



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
**BUREAU OF CUSTOMS**

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*A modernized and credible customs administration that upholds good governance and is among the world's best*

**MEMORANDUM**

TO : ALL DISTRICT & SUPPORT COLLECTORS  
ALL CUSTOMS EXAMINERS & APPRAISERS  
ALL OTHERS CONCERNED

FROM : **BIENVENIDO Y. RUBIO** APR 03 2024  
Commissioner *W*

SUBJECT : REITERATION OF CMO 05-2022 (IMPLEMENTATION  
OF THE OMS OF THE BOC) AND THE "VIEW SELECTIVITY  
CRITERIA" IN THE E2M SYSTEM

DATE : 21 March 2024

In the interest of service, Customs Memorandum Order No. 05-2022 dated 08 March 2022 on the Implementation of the Offense Management System (OMS) of the Bureau of Customs (BOC), is hereby reiterated, with emphasis on the following provisions:

XXX

**"Section 4.2 Tagging of Goods Declaration, or BL/AWB.** The District Collector shall right-click the Goods Declaration reference number, or BL/AWB number, and tag the same as "SEIZED"."

XXX

**"Section 4.4.2** If the goods are forfeited, the District Collector shall tag the Offense Document as "FORFEITED" status."

XXX

**"Section 5. Inspection Act.** After evaluation or assessment of Goods Declaration, Customs Examiners must determine the offense of possible risk, if any, using the "Risk Code" dropdown list. Multiple Risk Codes can be selected on a single Goods Declaration based on their examination findings."

XXX

In this regard, all District Collectors are instructed to strictly implement the proper tagging of Goods Declaration, or BL/AWB, the appropriate action on the goods under "SEIZED" status, and the accurate determination of relevant risk codes, as applicable, pursuant to CMO 05-2022.

Further, all Customs Examiners and Appraisers are reminded of the "View Selectivity Criteria" feature in the E2M system, which enables the use of a risk-based approach when inspecting documents and/or cargoes. This tab provides information on the reference and/or guidelines as to why a shipment has been channeled to a particular selectivity lane.

For guidance and strict compliance.

