



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF CUSTOMS

A modernized and credible customs administration that upholds good governance and is among the world's best

NOTICE OF AWARD

JESSICA B. GUILLERMO
Account Manager
QUARTZ BUSINESS PRODUCTS CORPORATION
15th Floor Capital House 9th Ave. cor. 34th Street
Bonifacio Global City, Taguig City

Dear **Ms. Guillermo**:

Pursuant to Bureau of Customs - Bids and Award Committee Resolution No. 2023-38, the Bureau is pleased to inform you that the Contract for **"SUPPLY AND DELIVERY OF LAPTOPS TO THE BUREAU OF CUSTOMS"** is hereby awarded to your company in the amount of **EIGHT MILLION SIX HUNDRED TWENTY-EIGHT THOUSAND ONE HUNDRED NINETY PESOS (PhP8,628,190.00)**.

In this regard, you are hereby required to sign the Contract as stated in Section 37.2 of the 2016 Revised implementing Rules and Regulations of Republic Act No. 9184 within ten (10) calendar days upon receipt of this Notice.

Very truly yours,

BIENVENIDO Y. RUBIO
Commissioner



JAN 08 2024

Conforme:

JESSICA B. GUILLERMO

Date: JAN 12 2024



Gate 3, South Harbor, Port Area, Manila 1018
+63 (02) 8705-6000, +63 (02) 8527-1968 | www.customs.gov.ph | boc.cares@customs.gov.ph

CERTIFIED TRUE COPY
APR 01 2024
LAZEL D. TOLENTINO
ADMINISTRATIVE ASSISTANT I



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF CUSTOMS

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NOTICE TO PROCEED

JESSICA B. GUILLERMO
Account Manager
QUARTZ BUSINESS PRODUCTS CORPORATION
15th Floor Capital House 9th Ave. cor. 34th Street
Bonifacio Global City, Taguig City

Dear **Ms. Guillermo**:

Notice to Proceed is hereby given to **QUARTZ BUSINESS PRODUCTS CORPORATION** for the "**SUPPLY AND DELIVERY OF LAPTOPS TO THE BUREAU OF CUSTOMS**" since the Contract has been approved. Hence, work may commence effectively upon receipt and acceptance of this Notice.

Moreover, you are responsible for performing the services in coordination with the Management Information System and Technology Group of this Bureau, under the terms and conditions set forth in the Contract.

Very truly yours,

BIENVENIDO Y. RUBIO
Commissioner



JAN 08 2024

Conforme:

Jessica B. Guillermo

JESSICA B. GUILLERMO

Date: FEB 01 2024



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APR 01 2024
LAZEL D. TOLENTINO
ADMINISTRATIVE ASSISTANT I

**CONTRACT FOR THE SUPPLY AND DELIVERY OF LAPTOPS TO THE BUREAU
OF CUSTOMS**

KNOW ALL MEN BY THESE PRESENTS:

This **CONTRACT**, made and entered into this _____ day of _____, 2023, by and between:

The **BUREAU OF CUSTOMS**, a national agency of the Philippine Government under the Department of Finance, constituted and established under the laws of the Republic of the Philippines with principal office address at Office of the Commissioner Building, Gate 3, South Harbor, Port Area, Manila City, represented herein by its Commissioner, **BIENVENIDO Y. RUBIO** herein referred to as "**Procuring Entity**";

-and-

The **QUARTZ BUSINESS PRODUCTS CORPORATION** with principal office address at 15th Floor Capital House 9th Ave. cor. 34th Street Bonifacio Global City, Taguig City represented herein by its Account Manager, **JESSICA B. GUILLERMO** hereinafter referred to as "**Service Provider**".

WHEREAS, the Procuring Entity conducted a public bidding for the project "**SUPPLY AND DELIVERY OF LAPTOPS TO THE BUREAU OF CUSTOMS**" in the amount of **EIGHT MILLION SIX HUNDRED TWENTY-EIGHT THOUSAND ONE HUNDRED NINETY PESOS (PhP8,628,190.00)** with corresponding total of One Hundred Fifty (150) Units of Laptop and was determined to be the Lowest Calculated Responsive Bid.

NOW, THEREFORE, for and in consideration of the foregoing premises, the Parties hereby mutually stipulate and agree as follows:

1. In this Contract, words and expressions shall have the same meanings as are respectively assigned to them in the General and Special Conditions of Contract (Annex D and E).
2. The following documents shall form, be read, and construed as part of this Contract:
 - Annex A. The Service Provider's Bid, including the Technical and Financial Proposals, and all other documents/statements submitted (e.g. bidder's response to clarifications on the bid), including corrections to the bid resulting from the Procuring Entity's bid evaluation;
 - Annex B. Schedule of Requirements;
 - Annex C. Technical Specifications;
 - Annex D. General Conditions of Contract;
 - Annex E. Special Conditions of Contract;
 - Annex F. Notice of Award; and
 - Annex G. Performance Security.
3. The Service Provider hereby covenants with the Procuring Entity to provide the Goods and Services and to remedy defects therein in conformity with the provisions of the Contract.
4. The Procuring Entity hereby covenants to pay the Service Provider, in consideration of the provision of the Goods and Services and the Contract Price or such other sum as may become payable under the provisions of the contract at the time and in the manner prescribed by the Contract.

IN WITNESS WHEREOF, the Parties have hereunto set their hands on the date and place above mentioned.

BUREAU OF CUSTOMS
Procuring Entity

QUARTZ BUSINESS PRODUCTS CORPORATION
Service Provider

By:

By:

BIENVENIDO Y. RUBIO
Commissioner

JESSICA B. GUILLERMO
Account Manager

WITNESSES:

RANNEL A. VERDEFLO
Sales Manager
Public Sector Division

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.

BEFORE ME, personally appeared the following persons:

Name	Competent Proof of Identity	Date/Place Issued
BIENVENIDO Y. RUBIO		
JESSICA B. GUILLERMO		

personally known to me to be the same persons who executed the foregoing instrument for and behalf of the entities represented herein, and they acknowledged to me that the same is their free and voluntary act and deed as well as that of the principals herein represented.

I hereby certify that this document, consisting of two (2) pages, including this page on which this acknowledgement is written, has been signed by the Parties and their instrumental witnesses at the foot thereof and on each and every page of this Contract.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal this _____ day of FEB 07 2024, 2024 at MAKATI CITY, Philippines.

Doc. No. 477 ;
Page No. 97 ;
Book No. 3 ;
Series of 2024 858

NOTARY PUBLIC
ATTY. MAGNOLIA M. MASANGCAY
Appointment No. M-138
Notary Public for Makati City
Until December 31, 2025
Suite 1015/10th Cityland 10 Tower 1
H.V. Dala Costa St, Avala Ave., Makati City
Roll No.: 69481
PTR No. 10077745; 01-04-24; Makati City
IBP No. 876116; 12-27-23; Balangas Chapter
MCLE Compliance No. VII-0030405
Valid until April 14, 2025