



## NOTICE OF AWARD

**MARIFE BARCALA LOYOLA**  
**COVER AND PAGES CORPORATION**

2763 Silang Street, Sta Ana,  
Manila

Dear **Ms. Loyola:**

We are pleased to inform you that the contract for the project "**Layout, Printing and Delivery of the BOC Mid-Year Report 2023**" as per Bureau of Customs - Bids and Awards Committee Resolution No. 2023-02, is hereby awarded to your company in the amount of **Three Hundred Seventy-Five Thousand Pesos (PHP375,000.00)**.

In this regard, you are hereby required to sign the Purchase Order as stated in Section 37.2 of the Implementing Rules and Regulations of Republic Act No. 9184 otherwise known as "Government Procurement Reform Act" within five (5) calendar days upon receipt of this Notice.

Very truly yours,

  
**MICHAEL C. FERMIN**  
Chairperson, Bids and Awards Committee

Received by: **MARIFE BARCALA LOYOLA**

Date: 8/4/2023

**PURCHASE ORDER**  
Bureau of Customs

Agency

Supplier: **COVER AND PAGES CORPORATION**

P.O. No.:

2023-07-0113

T.I.N. : **000-348-717-000**

Date :

20-Jul-2023

Mode of Procurement:

Small Value Procurement

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:

Delivery Term:

8 Calendar Days

Date of Delivery :

Payment Term:

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
		<b>SPECIFICATIONS</b>			
		Layout, Printing and Delivery of the BOC Mid-Year Report 2023  No of Pages: 50-60 Pages (Inclusive of Cover) Size: 25.5 cm (L) x 22.5 cm (H) or A4 Cover: Offset Printing, Stock C2S 160 lbs. Inside page: C2S 80 lbs. Color: Full color cover and inside pages Finishing Matte Lamination w/ Sport UV Packaging: White envelope with cover design Binding: Perfect Scope of work: To include conceptualization, layout and design, printing, and delivery with provision for soft copy. Additional Requirements:  The publishing company shall be selected based on the following criteria: 1. EXPERIENCE – highly experienced in publishing related materials of the Bureau of Customs; 2. QUALITY – expert in creating a well-organized, modern, and sophisticated layout and design for magazines, reports, and other publication materials; 3. TECHNICAL KNOWLEDGE – has adequate knowledge about the Bureau’s standards and preferred styles on layout and designs of the publication materials; 4. GEOGRAPHIC PROXIMITY – within the Manila area for minimum movement and ease of delivery; and 5. TIMELINESS - able to provide layout design concepts, proofing, printing, and delivery in 5 working days. Delivery Duration: •One (1) mockup copy shall be provided by the supplier three (3) working days after receipt of the NTP •Complete number of copies shall be delivered within five (5) calendar days upon approval of the mockups provided by the supplier.	200	1,875.00	375,000.00

**(Total Amount in Words)** **Three Hundred Seventy-Five Thousand Pesos (inclusive of tax)** **375,000.00**

(Terms and Conditions stated at the back page of this P.O.)

Conforme:   
 Signature over Printed Name of Supplier  
 Date: 21 Jul 2023

Very truly yours,

  
**MICHAEL C. FERMIN**  
 Chairperson, Bids and Awards Committee

Funds Available:

  
**MARILOU A. CABIGON**  
 Collector V/Chief, Accounting Division

ALOBS No.: 02-0110101-2023-07-1751  
 Amount: 375,000-



# BUREAU OF CUSTOMS

MAKABAGONG ADUANA, MATATAG NA EKONOMIYA



PROFESSIONALISM

INTEGRITY

ACCOUNTABILITY

## NOTICE TO PROCEED

**MARIFE BARCALA LOYOLA**  
**COVER AND PAGES CORPORATION**

2763 Silang Street, Sta Ana,  
Manila

Dear **Ms. Loyola:**

The attached Contract having been approved, notice is hereby given to *COVER AND PAGES CORPORATION* that work may commence on the project "**Layout, Printing and Delivery of the BOC Mid-Year Report 2023**" effective upon receipt and acceptance of this Notice.

You are responsible for performing the services in coordination with General Services Division (GSD) under the terms and conditions of the Purchase Order.

Very truly yours,

  
**MICHAEL C. FERMIN**  
Chairperson, Bids and Awards Committee *BOC*

Received by:  **MARIFE BARCALA LOYOLA**

Date: 8/10/2023