



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
**BUREAU OF CUSTOMS**

*A modernized and credible customs administration that upholds good governance and is among the world's best*

OCOM Memo No. 24-2024

**MASTER COPY**  
*hit*

**MEMORANDUM**

**TO :** ALL DISTRICT COLLECTORS  
ALL DEPUTY COLLECTORS FOR OPERATIONS  
ALL EXPORT DIVISIONS OR EQUIVALENT UNITS  
ALL OTHER CONCERNED

**FROM :** BIENVENIDO Y. RUBIO  
Commissioner

**APR 24 2024**

**SUBJECT :** PRESENTATION OF EXPORT DECLARATION (ED) PRIOR TO THE ISSUANCE OF A PHYTOSANITARY CLEARANCE FROM THE BUREAU OF PLANT INDUSTRY (BPI) PURSUANT TO BPI QUARANTINE ADMINISTRATIVE ORDER NO. 1 SERIES OF 1981

**DATE :** 16 April 2024

This is to remind all personnel performing front-line services at the Export Divisions to strictly observe the procedure under Rule V, Section 2 of BPI Quarantine Administrative Order No. 1 series of 1981 by ensuring that all exporters of plants, plant products, and other materials must first secure an Export Declaration for submission to the Bureau of Plant Industry prior to the issuance of a Phytosanitary Clearance (PC).

For strict compliance.



Gate 3, South Harbor, Port Area, Manila 1018

+63 (02) 8705-6000, +63 (02) 8527-1968 | [www.customs.gov.ph](http://www.customs.gov.ph) | [boc.cares@customs.gov.ph](mailto:boc.cares@customs.gov.ph)



Department of Agriculture  
**BUREAU OF PLANT INDUSTRY**  
 692 San Andres St., Malate, Manila, Philippines  
 Email Address: [info@buplant.da.gov.ph](mailto:info@buplant.da.gov.ph)  
 Tel. No. (02) 8521-7650, (02) 8353-6976



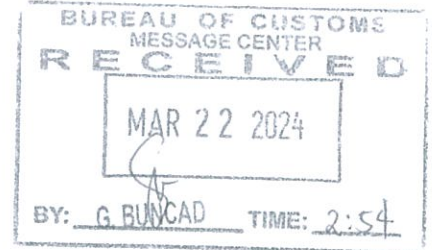
ISO 9001:2015 Certified  
 Quality Management System

09-47482

March 19, 2024

**MR. BIENVENIDO Y. RUBIO**

Commissioner of Customs  
 Bureau of Customs  
 Manila

Dear **Commissioner Rubio**:

Greetings from the Bureau of Plant Industry (BPI)!

First off, we would like to thank your office for support and continuous assistance in the implementation of Plant Quarantine (PQ) rules and regulations at the border.

To efficiently implement and help our stakeholders in the processes of securing phytosanitary documents for export, BPI-National Plant Quarantine Services Division (BPI-NPQSD) in collaboration with Intercommerce Network Services, Inc. (INS) currently has developed a system for the issuance of an electronic phytosanitary certificate, or e-Phyto which can be exchanged between countries. Currently, we are on the phase of online application of Phytosanitary Certificate (PC) and going into the direction of formal exchange with other countries.

However, during the initial course of implementation, we have encountered some challenges pertaining to the procedure of securing Export Declaration from the Bureau of Customs (BOC). Hence, we would like to clarify on the processes implemented in various ports in the country specifically in Mindanao. To cite, Export Declaration is secured prior to application of PC in Luzon while, in Mindanao, PC is required prior to securing of Export Declaration.

In this connection, may we request for a face-to-face meeting to discuss the said process to harmonize the procedure across our stations. We would gladly coordinate with your office as to the most convenient time when we can meet.

Should you need further information, please feel free to email us at [pqsbpi@gmail.com](mailto:pqsbpi@gmail.com) or contact us at our office at Tel. Nos. 8525-2987, 8521-7650 and 8332-7567.

We hope that our request will be given urgent attention and consideration. Thank you very much.

Very truly yours,

**GERALD GLENN F. PANGANIBAN, Ph.D.**  
 Director

22 MAR 2024