



NOTICE OF AWARD

TRISHA MAE MIRANDA

Representative

HOTEL CASIANA OPC

Emilio Aguinaldo Highway
Kaybagal South, Tagaytay City

Dear **Ms. Miranda:**

We are pleased to inform you that the contract for the project "**Lease of Venue for Budget Preparation FY 2024**" per Bureau of Customs - Bids and Awards Committee Resolution No. 2023-02 is hereby awarded to your company in the amount of **Two Hundred Twelve Thousand Four Hundred Forty Pesos (PHP212,440.00)**.

In this regard, you are hereby required to sign the Purchase Order as stated in Section 37.2 of the Implementing Rules and Regulations of Republic Act No. 9184 within five (5) calendar days upon receipt of this Notice.

Very truly yours,

ATTY. ALVIN H. EBREO, CESO IV
Chairperson, Bids and Awards Committee

Received by: *Trisha Mae Miranda*
TRISHA MAE MIRANDA

Date: Feb. 01, 2023

PURCHASE ORDER

Bureau of Customs

Agency

Supplier: **HOTEL CASIANA OPC**

P.O. No. :2023-02-0015

Date 1-Feb-23

T.I.N. : **772-668-856-000**

Mode of Procurement: Small Value

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: N/A

Delivery Duration: during the event

Date of Delivery : N/A

Payment Term: 15 cd upon delivery

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
		Lease of Venue for Budget Preparation FY 2024			
		Lease of Venue for Budget Preparation Planning for FY 2024			212,440.00
		<ul style="list-style-type: none"> • 47 personnel (participants, resource person, and facilitators) • February 2-3, 2023 • Triple Sharing – 15 rooms x 1 night • Twin Sharing – 2 rooms x 1 night One (1) Function Room for Plenary sessions (45 pax) – class type tables Venue: Hotel in Tagaytay City, Cavite Good Lights and Sound System Audio Visual Equipment Food (buffet) for 47 pax for the inclusive dates: Serving Time: February 02, 2023 <ul style="list-style-type: none"> • AM Snacks (9:00am) • Lunch (12:00nn) • PM Snacks (3:00pm) • Dinner (7:00pm) • (Strictly No Pork) February 23, 2023 <ul style="list-style-type: none"> • Breakfast Buffet • Lunch (12:00nn) • PM Snacks (3:00pm) • (Strictly No Pork) Availability <ul style="list-style-type: none"> • four (4) to five (5) microphones • 2 wide screen • 2 projectors • Wifi or Internet Access • use of electricity for laptop and projector • (5) extension cords Other Inclusions for free <ul style="list-style-type: none"> • Free Flowing coffee and water during the training session 			

(Total Amount in Words): Two Hundred Twelve Thousand Four Hundred Forty Pesos (inclusive of tax) 212,440.00

(Terms and Conditions stated at the back page of this P.O.)

Very truly yours,

Conforme:

Trisha Mae Miranda
TRISHA MAE MIRANDA
 Signature over Printed Name of Supplier

Date: Feb. 01, 2023

ATTY. ALVIN H. EBREO, CESO IV
 Chairperson, Bids and Awards Committee

Funds Available:

MariLou A. Cabigon
MARILOU A. CABIGON
 Collector V / Chief, Accounting Division

ALOBS No.: 02-0110101-2023-02-0245
 Amount: 212,440-



NOTICE TO PROCEED

TRISHA MAE MIRANDA

Representative

HOTEL CASIANA OPC

Emilio Aguinaldo Highway

Kaybagal South, Tagaytay City

Dear **Ms. Miranda:**

The attached Contract having been approved, notice is hereby given to *HOTEL CASIANA OPC* that work may commence on the project "**Lease of Venue for Budget Preparation FY 2024**" effective upon receipt and acceptance of this Notice.

You are responsible for performing the services in coordination with Interim Training and Development Division (ITDD) under the terms and conditions of the Purchase Order.

Very truly yours,

ATTY. ALVIN H. EBREO, CESO IV
Chairperson, Bids and Awards Committee

Received by: *Trisha Mae Miranda*
TRISHA MAE MIRANDA

Date: *Feb 1, 2023*