		TRADE INFORMATION ANALYSIS DIVISION I - POST CLEARANCE AUDIT GROUP
63	CHIEF CUSTOMS OPERATIONS OFFICER	BOCB-CCOO-2-2003	24	PHP 94,132.00	Master's Degree OR Certificate in Leadership and Management from CSC	4 years of supervisory / management experience	40 hours of supervisory/ management training/ learning and development interventions	Career Service (Professional) Second Level Eligibility		TRADE INFORMATION ANALYSIS DIVISION II - POST CLEARANCE AUDIT GROUP
64	CHIEF CUSTOMS OPERATIONS OFFICER	BOCB-CCOO-6-2003	24	PHP 94,132.00	Master's Degree OR Certificate in Leadership and Management from CSC	4 years of supervisory / management experience	40 hours of supervisory/ management training/ learning and development interventions	Career Service (Professional) Second Level Eligibility		AUDIT DIVISION 4 - POST CLEARANCE AUDIT GROUP
65	CHIEF CUSTOMS OPERATIONS OFFICER	BOCB-CCOO-4-1998	24	PHP 94,132.00	Master's Degree OR Certificate in Leadership and Management from CSC	4 years of supervisory / management experience	40 hours of supervisory/ management training/ learning and development interventions	Career Service (Professional) Second Level Eligibility		PORT OF MANILA
66	CHIEF CUSTOMS OPERATIONS OFFICER	BOCB-CCOO-37-1998	24	PHP 94,132.00	Master's Degree OR Certificate in Leadership and Management from CSC	4 years of supervisory / management experience	40 hours of supervisory/ management training/ learning and development interventions	Career Service (Professional) Second Level Eligibility		NINYO AQUINO INTERNATIONAL AIRPORT CUSTOMSHOUSE
67	CHIEF CUSTOMS OPERATIONS OFFICER	BOCB-CCOO-46-1998	24	PHP 94,132.00	Master's Degree OR Certificate in Leadership and Management from CSC	4 years of supervisory / management experience	40 hours of supervisory/ management training/ learning and development interventions	Career Service (Professional) Second Level Eligibility		NINYO AQUINO INTERNATIONAL AIRPORT CUSTOMSHOUSE

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JOY R. CANGZA-BANCORO
Sr. Human Resource Specialist

68	CHIEF CUSTOMS OPERATIONS OFFICER	BOCB-CCOO-50-1998	24	PHP 94,132.00	Master's Degree OR Certificate in Leadership and Management from CSC	4 years of supervisory / management experience	40 hours of supervisory/ management training/ learning and development interventions	Career Service (Professional) Second Level Eligibility		NINYO AQUINO INTERNATIONAL AIRPORT CUSTOMSHOUSE
69	CHIEF CUSTOMS OPERATIONS OFFICER	BOCB-CCOO-51-1998	24	PHP 94,132.00	Master's Degree OR Certificate in Leadership and Management from CSC	4 years of supervisory / management experience	40 hours of supervisory/ management training/ learning and development interventions	Career Service (Professional) Second Level Eligibility		NINYO AQUINO INTERNATIONAL AIRPORT CUSTOMSHOUSE
70	COLLECTOR OF CUSTOMS V	BOCB-COC5-16-1998	25	PHP 107,208.00	Master's Degree	5 years of supervisory / management experience	120 hours of supervisory/ management training/ learning and development interventions	Career Service (Professional) Second Level Eligibility		PORT OF MANILA
71	COLLECTOR OF CUSTOMS V	BOCB-COC5-27-1998	25	PHP 107,208.00	Master's Degree	5 years of supervisory / management experience	120 hours of supervisory/ management training/ learning and development interventions	Career Service (Professional) Second Level Eligibility		NINYO AQUINO INTERNATIONAL AIRPORT CUSTOMSHOUSE
72	COLLECTOR OF CUSTOMS V	BOCB-COC5-9-1998	25	PHP 107,208.00	Master's Degree	5 years of supervisory / management experience	120 hours of supervisory/ management training/ learning and development interventions	Career Service (Professional) Second Level Eligibility		PORT OF LEGASPI
73	COLLECTOR OF CUSTOMS V	BOCB-COC5-12-1998	25	PHP 107,208.00	Master's Degree	5 years of supervisory / management experience	120 hours of supervisory/ management training/ learning and development interventions	Career Service (Professional) Second Level Eligibility		PORT OF CEBU
74	COLLECTOR OF CUSTOMS V	BOCB-COC5-4-2002	25	PHP 107,208.00	Master's Degree	5 years of supervisory / management experience	120 hours of supervisory/ management training/ learning and development interventions	Career Service (Professional) Second Level Eligibility		PORT OF CLARK INTERNATIONAL AIRPORT

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
JOY R. CANOZA-BANCORO
Sr. Human Resource Specialist

"This Bureau complies with the Equal Employment Opportunity Principle (EEO) and highly encourages interested and qualified applicants regardless of age, sex, sexual orientation and gender identity, civil status, disability, religion, ethnicity, or political affiliation" (2017 ORAOHRA, as amended and RA 10524)."

Interested and qualified applicants must submit application requirements thru the **BOC ONLINE APPLICATION PORTAL** not later than **December 05, 2024**

An applicant shall only apply for one position per publication. In case the applicant has submitted multiple applications under one publication, the first application shall be considered for processing. The following are the application requirements to be uploaded thru the BOC online application portal (<https://iams.customs.gov.ph:25103/Login>), to wit:

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017);
2. Performance rating in the present position for the last rating period, which should be at least Very Satisfactory (shall be required for government employees);
- 3.a. For positions involving practice of profession (e.g. Accountant II, Attorney, Nurse, etc.): AUTHENTICATED and Valid Professional License/ Certificate of Registration/ Report of Rating issued by the Professional Regulations Commission or Supreme Court;
- 3.b. For positions not involving practice of profession: Copy of Certificate of Eligibility;
4. Transcript of Records certified by the School Registrar or by the applicant; and
5. Certificate of Employment for BOC Contract of Service Personnel and External Applicants;
6. NBI Clearance valid until September 2025 (for **External Applicants ONLY** to be submitted during examination/interview).



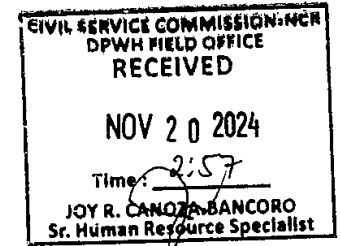
KRISTINE JANE V. MELENCIO
Acting Chief

Human Resource Management Division, Internal Administration Group,

2/F OCOM Bldg., Bureau of Customs,

Gate 3, South Harbor, Port Area, Manila

(02) 5271944/5273622 or thru mobile number 09690379699



APPLICATIONS WITH INCOMPLETE AND NON-COMPLIANT DOCUMENTS SHALL NOT BE ENTERTAINED.