



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF CUSTOMS

A modernized and credible customs administration that upholds good governance and is among the world's best

NOTICE TO ALL SELECTED CANDIDATES FOR APPOINTMENT
TO VARIOUS POSITIONS IN THE BUREAU OF CUSTOMS

CONGRATULATIONS!

We wish to inform you of your selection for appointment to the following positions:

NO.	NAME	POSITION AND SALARY GRADE	PLACE OF ASSIGNMENT
1	Enciso, Alvin Yadan	Intelligence Officer IV / SG- 22	Intelligence Division, Intelligence Group
2	Tributo, Joyce Denise Cabanganan	Executive Assistant II / SG-17	Management and Technical Staff, Intelligence Group
3	Mayon, Juhaiver Manan	Customs Operations Officer III / SG- 16	Liquidation and Assessment Audit Division, Revenue Collection Monitoring Group
4	Bravante, Mary Rodine Villamin	Customs Operations Officer III / SG- 16	Liquidation and Assessment Audit Division, Revenue Collection Monitoring Group
5	Lucman, Sambitore Bantuas	Intelligence Officer II / SG-15	Intelligence Division, Intelligence Group
6	Bongalbal, Elmer II Mayo	Intelligence Officer II / SG-15	Intelligence Division, Intelligence Group
7	Ordoñez, Bryan Kim Belir	Special Investigator II / SG-15	Internal Inquiry and Prosecution Division, Intelligence Group
8	Rioveros, Mary Anne Macarandang	Intelligence Officer I / SG- 11	Intelligence Division, Intelligence Group
9	Deladia, Lenie Laurel	Intelligence Officer I / SG- 11	Intelligence Division, Intelligence Group
10	Torralba, Rafael Tolentino	Intelligence Officer I / SG- 11	Intelligence Division, Intelligence Group
11	Rellon, Rolly Omas-As	Intelligence Officer I / SG- 11	Intelligence Division, Intelligence Group
12	Sesante, Carl Marco Zafra	Intelligence Officer I / SG- 11	Intelligence Division, Intelligence Group





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13	Gacilos, Jeffrey Rigor	Intelligence Officer I / SG- 11	Intelligence Division, Intelligence Group
14	Casandra, Gency Tingson	Administrative Officer II / SG-11	Intelligence Division, Intelligence Group
15	Soriano, Roby Rose Telebrico	Customs Operations Officer I / SG- 11	Revenue Accounting Division, Revenue Collection Monitoring Group
16	Gumalo, Duke Dalaguiano	Intelligence Agent II / SG-10	Intelligence Division, Intelligence Group
17	Renoblas, Annalee Gerodias	Administrative Officer I / SG-10	Intelligence Division, Intelligence Group
18	Seupon, Marck Reinier Castillo	Intelligence Agent I / SG- 08	Intelligence Division, Intelligence Group
19	Dela Cruz, Chester Allan Tolentino	Intelligence Agent I / SG- 08	Intelligence Division, Intelligence Group
20	Garpida, Leni Geradith Barbacena	Intelligence Agent I / SG- 08	Intelligence Division, Intelligence Group
21	Batino, Regienald Sta Ana	Intelligence Agent I / SG- 08	Intelligence Division, Intelligence Group
22	Melendez, Athena Alexi Gadrinab	Intelligence Agent I / SG- 08	Intelligence Division, Intelligence Group
23	España, Aimee Ferrer	Administrative Aide VI / SG-06	Management and Technical Staff, Intelligence Group
24	Navajo, Rachel Tadena	Administrative Aide IV / SG-04	Intelligence Division, Intelligence Group
25	Nuqui Hannah Margareth Gabion	Administrative Aide IV / SG-04	Investigation and Prosecution Division, Intelligence Group
26	Minguito, Margie Lacia	Administrative Aide IV / SG-04	Management and Technical Staff, Intelligence Group
27	Grinio, Gladys Andrada	Administrative Aide II / SG-02	Office of the Deputy Commissioner, Intelligence Group

****NOTHING FOLLOWS****





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Relative thereto, the Human Resource Management Division (HRMD) shall furnish the appointees concerned with the **Checklist of requirements for the attestation of appointment by the Civil Service Commission (CSC)** via electronic mail. Appointees concerned must submit the complete documents indicated therein to the HRMD Office not later than **July 1, 2024**.

Note that only the appointments of those whose requirements are complied with as instructed shall be processed. Further, the distribution of Notices of Appointment for acknowledgement of the appointees concerned shall be from **July 8 to 12, 2024**. Assumption to their respective offices of assignment will be authorized upon the receipt of the appointees of the written copy of Notices of Appointment from the HRMD.

Please be reminded of the following relative provisions of the CSC Memorandum Circular No. 14, s. 2018 (2017 Omnibus Rules on Appointments and Other Human Resource Actions, Revised 2018),

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“If the appointee has taken his/her oath office and assumed the duties of the position, he/she shall be entitled to receive his/her salary at once without awaiting the approval/validation of his/her appointment by the Commission.”

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“An appointment issued by the appointing officer/authority may be cancelled if the appointee does not assume office or report to duty within thirty (30) calendar days from receipt of the written notice of the appointment.”

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Should there be concerns and/or clarifications, please **Ms. Lourdes Nogaliza** at **0945 502 1736**.

Thank you.

Very truly yours,

BOC HUMAN RESOURCE MERIT PROMOTION AND SELECTION BOARD

