



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
**BUREAU OF CUSTOMS**

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Date: JUN 07 2024

**CUSTOMS MEMORANDUM CIRCULAR**  
NO. 102-2024

**TO :** ASSISTANT COMMISSIONER  
DEPUTY COMMISSIONERS  
SERVICE DIRECTORS AND DIVISION CHIEFS  
DISTRICT AND SUB-PORT COLLECTORS  
ALL OTHER CONCERNED

**SUBJECT :** DEPARTMENT OF AGRICULTURE - BUREAU OF PLANT  
INDUSTRY: MANDATORY DOCUMENT VERIFICATION AND  
INSPECTION OF IMPORTED PLANT-BASED  
AGRICULTURAL COMMODITIES

This has reference to the Letter dated 10 May 2024 from Director Gerald Glenn F. Panganiban, Ph.D., Department of Agriculture - Bureau of Plant Industry (DA-BPI).

Relative to the abovementioned subject, all importations of plant-based agricultural commodities, regardless of the categories they fall under, are hereby directed to go through the BPI – Plant Quarantine Office at the respective ports for the mandatory document verification and inspection.

This procedure follows the provisions stated in the DA Department Circular No. 4, series of 2016, with the subject: "*Guidelines on the Importation of Plants, Planting Materials, and Plant Products of Commercial Purposes.*"

For records purposes, please confirm the dissemination of this circular throughout your offices within fifteen (15) days from receipt hereof.

For your information and reference.

**BIENVENIDO Y. RUBIO**  
Commissioner



JUN 07 2024



Gate 3, South Harbor, Port Area, Manila 1018

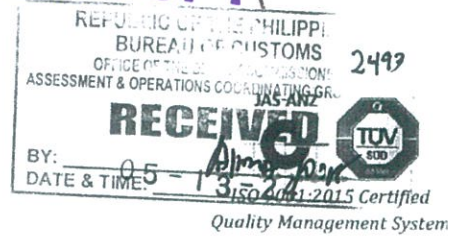
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CMC NO. 102-2024

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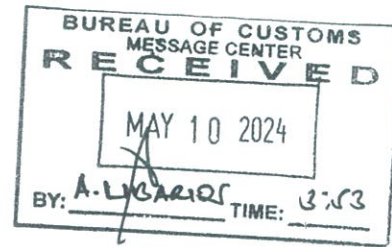
Department of Agriculture  
BUREAU OF PLANT INDUSTRY  
692 San Andres St., Malate, Manila, Philippines  
Email Address: info@buplant.da.gov.ph  
Tel. No. (02) 8521-7650, (02) 8353-6976



09-48495

May 10, 2024

**BIENVENIDO Y. RUBIO**  
Commissioner  
Bureau of Customs  
G/F OCOM Buidling, 16<sup>th</sup> Street  
South Harbor, Port Area, Manila



Dear **Commissioner Rubio**:

Greetings from the Bureau of Plant Industry!

First of all, we would like to extend our gratitude for your continuous assistance and support for the implementation of plant quarantine and food safety mandate of this office at the border.

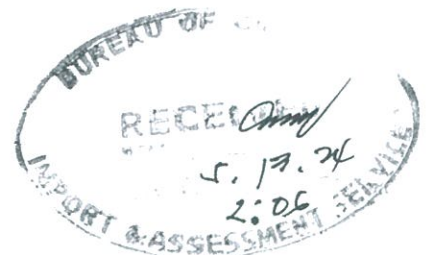
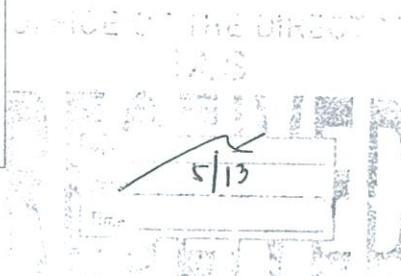
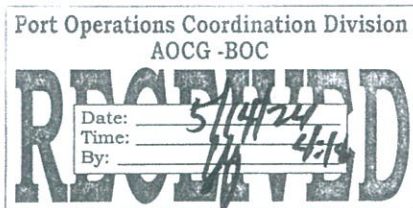
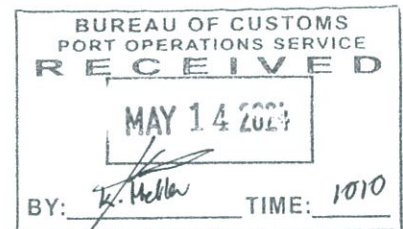
We are writing to reiterate our request that plant-based agricultural commodities, regardless of the Categories they fall under, should go through the Bureau of Plant Industry Plant Quarantine Office at the port for the mandatory document verification and inspection. This procedure is in compliance with the provisions stated in *DA Department Circular No. 4 series of 2016, Guidelines on the Importation of Plants, Planting Materials and Plant Products for Commercial Purposes*.

We hope for your kind consideration to this request. Should you have inquiries regarding this, please feel free to contact our office at Tel. Nos. 8525-2987, 8521-7650 and 8332-7567.

Thank you very much.

Very truly yours,

*[Signature]*  
**GERALD GLENN F. PANGANIBAN, Ph.D.**  
Director



EFFECTIVITY DATE: AUGUST 15, 2023  
FORM NO.: BPI-QMS-KMT-F1  
REVISION NO.: 5