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OCOM Memo No. 53-2024

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF CUSTOMS

A modernized and credible customs administration that upholds good governance and is among the world's best

MEMORANDUM

TO : DEPUTY COMMISSIONER, EG
DEPUTY COMMISSIONER, IAG
DEPUTY COMMISSIONER, IG
DEPUTY COMMISSIONER, MISTG
DEPUTY COMMISSIONER, RCMG
DIRECTOR, AO
DIRECTOR, ESS
DIRECTOR, CIIS
DIRECTOR, LS
ALL DISTRICT AND SUB-PORT COLLECTORS
ALL DEPUTY COLLECTORS FOR OPERATION
ALL DEPUTY COLLECTORS FOR ADMINISTRATION
HEAD, XIP
CHIEF, GSD
CHIEF, ITDD
CHIEF, HRMD
ALL CHIEFS, ARRIVAL AND DEPARTURE DIVISION
ALL CHIEFS, FED, IED AND POSTAL OFFICES
ALL DISTRICT COMMANDERS, ESS-CPD
ALL FIELD OFFICERS, X-RAY INSPECTION PROJECT
ALL OTHERS CONCERNED

FROM : BIENVENIDO Y. RUBIO
Commissioner
[Signature]

SUBJECT : PREPARATION ACTIVITIES FOR THE ASIA PACIFIC JOINT GROUP ON-SITE VISIT AND AMENDMENT TO OCOM MEMORANDUM NO. 69-2023 ON THE IMPLEMENTATION OF MEASURES TO SUPPORT STRATEGIC OBJECTIVES 1NA D2 UNDER EO NO. 33 S. 2023 AND IMMEDIATE OUTCOMES 7.1., 7.2 AND 8.2 OF THE FINANCIAL ACTION TASK FORCE (FATF) INTERNATIONAL COOPERATION REVIEW GROUP

DATE : 11 October 2024

On June 2021, the Philippines was included in the Financial Action Task Force (FATF) List of Jurisdictions Under Increased Monitoring, or the FATF Greylist. This required the Philippines to regularly submit progress reports highlighting comprehensive actions taken to address eighteen (18) action plan items to resolve



identified deficiencies in its Anti-Money Laundering/ Counter-Terrorism Financing (AML/CTF) Framework.

Upon satisfactory completion of the Action Plan Items, the formal exit process from the Greylist commenced, which includes the On-site Visit by the Asia Pacific Joint Group (APJG). **This is a critical component of the exit process as it will confirm that the measures implemented in the Philippines' AML/CTF Framework are in place, continuously implemented and sustainable.**

In anticipation and preparation for the APJG On-Site Visit in January 2025, all concerned offices are directed to comply/participate in the activities below:

A. Activities for On-site Visit Preparation:

No.	Activity	Responsible Office/s	Date
1	Draft CSO for BOC On-site Preparation Committee	EG	16 October 2024
2	1 st Meeting of the BOC On-site Preparation Committee	EG, MISTG, XIP, Legal, NAIA, POM, Clark, Cebu, Davao	16 October 2024
3	Submit initial draft of On-site Report for IO 7.1, 7.2 8.1 and 8.2	EG, IG, Legal	21 October 2024
4	Inter-agency Writeshop to Finalize On-site Report	EG, Legal	6-9 November 2024
5	2 nd Meeting of the BOC On-site Preparation Committee	EG, MISTG, XIP, Legal, NAIA, POM, Clark, Cebu, Davao	11 November 2024
6	BOC Mock interview for Airport/Seaport personnel	EG, NAIA, POM, Clark, Cebu, Davao	13 November 2024
7	Dry-run for Departure Process at NAIA	EG, NAIA, XIP, MISTG	17 November 2024
8	Dry-run for Arrival Process at NAIA		20 November 2024
9	Mock Exercise/Preparatory Activities	EG, MISTG, XIP, Legal, NAIA, POM, Clark, Cebu, Davao	25-29 November 2024
10	3 rd Meeting of the BOC On-site Preparation Committee	EG, MISTG, XIP, Legal, NAIA, POM, Clark, Cebu, Davao	TBD
11	Final Mock Exercise	EG, Legal, NAIA, POM, Clark, Cebu, Davao	6-7 January 2025
12	Estimated Arrival of Asia Pacific Joint Group Assessors	NAIA	11 January 2025 onwards
13	On-site Visit (SEC Headquarters)	EG, Legal Service, NAIA, POM, Clark, Cebu, Davao	20-22 January 2025

14	Estimated Arrival of Delegates from Myanmar, Laos, Nepal for Face-to-Face Meetings for 13-15 Jan F2F Meetings	EG, NAIA	11 January 2025 onwards
15	Estimated Departure of APJG and Delegates from Myanmar, Laos, Nepal	EG, NAIA	23-26 January 2025

Further, to ensure that measures are continuously implemented and sustained, OCOM Memorandum No. 69-2023 on the Implementation of Measures to Support Strategic Objectives 1 and 2 under Executive Order NO. 33 s. 2023 and Immediate Outcomes 7.1, 7.2 and 8.2 of the Financial Action Task Force (FATF) International Cooperation Review Group is hereby consolidated and amended as follows:

B. Measures to Sustain Immediate Outcome 7.1 - Demonstrate an increase in the development and use of financial intelligence and an increase in financial investigative skills of LEAs tasked with ML investigations.

No.	Measures	Responsible Office/s	Date
1	Continuous utilization of AMLC Web-Based Search Engine for Money-Laundering related information on Persons-of-Interest (POI) on all apprehensions and cases filed Target Output/s: Include monthly summary of AWSE searches and Requests for Information (RFIs) transmitted to the AMLC in the Monthly Accomplishment Report of the offices concerned	EG, IG, Legal Service	16 October 2024 onwards
2	Consider inclusion of Money Laundering (ML) accomplishments in the Individual Performance Commitment and Rating (IPCR) of the BOC Deputized Anti-Money Laundering Financial Investigators (DAFIs) Target Output/s: Revised IPCR of DAFIs	EG, IG, Legal Service, HRMD	January 2025 onwards

C. Measures to Sustain Immediate Outcome 7.2 - Demonstrate an increase in ML investigations and prosecutions in accordance with Philippines' risk profile, including crimes with a transnational element and/or foreign proceeds, and using formal and informal international cooperation where necessary.



No.	Activity	Responsible Office	Timeline
1	Regular schedule of case conferences with the Anti-Money Laundering Council (AMLC), Department of Justice (DOJ) and other Law Enforcement Agencies, as applicable Target Output/s: Inclusion of the monthly summary of case conferences conducted in the Accomplishment Report of the office concerned		16 October 2024 onwards
2	Designate unit/personnel for Money Laundering investigation Target Output/s: <ul style="list-style-type: none"> • Customs Special Order for DAFIs • Yearly submission to the AMLC of the list of BOC- DAFIs for renewal of Deputation Order 	Legal Service	16 October 2024 27 July 2025
3	Inclusion of Money Laundering allegation in smuggling cases filed by the BOC to the DOJ Target Output/s: Inclusion of the monthly summary of Money Laundering cases filed in the Accomplishment Report of the office concerned		16 October 2024 onwards
4	Coordination with international and local counterparts on any information on smuggling or other relevant predicate offenses (i.e. environmental, IPR, etc.) Target Output/s: Inclusion of the monthly summary of emails/requests for information/coordination/meetings with local or international counterparts and law enforcement agencies in the Accomplishment Report of the office/s concerned	EG, IG	16 October 2024 onwards
5	Regular submission of statistics to the AMLC of BOC seizures per port and commodity Target Output/s:	IG	16 October 2024 onwards



	Monthly submission to the AMLC of the summary of BOC seizures and value per commodity		
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D. Preparations for Immediate Outcome 8.1 - *Ensure that LEAs prioritise asset tracing and confiscation at the point of conviction in criminal cases, in line with the Philippines' risk profile.*

No.	Activity	Responsible Office	Due Date
1	Provide statistics of value of seized goods from 2021-2024 Target Output/s: Monthly submission to the AMLC of the summary of seizures and value per commodity	IG	16 October 2024 onwards
2	Provide statistics of cases filed and value of goods from 2021-2024	Legal Service	16 October 2024 onwards

E. Preparations for Immediate Outcome 8.2 - *Demonstrate that cross border measures are applied to all main sea/ airports of the country including detection of false declarations of currency and confiscation action resulting therefrom with particular focus on high risk activities in line with the Philippines' risk profile.*

No.	Activity	Responsible Office	Due Date
Public Awareness:			
1	Meet with Airline Operators and Shipping Lines to ensure that all airlines/shipping line include the currency declaration requirements in their announcements Target Output/s: <ul style="list-style-type: none"> After-Meeting Report Dissemination of e-Travel and currency declaration requirement in media platforms 	EG, NAIA, POM, PIAD	16 October 2024 onwards
2	Coordinate with Department of Transportation (DOTR)/Philippine Ports Authority (PPA)/Airport and Seaport Authorities for one-stop shop for special flights, cruise ship terminals and installation of signages on declaration requirement in the arrival and departure area Target Output/s:	EG, Airports, Seaports, PIAD	16 October 2024 onwards



	<ul style="list-style-type: none"> Letter to DOTR/PPA/Private Airport and Seaport Authorities Report with photos of signages installed 		
3	<p>Coordinate with Bureau of Immigration (BI)/e-Travel Technical Working Group on the inclusion of foreign travelers in the mandatory e-Travel requirement for departure</p> <p>Target Output/s: Letter to BI/e-Travel TWG</p>	EG, MISTG	16 October 2024
Consistency of Implementation in line with CMO 17-2023:			
4	<p>Airport/Seaport personnel to:</p> <ul style="list-style-type: none"> a) Direct passengers to declaration lanes (green and red) based on e-Travel declaration; b) Disallow clearance of passengers w/o scanning QR Code; c) Increase number of lanes to avoid passenger queuing; <p>Target Output/s:</p> <ul style="list-style-type: none"> Monthly Report on number of passengers with and without declaration, no. of passengers examined 	EG, MISTG, Airports, Seaports	16 October 2024 onwards
5	<p>Continuous Joint Targeted Inspections</p> <p>Target Output/s: Monthly Report on Joint Targeted Inspections conducted</p>	EG	16 October 2024 onwards
100% Declaration Ratio of CBDF vs Total Arriving Passengers:			
6	<p>Ensure that all travelers and crew arriving/departing in and from all airports and seaports accomplish the Electronic Customs Baggage Declaration Form (e-CBDF) and Electronic Currencies Declaration Form (e-CDF), if applicable, through the e-Travel System</p> <p>Target Output/s: Weekly submission and monitoring of no. of CBDF, CDF, arriving and departing passengers based on manifest</p>	EG, Airports, Seaports	16 October 2024 onwards



7	Amendment of CMO 17-2023 to disallow paper forms in line with Administrative Order No. 24: Institutionalizing the Use of the Electronic Travel Information System for International Inbound and Outbound Passengers and Crew Members Target Output/s: Revised CMO on e-Travel	EG, MISTG, RCMG	11 November 2024
Detection of Non-Declaration of Currencies and BNI			
8	Arrival: 100% scanning of all Checked-in and hand-carry baggage Target Output/s: Monthly Report of X-ray Scanned Commodities/Baggage per port and results thereof	XIP	16 October 2024 onwards
9	Departure: Coordination with the Office of Transport Security on the reporting of x-ray detected currencies/BNIs in airports and posting of ESS personnel at departure final x-ray check Target Output/s: <ul style="list-style-type: none"> Letter to OTS Regular Duty Officers at Departure Area 	EG, Departure Operations Division	16 October 2024 onwards
10	Provide cash for training materials and roll-out cash sniffing dogs program Target Output/s: Monthly Report on number of examinations conducted from cash-sniffing dogs	EG	4 December 2024
11	Postal Offices/Airport Warehouse: Scanning of parcels and random examination of goods declared as documents or books Target Output/s: Inclusion of the following in the Accomplishment Report of the office/s concerned: <ul style="list-style-type: none"> Monthly report of scanned parcels and results thereof Monthly report on no. of entries declared as documents/books, number of random examinations conducted and results thereof 	XIP, Postal Offices, Airport Warehouses, Informal Entry Divisions or equivalent unit	16 October 2024 onwards



12	<p>Seaports: Scanning of all baggage brought by cruise ship passengers/disembarking crew from international vessels</p> <p>Target Output/s:</p> <ul style="list-style-type: none"> Monthly report of scanned baggage and results thereof Monthly report on number of random examinations conducted from cruise ships/international vessels and results thereof 	XIP, Informal Entry Divisions or equivalent unit	16 October 2024 onwards
Detection of False Declaration of Currencies and BNI:			
13	<p>Generate all passengers with currency declaration per flight and submit report on actual count during examination</p> <p>Target Output/s: Monthly report of passengers with currency declaration and result of actual count verification</p>	EG, Airports, Seaports	16 October 2024 onwards
14	<p>Use and regular maintenance of currency counting machines</p> <p>Target Output/s: Monthly report on operational status of currency counting machines</p>	GSD, Airports, Seaports	16 October 2024 onwards
15	<p>Ensure all airport/seaport personnel has e-Travel access</p> <p>Target Output/s: List of personnel with e-Travel access</p>	MISTG	16 October 2024 onwards
16	<p>Airport/Seaport personnel to utilize e-Travel for advance profiling of passengers (i.e. frequent travelers, etc.)</p> <p>Target Output/s: Monthly report on examinations conducted based on e-Travel profiling and results thereof</p>	EG, IG, Airports, Seaports	16 October 2024 onwards
Coordination:			
17	<p>Inter-agency Coordination Centers in Major Airports/Seaports</p> <p>Target Output/s: Report on establishment of Inter-agency Coordination Centers with photos and list of duty officers and inter-agency focal persons</p>	NAIA, POM, Clark, Cebu, Davao	30 October 2024



18	Regular submission of information of currency seizures to WCO RILO and AMLC Target Output/s: Monthly email to WCO RILO and AMLC of currency seizures	EG	16 October 2024 onwards
Sustainability:			
20	Inclusion of detection/confiscation in IPCR of frontline officers Target Output/s: Revised IPCR	HRMD, ESS, Airports, Seaports	January 2025 onwards
21	Ensure deployment of sufficient number of examiners/appraisers and enforcement personnel in all international airports, seaports, warehouses, postal offices Target Output/s: Quarterly report on number of examiners/appraisers, x-ray and enforcement personnel in all international airports, seaports, warehouses and postal offices	All District Collectors, ESS, HRMD	16 October 2024 onwards
22	Ensure sufficient number of operational x-rays and personnel Target Output/s: Monthly report on number of x-ray and personnel deployed and operational status thereof	XIP	16 October 2024 onwards
23	Continuous capacity building for new and existing personnel on policies on cross-border transport of currency and monetary instruments, currency detection and confiscation Target Output/s: <ul style="list-style-type: none"> • Summary of trainings conducted relating to cross-border transport from 2021 to 2024 • Schedule of annual refresher course training for personnel 	ITDD	16 October 2024 onwards



F. Summary of Target Outputs/Reports per Responsible Office/s.

Responsible Office/s	Report Requirement	Date
EG	1. Inclusion in the Monthly Accomplishment Report of the following: <ul style="list-style-type: none"> • Summary of AWSE searches and RFIs transmitted to the AMLC • Summary of emails/requests for information/coordination/meetings with local or international counterparts and law enforcement agencies • Monthly Report on Joint Targeted Inspections conducted • Monthly Report on no. of CBDF, CDF, arriving and departing passengers based on manifest per airport/seaport • Monthly report on examinations conducted based on e-Travel profiling and results thereof • Monthly Report on number of examinations conducted from cash-sniffing dogs 	16 October 2024 and monthly thereafter
	2. Letter to DOTR/PPA re: installation of signages on declaration requirement installed in the arrival and departure area	16 October 2024
	3. Letter to BI/e-Travel TWG (<i>coordinate with MISTG</i>)	16 October 2024
	4. Letter to OTS re: reporting of x-ray detected currencies/BNIs in airports and posting of ESS personnel at departure final x-ray check	16 October 2024
	5. After-Meeting Report re: meeting with Airline Operators and Shipping Lines to ensure that all airlines/shipping line include the currency declaration requirements in their announcements	18 October 2024
	6. Revised CMO on e-Travel (<i>coordinate with MISTG and RCMG</i>)	11 November 2024



	7. Regular Duty Officers at Departure Area	16 October 2024 onwards
	8. Provide cash for training materials and roll-out cash sniffing dogs	4 December 2024
	9. Revised IPCR of DAFIs	January 2025 onwards
IG	1. Inclusion in the Monthly Accomplishment Report of the following: <ul style="list-style-type: none"> • Summary of AWSE searches and RFIs transmitted to the AMLC • Summary of emails/requests for information/coordination/meetings with local or international counterparts and law enforcement agencies • Monthly submission to the AMLC of the summary of BOC seizures and value per commodity • Monthly report on examinations conducted based on e-Travel profiling and results thereof 	16 October 2024 and monthly thereafter
	2. Provide statistics of value of seized goods from 2021-2024	16 October 2024 and monthly thereafter
	3. Revised IPCR of DAFIs	January 2025 onwards
XIP	1. Inclusion in the Monthly Accomplishment Report of the monthly report of scanned parcels and result of no. currencies/BNIs detected, if any	16 October 2024 and monthly thereafter
	2. Quarterly report on number of x-rays and personnel deployed and operational status thereof	16 October 2024 and quarterly thereafter
Legal Service	1. Inclusion in the Monthly Accomplishment Report of the following: <ul style="list-style-type: none"> • Summary of AWSE searches and RFIs transmitted to the AMLC 	16 October 2024 and monthly thereafter



	<ul style="list-style-type: none"> • Summary of case conferences conducted • Summary of Money Laundering cases filed 	
	2. Customs Special Order for DAFIs	18 October 2024
	3. Provide statistics of cases filed and value of goods from 2021-2024	16 October 2024 and monthly thereafter
	4. Revised IPCR of DAFIs	January 2025 onwards
	5. Yearly submission to the AMLC of the list of BOC- DAFIs for renewal of Deputation Order	27 July 2025 and yearly thereafter
MISTG	1. Letter to BI/e-Travel TWG (<i>coordinate with EG</i>)	16 October 2024
	2. List of personnel with e-Travel access	16 October 2024
HRMD	1. Revised IPCR of DAFIs and personnel from Airport, Seaport, Airport Warehouses, Postal Offices, Formal Entry Divisions and Informal Entry Divisions to include Anti-Money Laundering related accomplishments (<i>i.e. cases filed, detection and apprehensions of currencies and BNI</i>)	January 2025 onwards
	2. Quarterly report on number of examiners/appraiser, enforcement and x-ray personnel in all international airports, seaports, warehouses and postal offices	16 October 2024 and quarterly thereafter
PIAD	1. Dissemination of e-Travel and currency declaration requirement in media platforms	16 October 2024 onwards
	2. Assist in layout of signages for e-Travel and currency declaration	
ITDD	<ol style="list-style-type: none"> 1. Summary of trainings conducted relating to cross-border transport from 2021 to 2024 2. Schedule of annual refresher course training for personnel 	16 October 2024
Collection Districts: Arrival Operations Division/Departure	1. Letter to Airports/Seaport Authorities re: installation of signages on declaration requirement installed in the arrival and departure area	16 October 2024



Operations Division	2. Report with photos of signages installed	16 October 2024
	<p>3. Inclusion of the following in the Accomplishment Report of the office/s concerned:</p> <ul style="list-style-type: none"> • Monthly submission of number of CBDF, CDF, arriving and departing passengers based on manifest • Monthly Report on no. of passengers with and without goods to declare vs no. of passengers examined and results thereof (including verification of actual count of currency declaration, examination based on e-Travel profiling and goods declared as documents/books for BNIs) • Monthly report on operational status of currency counting machines 	16 October 2024 and monthly thereafter
Collection Districts: Departure Operations Division	Regular Duty Officers at Departure Area	16 October 2024 onwards
Collection Districts: Airport Warehouses, Postal Offices, Formal Entry Divisions, Informal Entry Divisions or equivalent unit	Inclusion in the Accomplishment Report of the office/s concerned of the monthly report on no. of entries/CBDFs declared as documents/books, number of random examinations conducted and results thereof	16 October 2024 and monthly thereafter
All Collection Districts	1. Revised IPCR of personnel from Airport, Seaport, Airport Warehouses, Postal Offices, Formal Entry Divisions and Informal Entry Divisions to include Anti-Money Laundering related accomplishments (<i>i.e. cases filed, detection and apprehensions of currencies and BNI</i>)	January 2025 onwards
	2. Quarterly report on number of examiners/appraisers, x-ray and enforcement personnel in all international airports, seaports, warehouses and postal offices	16 October 2024 and quarterly thereafter



NAIA, POM, Clark, Cebu and Davao	Report on establishment of Inter-agency Coordination Centers with photos and list of duty officers and inter-agency focal persons	30 October 2024
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All reports requested for submission, except items that require annual data, shall cover data from September 1-30, 2024. The report shall be officially transmitted by the head of the responsible offices to the Deputy Commissioner, Enforcement Group via email at odc.eg@customs.gov.ph.

For immediate and strict compliance.

