



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF CUSTOMS

A modernized and credible customs administration that upholds good governance and is among the world's best

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22 APR 2024

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OFFICE of the NATIONAL-ADMINISTRATIVE REGISTER
Administrative Rules and Regulations

R APR 24 2024 **D**
REGISTERED
ONAR Registration No. 24-0460
TIME: BY:

CUSTOMS MEMORANDUM ORDER (CMO)
NO. 07-2024

SUBJECT: ESTABLISHMENT OF THE TECHNICAL WORKING GROUP ON TIME RELEASE STUDY IN THE BUREAU OF CUSTOMS

Section 1. Scope. Pursuant to the requirements of the World Trade Organization - Trade Facilitation Agreement (WTO-TFA) Article 7, Item 61, this Customs Memorandum Order (CMO) hereby provides the guidelines on the designation of the Bureau of Customs Technical Working Group on Time Release Study (BOC-TRS TWG).

Section 2. Objectives.

- 2.1. To ensure BOC's compliance with the requirements of WTO-TFA, Article 7, Item 6;
- 2.2. To establish the BOC-TRS TWG and define its composition, functions, duties, and responsibilities; and
- 2.3. To promote the use of the Time Release Study to measure the average release time of goods periodically, identify constraints or bottlenecks affecting the release of goods, and identify opportunities for trade facilitation improvements.

Section 3. Composition. The BOC-TRS TWG shall be established in the Central Office and all the Collection Districts.

- 3.1. The BOC-TRS TWG in the Central Office shall be composed of the following BOC officials, to wit:

Chairperson: Director, Port Operations Service, Assessment and Operations Coordinating Group (AOCG)

Co-Chairperson: Chief, Planning and Policy Research Division (PPRD), Internal Administration Group (IAG)

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Members:

- Chief, External Affairs Office (EAO), IAG
- Lead Auditor, Interim Internal Quality Management System Office (IIQMSO)
- Head, Customer Care Center, Port of Manila (POM)
- Head, Xray Inspection Project
- Chief, Systems Development Division, Management and Information Systems and Technology Group (MISTG)
- Head, Statistical Analysis Division, Revenue Collection and Monitoring Group (RCMG)
- Representative/s from POS, AOCG
- Deputy Collector for Operations, Ninoy Aquino International Airport (NAIA)
- Deputy Collector for Operations, POM
- Deputy Collector for Operations, Manila International Container Port (MICP)
- All other BOC personnel relevant to the conduct of the TRS

Secretariat

- Representative from AOCG
- Representative from PPRD
- Representative from EAO

3.2. Each Collection District shall establish its own BOC-TRS TWG, Sub-Committee, which shall be chaired by the District Collector and composed of BOC officials and personnel from the Collection District, to wit:

Chairperson:

District Collector

Members:

- Deputy Collector for Operations
- Deputy Collector for Assessment
- Chief, Assessment Division
- Chief, Export Division
- Chief, Port Operations Division/Unit
- Chief, Customs Container Control Division (for Ports covering containerized shipments)
- Site Manager, MISTG
- Field Officer, Xray Inspection Project
- Head, Customer Care Center

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Section 4. Duties and Responsibilities. The BOC-TRS TWG shall perform the following functions, to wit:

- 4.1. Represent and advance the interests of the BOC in the implementation of the Time Release Study in meetings and consultations with other parties;
- 4.2. Spearhead the planning and coordination necessary for the implementation of the TRS;
- 4.3. Prepare detailed guidelines for the creation, review, and validation of the TRS Workplan;
- 4.4. Conduct statistical computation of raw data submitted by the Ports;
- 4.5. Work in close collaboration with the Ports to process the results of the TRS;
- 4.6. Recommend possible corrective measures for creating a conducive environment for a seamless flow of goods, and opportunities for trade facilitation enhancements;
- 4.7. Review and evaluate the effectiveness of the improvements and innovations that have been instituted, as a result of the recommendations of the previous TRS; and
- 4.8. Perform such other functions related to the conduct of TRS as may be assigned.

Section 5. Repealing Clause. All other rules and regulations issued by the Bureau which are inconsistent with this Order are deemed repealed or modified accordingly.

Section 6. Separability Clause. If, for any reason, any provision of this CMO is held to be unconstitutional or invalid, other sections or provisions hereof which are not affected thereby shall continue to be in effect.

Section 7. Effectivity. This Order shall take effect immediately.

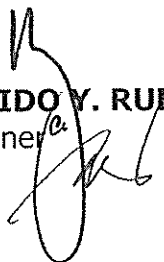
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BIENVENIDO Y. RUBIO
Commissioner
APR 22 2024



TRADE FACILITATION ROADMAP (for Groups and Collection Districts)

Reduce trade costs by simplifying and harmonizing customs procedures and implementing enhanced infrastructures and ICT Systems and by inter-agency cooperation

Improved compliance to the Ease of Doing Business Law

Increased compliance with the Mercator Programme and other trade facilitation agreements

Yearly increase in the number of Accredited Authorized Economic Operators

DELIVERABLES		2025	2026	2027	2028
KRA	Conduct of maturity level assessment on the implementation of the WTO TFA				
	Conduct of National TRS in coordination with the PTFC				
Trade Facilitation Agreement	Sustained compliance with Trade Facilitation Agreement (TFA) based on the maturity level assessment				
	Conduct of Time Release Study (TRS)				
Partnership with Business and the Trading Community	Conduct of regular public consultations before publishing new guidelines				
	Conduct of quarterly Trade Facilitation/Stakeholders' Forum				
SAFE Framework	Creation of BOC Customs Industry Consultative Advisory Council (CICAC)				
	Implementation of the CICAC				
	Creation of TWG on SAFE Package				
SAFE Framework	Drafting of CMO on the Provisions of SAFE Package 2021	Approval of the CMO adopting the provision of the SAFE Package 2021	Adoption of SAFE Package 2021	Cascading of CMO on SAFE Package 2021	

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