



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF CUSTOMS

A modernized and credible customs administration that upholds good governance and is among the world's best

**BIDDING DOCUMENTS
FOR THE
SUPPLY, DELIVERY,
INSTALLATION, TESTING
AND COMMISSIONING OF
STRUCTURED CABLING AND
WIRELESS NETWORK SYSTEM
FOR BOC NAIA AND
MICP SITES**

**Project ID No.: BOC-GOODS-2024-05
March 2024**

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Glossary of Acronyms, Terms, and Abbreviations

ABC – Approved Budget for the Contract.

BAC – Bids and Awards Committee.

Bid – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

Bidder – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

Bidding Documents – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

BIR – Bureau of Internal Revenue.

BSP – Bangko Sentral ng Pilipinas.

Consulting Services – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

CDA - Cooperative Development Authority.

Contract – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

CIF – Cost Insurance and Freight.

CIP – Carriage and Insurance Paid.

CPI – Consumer Price Index.

DDP – Refers to the quoted price of the Goods, which means “delivered duty paid.”

DTI – Department of Trade and Industry.

EXW – Ex works.

FCA – “Free Carrier” shipping point.

FOB – “Free on Board” shipping point.

Foreign-funded Procurement or Foreign-Assisted Project– Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

Framework Agreement – Refers to a written agreement between a procuring entity and a supplier or service provider that identifies the terms and conditions, under which specific purchases, otherwise known as “Call-Offs,” are made for the duration of the agreement. It is in the nature of an option contract between the procuring entity and the bidder(s) granting the procuring entity the option to either place an order for any of the goods or services identified in the Framework Agreement List or not buy at all, within a minimum period of one (1) year to a maximum period of three (3) years. (GPPB Resolution No. 27-2019)

GFI – Government Financial Institution.

GOCC – Government-owned and/or –controlled corporation.

Goods – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

GOP – Government of the Philippines.

GPPB – Government Procurement Policy Board.

INCOTERMS – International Commercial Terms.

Infrastructure Projects – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports,

communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

LGUs – Local Government Units.

NFCC – Net Financial Contracting Capacity.

NGA – National Government Agency.

PhilGEPS - Philippine Government Electronic Procurement System.

Procurement Project – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

PSA – Philippine Statistics Authority.

SEC – Securities and Exchange Commission.

SLCC – Single Largest Completed Contract.

Supplier – refers to a citizen, or any corporate body or commercial company duly organized and registered under the laws where it is established, habitually established in business and engaged in the manufacture or sale of the merchandise or performance of the general services covered by his bid. (Item 3.8 of GPPB Resolution No. 13-2019, dated 23 May 2019). Supplier as used in these Bidding Documents may likewise refer to a distributor, manufacturer, contractor, or consultant.

UN – United Nations.

Section I. Invitation to Bid

SECTION I. INVITATION TO BID

“Supply, Delivery, Installation, Testing and Commissioning of Structured Cabling and Wireless Network System for BOC NAIA and MICP Sites”

1. The Bureau of Customs (BOC) through the authorized appropriations under the CY 2024 General Appropriations Act intends to apply the sum of Thirty-Nine Million Nine Hundred Ninety-Five Thousand Eight Hundred Seventy-Three Pesos (Php39,995,873.00) being the Approved Budget for the Contract (ABC) to payments under the contract for the “Supply, Delivery, Installation, Testing and Commissioning of Structured Cabling and Wireless Network System for BOC NAIA and MICP Sites”. Bids received in excess of the ABC shall be automatically rejected at the bid opening.
2. The Bureau of Customs now invites bids for the above Procurement Project in accordance with the Schedule under Section VI. Schedule of Requirements. Bidders should have completed, within five (5) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective bidders may obtain further information from the BOC Bids and Awards Committee (BAC) Secretariat and inspect the Bidding Documents at the address given below during office hours from 8:00 a.m. to 5:00 p.m.
5. A complete set of Bidding Documents may be acquired by interested Bidders on March 19, 2024 from the given address and website below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest guidelines issued by the GPPB, in the amount of Twenty-Five Thousand Pesos (P25,000.00). The Procuring Entity shall allow the bidder to present its proof of payment for the fees to be presented in person.

[NOTE: For lot procurement, the maximum fee for the Bidding Documents for each lot shall be based on its ABC, in accordance with the Guidelines issued by the GPPB; provided

that the total fees for the Bidding Documents of all lots shall not exceed the maximum fee prescribed in the Guidelines for the sum of the ABC of all lots.]

6. The BOC will hold a Pre-Bid Conference¹ on March 26, 2024, 10:00 a.m. at the GSD Conference Room, Ground Floor, OCOM Building, South Harbor, Gate 3, Port Area, Manila, and/or through videoconferencing/webcasting via Microsoft Teams, which shall be open to prospective bidders. The Letter of Intent shall be sent through email, thereafter, confirmation link shall be sent via Microsoft Teams.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address as indicated below on or before April 08, 2024, 1:00 p.m. Late bids shall not be accepted.
8. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on April 08, 2024, 1:30 p.m. at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The BOC reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

BOC-BAC Secretariat
General Services Division
OCOM Bldg., South Harbor, Gate 3, Port Area, Manila
Telefax No. 527-9757
Email address: [**bacsecretariat@customs.gov.ph**](mailto:bacsecretariat@customs.gov.ph)

12. You may visit the following websites:

For downloading of Bidding Documents: [**https://customs.gov.ph/bid-opportunities/**](https://customs.gov.ph/bid-opportunities/)

Date issued: March 19, 2024

MCHAEL C. FERMIN
Chairperson, BOC-BAC

¹ May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.

Section II. Instructions to Bidders

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1. Scope of Bid

The Procuring Entity, Bureau of Customs-Bids and Awards Committee (BOC-BAC) wishes to receive Bids for the “Supply, Delivery, Installation, Testing and Commissioning of Structured Cabling and Wireless Network System for BOC NAIA and MICP Sites” with identification number BOC-GOODS-2024-05.

The Procurement Project (referred to herein as “Project”) is composed of one (1) lot the details of which are described in Section VII (Technical Specifications).

2. Funding Information

2.1. The Government of the Philippine (GOP) through the source of funding as indicated below for FY 2024 General Appropriations Act in the amount of Thirty-Nine Million Nine Hundred Ninety-Five Thousand Eight Hundred Seventy-Three Pesos (Php39,995,873.00).

2.2. The source of funding is:

- a. NGA, the General Appropriations Act or Special Appropriations.

3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **ITB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

4. Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex “I” of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

5. Eligible Bidders

- 5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.
- 5.2. Foreign ownership limited to those allowed under the rules may participate in this Project.
- 5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to:
 - a. For the procurement of Non-expendable Supplies and Services: The Bidder must have completed a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.
 - b. For the procurement of Expendable Supplies: The Bidder must have completed a single contract that is similar to this Project, equivalent to at least twenty-five percent (25%) of the ABC.
 - c. For procurement where the Procuring Entity has determined, after the conduct of market research, that imposition of either (a) or (b) will likely result to failure of bidding or monopoly that will defeat the purpose of public bidding: the Bidder should comply with the following requirements: [*Select either failure or monopoly of bidding based on market research conducted*]
 - i. Completed at least two (2) similar contracts, the aggregate amount of which should be equivalent to at least *fifty percent (50%) in the case of non-expendable supplies and services or twenty-five percent (25%) in the case of expendable supplies*] of the ABC for this Project; and
 - ii. The largest of these similar contracts must be equivalent to at least half of the percentage of the ABC as required above.
- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

6. Origin of Goods

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

7. Subcontracts

- 7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than twenty percent (20%) of the Project.

The Procuring Entity has prescribed that:

- a. Subcontracting is not allowed.
- 7.2. Subcontracting of any portion of the Project does not relieve the Supplier of any liability or obligation under the Contract. The Supplier will be responsible for the acts, defaults, and negligence of any subcontractor, its agents, servants, or workmen as fully as if these were the Supplier's own acts, defaults, or negligence, or those of its agents, servants, or workmen.

8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address and/or through videoconferencing/webcasting as indicated in paragraph 6 of the **ITB**.

9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **ITB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

10. Documents comprising the Bid: Eligibility and Technical Components

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 10.2. The Bidder's SLCC as indicated in **ITB** Clause 5.3 should have been completed within five (5) years as provided in paragraph 2 of the **ITB** prior to the deadline for the submission and receipt of bids.
- 10.3. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May

2019. The English translation shall govern, for purposes of interpretation of the bid.

11. Documents comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 11.2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the 2016 revised IRR of RA No. 9184.
- 11.3. Any bid exceeding the ABC indicated in paragraph 1 of the **ITB** shall not be accepted.
- 11.4. For Foreign-funded Procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

12. Bid Prices

- 12.1. Prices indicated on the Price Schedule shall be entered separately in the following manner:
 - a. For Goods offered from within the Procuring Entity's country:
 - i. The price of the Goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex-showroom, or off-the-shelf, as applicable);
 - ii. The cost of all customs duties and sales and other taxes already paid or payable;
 - iii. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and
 - iv. The price of other (incidental) services, if any, listed in e.
 - b. For Goods offered from abroad:
 - i. Unless otherwise stated in the **BDS**, the price of the Goods shall be quoted delivered duty paid (DDP) with the place of destination in the Philippines as specified in the **BDS**. In quoting the price, the Bidder shall be free to use transportation through carriers registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.
 - ii. The price of other (incidental) services, if any, as listed in **Section VII (Technical Specifications)**.

13. Bid and Payment Currencies

- 13.1. For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies, shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.
- 13.2. Payment of the contract price shall be made in:
 - a. Philippine Pesos.

14. Bid Security

- 14.1. The Bidder shall submit a Bid Securing Declaration² or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.
- 14.2. The Bid and bid security shall be valid until August 06, 2024. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

15. Sealing and Marking of Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

16. Deadline for Submission of Bids

- 16.1. The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **ITB**.

² In the case of Framework Agreement, the undertaking shall refer to entering into contract with the Procuring Entity and furnishing of the performance security or the performance securing declaration within ten (10) calendar days from receipt of Notice to Execute Framework Agreement.

17. Opening and Preliminary Examination of Bids

- 17.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **ITB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

- 17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

18. Domestic Preference

- 18.1. The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184.

19. Detailed Evaluation and Comparison of Bids

- 19.1. The Procuring BAC shall immediately conduct a detailed evaluation of all Bids rated "*passed*," using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.
- 19.2. If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case maybe. In this case, the Bid Security as required by **ITB** Clause 15 shall be submitted for each lot or item separately.
- 19.3. The descriptions of the lots or items shall be indicated in **Section VII (Technical Specifications)**, although the ABCs of these lots or items are indicated in the **BDS** for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.
- 19.4. The Project shall be awarded one Project having several items that shall be awarded as one contract.
- 19.5. Except for bidders submitting a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation, all Bids must include the NFCC computation pursuant to Section 23.4.1.4 of the 2016 revised IRR of RA No. 9184, which must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder. For bidders submitting the committed Line of Credit, it must be at least equal to ten percent (10%) of the ABCs for all the lots or items participated in by the prospective Bidder.

20. Post-Qualification

- 20.1. Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, that it is one of the eligible bidders who have submitted bids that are found to be technically and financially compliant,}the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits required by law and stated in the **BDS**. The LCB shall likewise submit the required documents for final Post Qualification.}

21. Signing of the Contract

- 21.1. The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

Section III. Bid Data Sheet

ITB Clause	
1	<p>The Procuring Entity is the Bureau of Customs.</p> <p>The name of the Contract is “Supply, Delivery, Installation, Testing and Commissioning of Structured Cabling and Wireless Network System for BOC NAIA and MICP Sites”</p> <p>The identification number of the Contract is BOC-GOODS-2024-05.</p>
2	<p>The Funding Source is:</p> <p>The Government of the Philippines (GOP) through the authorized appropriations under the CY 2024 General Appropriations Act in the amount of Thirty-Nine Million Nine Hundred Ninety-Five Thousand Eight Hundred Seventy-Three Pesos (Php39,995,873.00).</p>
3	No further instruction.
5	Only Bids for Bidders found to be legally, technically, and financially capable will be evaluated as defined in ITB Clause 5.1.
5.2	Foreign bidders are not allowed.
5.3	<p>The bidder must have completed five (5) years prior to April 08, 2024 single contract that is similar to the project at hand and whose value must be at least fifty percent (50%) of the ABC to be bid.</p> <p>Bidders must include in their Bid a photocopy of Single Largest Completed Contract, Notice of Award (NOA), Notice to Proceed (NTP), Technical Inspection and Acceptance Committee (TIAC) Report or Certificate of Final Acceptance Report or equivalent in the Private Sector.</p> <p>Failure to submit a copy of Single Largest Completed Contract with proof of Completion or a failure against the veracity of such shall be a ground for disqualification of the bidder for award and forfeiture of the bid security.</p> <p>For this purpose, similar contract shall refer to “The supply, delivery, and installation of communications equipment and services”</p>
5.4	Joint Venture is not allowed.
7.1 (a)	Subcontracting is not allowed.
8	The BOC will hold a Pre-Bid Conference on March 26, 2024, 10:00 a.m. at the GSD Conference Room, Ground Floor, OCOM Building, South Harbor, Gate 3, Port Area, Manila, and/or through videoconferencing/webcasting via Microsoft Teams, which shall be open to prospective bidders.

14.1	<p>The bid security shall be in the form of a Bid Securing Declaration or any of the following forms and amounts:</p> <ol style="list-style-type: none"> 1. The amount of not less than Php799,917.46, or 2% if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; 2. The amount of not less than Php1,999,793.65, or 5% if bid security is in Surety Bond.
15	<p>Each Bidder shall submit one (1) original and two (2) copies of the first and second components of its bid with proper tabs.</p> <p>All documents within the Original Bid, along with any accompanying attachments like brochures etc., must be certified as true copies by the authorized representative.</p> <p>In the absence of CTC, the BAC may require submission of the original documents for the purposes of verification, validation, and ascertaining its authenticity.</p>
19.3	<p>Partial bids are not allowed. All Goods are grouped in lots listed below. Bidders shall have the option of submitting a proposal on any or all lots and evaluation and contract award will be undertaken on a per lot basis. Lots shall not be divided further into sub-lots for the purpose of bidding, evaluation, and contract award.</p>
20.1	<p>Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit the following documents:</p> <ol style="list-style-type: none"> 1. Must have an updated valid accreditation and be registered with the Philippine Contractors Accreditation Board (PCAB) with Specialty in Electrical Work and Category B Communication facilities. 2. The Bidder must have an employed Certified Project Management Professional (PMP) or its equivalent. Must attach valid certification certified true copy by the issuing entity. 3. The Bidder must have at least One (1) Licensed Electrical Engineer and One (1) Licensed Electronic Communication Engineer who is currently employed in the contractor's company trained and certified in the design and installation of cabling systems, available for 24 by 7 for technical support. 4. Letter from the Cabling System Manufacturer that it manufactures end-to-end structured cabling system copper and fiber optic cables and their associated connecting hardware. 5. Certification from the Manufacturer's main/regional office stating that the contractor is an Authorized Business Partner and Certified Installer of the Brand being offered (Switches and cabling).

	<p>6. The Bidder must provide a list of Service Center/s within Metro Manila for the proposed.</p> <p>7. Latest Income Tax Return and business Tax Return with proof of payment (<i>filed and paid through BIR Electronic Filing and Payment System (eFS)</i>).</p> <p>8. VAT Returns (Form 2550M and 2550Q) or Percentage Tax Returns (2551M) with proof of payment covering the last 6 months.</p> <p>9. Latest Audited Financial Statement, and</p> <p>10. Updated Mayors Permit, Tax Clearance and DTI/SEC Registration.</p>
21.1	No further instruction

Section IV. General Conditions of Contract

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1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC)**.

2. Advance Payment and Terms of Payment

2.1. Advance payment of the contract amount is provided under Annex “D” of the revised 2016 IRR of RA No. 9184.

2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.

3. Performance Security

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than prior to the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184.

4. Inspection and Tests

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project specifications at no extra cost to the Procuring Entity in accordance with the Generic Procurement Manual. In addition to tests in the **SCC, Section IV (Technical Specifications)** shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

5. Warranty

- 5.1 In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.
- 5.2 The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

6. Liability of the Supplier

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

Section V. Special Conditions of Contract

GCC Clause	
1	<p>Delivery and Documents –</p> <p>The Goods shall only be delivered by the supplier as indicated in Section VI. Schedule of Requirements. Moreover, the delivery schedule as indicated in Section VI. Schedule of Requirements may be modified at the option of the Procuring Entity, with prior due notice, written or verbal, to the Supplier.</p>
2.2	<p>Payment shall be made after formal acceptance of deliverables, and 10% shall be retained until completion of contract.</p>
3	<p>No further instructions.</p>
4	<p>Inspections and Tests</p> <p>Complete Goods shall be inspected and/or tested by the End User based in Section VII. Technical Specifications.</p>
5.1	<p>The warranty was based on technical specifications.</p>
5.2	<p>No further instructions.</p>
6	<p>No additional provision.</p>

Section VI. Schedule of Requirements

Item	Description	Delivery Date
	Supply, Delivery, Installation, Testing, and Commissioning of Structured Cabling and Wireless Network Systems for the Bureau of Customs – NAIA and MICP Sites, but shall not be limited to the following:	Deliver within ninety (90) calendar days after receipt of Notice to Proceed to be delivered in NAIA and MICP Sites
	BOC MICP Site:	
	Cabling rehabilitation of the Main building	
	IDF for ESS Building and CCC building (aerial backbone)	
	BOC NAIA, Pasay Site:	
	Cabling rehabilitation of the Main Building and Assessment Building. (From MIS room to all offices in bldg.	
	IDF for CIIS BUILDING and ESS\building (aerial backbone)	

I hereby commit to comply and deliver the above requirements.

Name of Company (in print)

Signature of Company Authorized Representative

Name & Designation (in print)

Date

Section VII. Technical Specifications

STATEMENT OF COMPLIANCE TO TECHNICAL SPECIFICATIONS

A. INSTRUCTION:

The bidder must state in the last column opposite each parameter and required specifications either “**Comply**” or “**Not Comply**”. All pages shall be properly signed. Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB Clause above goods manufactured by us.

Item	Specification	Bidders Statement of Compliance
	<p><u>General Requirements</u></p> <ul style="list-style-type: none">○ The Bidder shall have at least 5 years experience in undertaking a similar project.○ Service provider must submit a satisfactory rating certificate from at least three (3) clients for similar projects. One reference (out of the 3) is from a government agency or private organization.	

General Specifications

- Must assess the existing condition of the network infrastructure at the Bureau of Customs (BOC) NAIA and MICP Sites.
- Must Supply, deliver, and install structured cabling components, including Fiber Optic Cable and Cat 6 Unshielded Twisted Pair (UTP) Cable.
- Must provide provisioning of horizontal cabling for data connectivity between the Main Distribution Frame (MDF) and Intermediate Distribution Frames (IDFs) within the building.
- Must provide Provisioning of backbone cabling using Fiber Optic Cable to interconnect the MDF and IDFs, ensuring high-speed and reliable data transmission.
- Must install PVC conduits for horizontal home runs, providing a secure pathway for cabling connections between IDFs and individual rooms.
- Must Implement PVC conduits for backbone cables, ensuring a protected pathway for the Fiber Optic Cable interconnecting the MDF and IDFs.
- Must Install 2 runs of UTP Cat6 cabling in every room, enabling data connectivity for end-user devices in all areas of the building.
- Must establish aerial distribution of Fiber Optic Cable for inter-building connections, facilitating seamless communication between BOC Sites: NAIA and MICP.
- Must deploy and install network racks to serve as central termination points for the structured cabling components, ensuring an organized and manageable infrastructure.
- Must conduct actual site visits to assess the implementation requirements and plan the installation process.
- Must develop a timeline (Gantt chart) of activities as part of the technical proposal for effective project management and project delivery.
- Must submit original brochures for the specified deliverables, ensuring compliance with the required components.
- Must provide technical specifications for all cabling components to meet industry standards and regulations.
- Must conduct thorough testing of all cabling components for defects and verify their performance under installed conditions.
- Must provide training to BOC personnel, covering troubleshooting, and disaster recovery.

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| | <ul style="list-style-type: none">○ Must ensure compliance with risk management strategies to identify potential issues and provide mitigation plans. | |
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Active Components

➤ **MICP Site**

• **Core Switch (24 SFP) – 1 unit**

- Must be designed with power-saving features including Energy Efficient Ethernet (IEEE 802.3az)
- Must have a capability to reduce per port power when the link is idle, or if ports are inactive.
- Must have at least eighty (80) certified power supplies and multi-speed fan operation.
- Must have at least twenty-four (24) SFP ports.

- Must at least have 4GB Memory and at least have a Dual Core at 1.2GHz Processor.
- Must have a web-based management interface.
- Must have a Command-line interface.
- Must at least have an Out-of-band management (RJ-45 Ethernet), In-line and out-of-band, and Out-of-band management (serial RS-232c or micro USB).
- Must have IEEE 802.1Q tagging and port-based.
- Must have at least 1,000 user-configurable VLANs.
- Redundant Power Supply.
- Can deliver up to 285.7 Mpps throughput and a data rate of up to 480 Gbps (full duplex).
- Switch Fabric Capacity must at least have 338 Gbps, and at least 64,000 MAC Addresses.
- Must include a 4-port stacking module and stacking cable.

• **Distribution Switch (28-port) – 4 units**

- Must at least have 28 built-in copper Gigabit Ethernet ports in a 1U form factor with at least four (4) SFP transceiver slots that can support fiber media.
- Must be an easy-to-use embedded Web interface.
- Must have an industry-standard Command Line Interface (CLI).

	<ul style="list-style-type: none"> ○ Must have the capability to be managed remotely via a Web browser, Telnet, or Simple Network Management Protocol (SNMP). ○ Must support a comprehensive Management Information Base (MIB) as well as four RMON groups. ○ There must be centralized management of the network infrastructure. ○ Must support remote logging via syslog. ○ Must be capable of integration into a variety of third-party network management applications. ○ Must support at least 256 VLANs. ○ Must support GVRP or GARP VLAN Registration Protocol. ○ Must provide dynamic port-based VLAN configuration as per IEEE 802.1Q. ○ Must be capable of port mirroring, dynamic link aggregation (LACP), and IP multicast support (IGMP v1 and v2). ○ Must have security features such as: <ul style="list-style-type: none"> ▪ Switch access password protection. ▪ Port-based MAC address alert and lock-down. ▪ SSL/SSH encryption for switch management traffic. ▪ SNMP access filtering. ○ Must have redundant Power Supply <ul style="list-style-type: none"> ● Uninterruptible Power Supply (1000 VA) – 3 units <ul style="list-style-type: none"> ○ Must have a backup time of at least 5 minutes at full load. ○ Must have a Load capacity of at least 1000VA 900Watts. ○ Must have a Single-phase input/output range. ○ Must have a USB port for UPS management based on HID protocol. ○ Must have an LCD User Interface with an audible alarm. ○ Must have at least 6 universal Outlet Receptacles. ○ UPS System must be sealed with lead-acid maintenance batteries. 	
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	<ul style="list-style-type: none"> ○ Must have a Line Interactive UPS System with Input and Output Voltage of at least 230 VAC with 60Hz ● Wireless Access Points <ul style="list-style-type: none"> ○ Must provide Wireless Access Points (WAPs) in all buildings and offices ○ Identification of locations of WAPs must be optimal to achieve the total performance desired throughput. ○ Must be small, lightweight, and can be securely deployed in a variety of locations such as on walls, cubicles, desktops, and in the ceiling for ease of installation ○ Must have an antenna diversity that can allow the best possible signal processing using dual, Omnidirectional antennas and directional antennas or other type of antennas that will assure signal strength in all areas. ○ Must be capable of working with centralized wireless controllers to provide a high-performance, centrally managed, wireless mobility solution. ○ Must have an extended lifespan and can be configured manually or automatically across any L2/L3 network, allowing easy upgrades when new features, capabilities, or standards emerge. ○ Must function as thin WAPs which would provide 802.11n with backward compatibility to a/b/g user access. ○ Must have security features such as but not limited to: <ul style="list-style-type: none"> ▪ Wireless user authentication ▪ Link-layer encryption ▪ VPN termination ○ Must support roaming and low-latency handoffs between Apps. ○ WAP 802.11 services must be controllable. ○ Must support operation in the radio frequency bands. ○ WAP activity must be coordinated by a wireless centralized controller. ○ RF Management software must be available to automatically support channel 	
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	<p>selection, power levels, load balancing, and failover.</p> <ul style="list-style-type: none"> ○ Must support Power-over-Ethernet standard 802.3af ○ Must support 802.11e and Quality of Service (Qos) ○ Must support access via Ethernet. <ul style="list-style-type: none"> ● Cloud Networking Management <ul style="list-style-type: none"> ○ There must be one Cloud-based Management or all. ○ Must have zero-touch efficient deployment. ○ Must have real-time updating and monitoring with access to historical data <p>➤ NAIA SITE</p> <ul style="list-style-type: none"> ● Core Switch (24 SFP) – 1 unit <ul style="list-style-type: none"> ○ Must be designed with power-saving features including Energy Efficient Ethernet (IEEE 802.3az) ○ Must have the capability to reduce per port power when the link is idle, or if ports are inactive. ○ Must have at least eighty (80) certified power suppliers and multi-speed fan operation. ○ Must have at least twenty-four (24) SFP ports ○ Must at least have 4GB Memory and at least have a Dual Core at 1.2GHz Processor. ○ Must have a web-based management interface. ○ Must have a Command-line interface. ○ Must at least have an Out-of-band management (RJ-45 Ethernet), In-line and out-of-band, and Out-of-band management (serial RS-232c or micro USB) ○ Must have IEEE 802.1Q tagging and port based. 	
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	<ul style="list-style-type: none"> ○ Must have at least 1,000 user-configurable VLANs. ○ Redundant Power Supply. ○ Can deliver up to 285.7 Mpps throughput and a data rate of up to 480 Gbps (full duplex). ○ Switch Fabric Capacity must at least have 338 Gbps, and at least 64,000 MAC Addresses. ○ Must include a 4-port stacking module and stacking cable. ● Distribution Switch (28-port) – 4 units <ul style="list-style-type: none"> ○ Must at least have 28 built-copper Gigabit Ethernet ports in a IU form factor with at least four (4) SFP transceiver slots that can support fiber media. ○ Must be an easy-to-use embedded Web interface ○ Must have an industry-standard Command Line Interface (CLI) ○ Must have the capability to be managed remotely via a Web browser, Telnet, or Simple Network Management Protocol (SNMP) ○ Must support a comprehensive Management Information Base (MIB) as well as four RMON groups. ○ There must be a centralized management of the network infrastructure. ○ Must support remote logging via Syslog. ○ Must be capable of integration into a variety of third-party network management applications. ○ Must support at least 256 VLANs. ○ Must support GVRP or GARP VLAN Registration Protocol. ○ Must provide for dynamic port-based VLAN configuration as per IEEE 802.1Q ○ Must be capable of port mirroring, dynamic link aggregation (LACP), and IP multicast support (IGMP v1 and v2). ○ Must have security features such as: <ul style="list-style-type: none"> ▪ Switch access password protection. 	
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	<ul style="list-style-type: none"> ▪ Port-based MAC address alert and lock-down. ▪ SSL/SSH encryption for switch management traffic. ▪ SNMP access filtering. <ul style="list-style-type: none"> ○ Must have redundant Power Supply <ul style="list-style-type: none"> • Uninterruptible Power Supply (1000 VA) – 3 units <ul style="list-style-type: none"> ○ Must have a backup time of at least 5 minutes at full load. ○ Must have a Load capacity of at least 1000VA 900Watts. ○ Must have a Single-phase input/output range. ○ Must have a USB port for UPS management based on HID protocol. ○ Must have an LCD User Interface with an audible alarm. ○ Must have at least 6 universal Outlet Receptacles. ○ UPS System must be sealed with lead-acid maintenance batteries. ○ Must have a Line Interactive UPS System with Input and Output Voltage of at least 230 VAC with 60Hz <ul style="list-style-type: none"> • Wireless Access Points <ul style="list-style-type: none"> ○ Must provide Wireless Access Points (WAPs) in all buildings and offices ○ Identification of locations of WAPs must be optimal to achieve the total performance desired throughput. ○ Must be small, lightweight, and can be securely deployed in a variety of locations such as on walls, cubicles, desktops, and in the ceiling for ease of installation ○ Must have an antenna diversity that can allow the best possible signal processing using dual, Omnidirectional antennas and directional antennas or other type of antennas that will assure signal strength in all areas. 	
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	<ul style="list-style-type: none"> ○ Must be capable of working with centralized wireless controllers to provide a high-performance, centrally managed, wireless mobility solution. ○ Must have an extended lifespan and can be configured manually or automatically across any L2/L3 network, allowing easy upgrades when new features, capabilities, or standards emerge. ○ Must function as thin WAPs which would provide 802.11n with backward compatibility to a/b/g user access. ○ Must have security features such as but not limited to: <ul style="list-style-type: none"> ▪ Wireless user authentication. ▪ Link-layer encryption. ▪ VPN termination. ○ Must support roaming and low-latency handoffs between Aps. ○ WAP 802.11 services must be controllable ○ Must support operation in the radio frequency bands. ○ WAP activity must be coordinated by a wireless centralized controller. ○ RF Management software must be available to automatically support channel selection, power levels, load balancing, and failover. ○ Must support Power-over-Ethernet standard 802.3af ○ Must support 802.11e and Quality of Service (QoS). ○ Must support access via Ethernet. <p>● Cloud Networking Management</p> <ul style="list-style-type: none"> ○ There must be one Cloud-based Management for all ○ Must have zero-touch efficient deployment ○ Must have real-time updating and monitoring with access to historical data 	
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➤ **Structured Cabling**

• **Backbone Cabling with Fiber Optic Cable**

- Must meet or exceed the performance requirements of TIA 568, ISO 11801, and ICEA-569 standards.
- Must consist of twelve (12) tight-buffered, 1310 nm (nanometers) or 1550 nm laser-optimized 9/125µm single-mode fibers with aramid strength members and PVC outer jacket.
- The cable must have a UL/NEC rating of OFNR (Riser).
- Performance characteristics must include 0.4dB/km max attenuation at 1310nm and 0.3dB/km max attenuation at 1550nm
- Must be suitable for applications such as IEEE 802.3 Ethernet (including 10 Gigabit Ethernet), ATM, Fiber Channel, FDDI, etc.
- Must be distributed aerially from the Main Feeder Line to interconnect the buildings.
- Must have a distribution cabling with Cat 6 UTP Cable.
- The horizontal cabling must be Cat 6 Unshielded Twisted Pair (UTP) Cable, 23 AWG, 100-Ohm, 4-pair, UL/NEC CMR rated.
- Cable performance must be characterized up to 600MHz to support high-speed data transmission.
- The cable jacketing must be lead-free and comply with environmental directives (RoHS).
- The Cat 6 UTP Cable must meet or exceed the performance requirements of ANSI/TIA/EIA-568B.2-1 and must be Gigabit Ethernet Zero-bit Error Rate tested.
- The cable must be terminated using a 110-style PC board connector, color-coded for both T568A and T568B wiring

• **PVC Conduits for Horizontal and Backbone Cables**

- PVC Conduits for Horizontal and Backbone Cable

	<ul style="list-style-type: none"> ○ PVC conduits used for horizontal home runs and backbone cables shall be durable and appropriate for indoor installation. ○ The conduits must be of sufficient size to accommodate the cabling and allow easy installation and future upgrades. ○ Connector couplings used with PVC conduits must be secure, providing a tight fit for the cables and preventing moisture or dust ingress. <ul style="list-style-type: none"> ● Provision of UTP Cat6 in Every Room <ul style="list-style-type: none"> ○ Each room shall be provisioned with 2 runs of UTP Cat6 cabling terminated with Cat 6 Modular Jacks (RJ45, Keystone jack). ○ The Cat 6 Modular Jacks must be Category 6 compliant according to TIA 568.2-D and ISO/IEC 11801:2002 Ed.2 standards. ○ The jacks must support both T568A and T568B wiring standards and meet performance requirements for 1Gbps and beyond. <ul style="list-style-type: none"> ● Deployment of Network Racks <ul style="list-style-type: none"> ○ The network racks must be standard 19-inch enclosed cabinet racks with a width of 600mm and a depth of 800mm. ○ Racks must have four (4) vertical channels, detachable side panels with locks, and a swing-out rear door with a lock. ○ The top panel must include four (4) exhaust fans for efficient cooling of equipment. ○ Cable ladders with bridal rings and swing-out mounting channels must be included for organized cable management. ○ The racks must accommodate a power strip and include clip nuts for equipment mounting. <ul style="list-style-type: none"> ● Project Documentation <ul style="list-style-type: none"> ○ Must provide comprehensive documentation for every deliverable, 	
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	<p>including technical manuals, infrastructure diagrams, and troubleshooting guides</p> <ul style="list-style-type: none"> ○ Must include an "As Built" document that accurately reflects the installed cabling infrastructure ○ Must provide infrastructure diagrams and topology to assist with future maintenance and expansion ○ Must submit single-line diagrams outlining the cabling architecture. ○ Must provide Furnished system/operation manuals to guide BOC personnel in the use and management of the cabling system ○ Must provide user manuals (for operations) to facilitate the understanding of system operations and maintenance ○ Must Present a disaster recovery plan to address potential data loss scenarios <ul style="list-style-type: none"> ● Workshop / Technology Transfer <ul style="list-style-type: none"> ○ The proponent must provide technology transfer, workshops, or any learning subscription to a total of five (5) BOC administrators or technical engineers who are related to the proposed solution/s. ○ Training credits or certification may be provided as proof of delivery. ○ Training shall cover troubleshooting, disaster recovery, and best practices in network monitoring. ● Maintenance and Aftersales Support <ul style="list-style-type: none"> ○ Must conduct regular inspection and cleaning of data cabinets, on a quarterly basis to maintain the network's efficiency. ○ Must ensure that an adequate supply of replacement parts is readily available during the warranty period for efficient maintenance and support. ○ Must Replace equipment that cannot be repaired within forty-eight (48) hours with service units of similar specifications or better. 	
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	<ul style="list-style-type: none"> ○ Must offer a product warranty of a minimum of twenty (20) years for the cabling components from the manufacturer and a minimum of one (1) year warranty on workmanship ○ Must provide four (4) hours of response time for hardware and related problems and issues. ○ Must establish an organized procedure for maintenance and sustainment to ensure smooth network operations and address potential issues promptly. 	
	<p><u>SERVICE LEVEL AGREEMENT FOR LOCAL TECHNICAL SUPPORT</u></p> <ul style="list-style-type: none"> ○ Must guarantee one year of maintenance support and services, including technical assistance and timely response to hardware issues. ○ Must provide a 12-hour per day (Monday-Friday) technical support hotline for BOC personnel. ○ Must commit to a next business day response time for technical support and issue resolution. ○ Must conduct business planning and review sessions to ensure continuous improvement and alignment with BOC's needs. ○ Must offer comprehensive disaster recovery procedures to address unexpected network disruptions. ○ Must establish a procedure for support and problem escalation to efficiently address any arising issues. ○ Must provide at least two (2) support personnel for a minimum of two (2) months after the project acceptance. 	
	<p><u>WORKSHOP/TECHNOLOGY TRANSFER</u></p> <ul style="list-style-type: none"> ○ The proponent must provide technology transfer, workshops, or any learning subscription to a total of five (5) BOC administrators or technical engineers who are related to the support and maintenance of the Core Relational Database Management System 	

- Training credits or certification may be provided as proof of delivery.

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PAYMENT MILESTONE

Milestone	Deliverables	Payment Percentage
Milestone 1	Upon completion of Project Kick-off and Submission of Inception Report	Payment equivalent to 10% of the contract price shall be made upon submission of requirements within fifteen (15) calendar days upon receipt of Notice to Proceed.
Milestone 2	Upon submission of proof of delivery of the Active Components	Payment equivalent to 30% of the contract price shall be made upon submission of requirements within thirty (30) calendar days upon receipt of Notice to Proceed.
Milestone 3	Upon submission of proof of delivery of the Structured Cabling Components	Payment equivalent to 30% of the contract price shall be made upon submission of requirements within sixty (60) calendar days upon receipt of Notice to Proceed.
Milestone 4	Upon Submission of Training / Workshop	Payment equivalent to 30% of the contract price shall be made upon submission of requirements within ninety (90) calendar days

		Requirements	upon receipt of Notice to Proceed.	
<ul style="list-style-type: none"> ○ The winning proponent must provide a Project Management team that will handle all project-related activities, and technical support in coordination with BOC – Management Information Systems and Technology Group (MISTG). ○ The winning proponent must conduct an alignment meeting to plan out the schedules and activities, as necessary. ○ In case of problems encountered in the Bureau’s database system, the winning proponent in coordination with MITSG will conduct an investigation and recommend possible fixes or resolutions for the implementation of BOC-MISTG. The winning proponent shall assist BOC-MISTG with these activities, as necessary. ○ The winning bidder should conduct an actual site visit, should submit a timeline (Gantt chart) of activities as part of the technical proposal, and submit an original brochure for proposed solutions of the components 				

I hereby commit to comply and deliver the above requirements.

Name of Company (in print)

Signature of Company Authorized Representative

Name & Designation (in print)

Date

Section VIII. Checklist of Technical and Financial Documents

Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class “A” Documents

Legal Documents

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) **in accordance with Section 8.5.2 of the IRR;**

Technical Documents

- (b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- (c) Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**
- (d) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission **or** Original copy of Notarized Bid Securing Declaration; **and**
- (e) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; **and**
- (f) Original duly signed Omnibus Sworn Statement (OSS) **and** if applicable, Original Notarized Secretary’s Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- (g) The prospective bidder’s computation of Net Financial Contracting Capacity (NFCC) **or** A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class “B” Documents

- (h) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence **or** duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

II. FINANCIAL COMPONENT ENVELOPE

- (a) Original of duly signed and accomplished Financial Bid Form; **and**
- (b) Original of duly signed and accomplished Price Schedule(s).



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF CUSTOMS

A modernized and credible customs administration that upholds good governance and is among the world's best

Bid Form

Date: _____
Invitation to Bid³ N^o: _____

To: *[name and address of Procuring Entity]*

Gentlemen and/or Ladies:

Having examined the Bidding Documents including Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to the BOC, our services for the project, **“Supply, Delivery, Installation, Testing and Commissioning of Structured Cabling and Wireless Network System for BOC NAIA and MICP Sites”** in conformity with the said Bidding Documents for the sum of *[total Bid amount in words and figures]* or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

ITEM	DESCRIPTION	TOTAL COST
1	Supply, Delivery, Installation, Testing, and Commissioning of Structured Cabling and Wireless Network Systems for the Bureau of Customs – NAIA and MICP Sites, but shall not be limited to the following:	
	BOC MICP Site:	
	Cabling rehabilitation of the Main building	
	IDF for ESS Building and CCC building (aerial backbone)	
	BOC NAIA, Pasay Site:	
	Cabling rehabilitation of the Main Building and Assessment Building. (From MIS room to all offices in bldg.	
	IDF for CIIS BUILDING and ESS\building (aerial backbone)	

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we undertake to provide a performance security in the form, amounts, and within the times specified in the Bidding Documents.

³ If ADB, JICA and WB funded projects, use IFB.



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF CUSTOMS

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We agree to abide by this Bid for the Bid Validity Period specified in **BDS** provision for **ITB** Clause 14.2 and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:⁴

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
_____	_____	_____
_____	_____	_____
_____	_____	_____

(if none, state "None")

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements as per **ITB** Clause 10 of the Bidding Documents.

We likewise certify/confirm that the undersigned, *[for sole proprietorships, insert: as the owner and sole proprietor or authorized representative of Name of Bidder, has the full power and authority to participate, submit the bid, and to sign and execute the ensuing contract, on the latter's behalf for the Name of Project of the Name of the Procuring Entity] [for partnerships, corporations, cooperatives, or joint ventures, insert: is granted full power and authority by the Name of Bidder, to participate, submit the bid, and to sign and execute the ensuing contract on the latter's behalf for Name of Project of the Name of the Procuring Entity].*

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Dated this _____ day of _____ 20_____.

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____

⁴ Applicable only if the Funding Source is the ADB, JICA or WB.



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Price Schedule for Goods Offered from Within the Philippines

For Goods Offered from Within the Philippines

Name of Bidder _____ Project ID No. _____ Page ___ of ___

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____



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Price Schedule for Goods Offered from Abroad

For Goods Offered from Abroad

Name of Bidder _____ Project ID No. _____ Page ___ of ___

1	2	3	4	5	6	7	8	9
Item	Description	Country of origin	Quantity	Unit price CIF port of entry (specify port) or CIP named place (specify border point or place of destination)	Total CIF or CIP price per item (col. 4 x 5)	Unit Price Delivered Duty Unpaid (DDU)	Unit price Delivered Duty Paid (DDP)	Total Price delivered DDP (col 4 x 8)

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____



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***Statement of Single Largest Completed Contract
 which is similar in nature***

Business Name: _____

Business Address: _____

Name of Contract (including the name of procuring entity)	Date of the Contract	Kinds of Goods	Amount of Contract	Date of Delivery	End User's Acceptance or Official Receipt(s) Issued for the Contract

Submitted by : _____
 (Printed Name & Signature)

Designation : _____

Date : _____



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***List of all Ongoing Government & Private Contracts including
Contracts awarded but not yet started***

Business Name: _____

Business Address: _____

Name of Contract (including the name of procuring entity)	Date of the Contract	Kinds of Goods	Value of Outstanding Contracts	Date of Delivery
<u>Government</u>				
<u>Private</u>				

Submitted by : _____
(Printed Name & Signature)

Designation : _____

Date : _____

Instructions:

- i. State all ongoing contracts including those awarded but not yet started within five (5) years (government and private contracts, which may be similar or not similar to the project being bid) prior to opening of bids.
- ii. If there is no ongoing contract including awarded but not yet started as of the aforementioned period, state none or equivalent term.
- iii. The total amount of the ongoing and awarded but not yet started contracts should be consistent with those used in the Net Financial Contracting Capacity (NFCC) in case an NFCC is submitted as an eligibility document.



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Contract Agreement Form

THIS AGREEMENT made the ____ day of _____ 20____ between *[name of PROCURING ENTITY]* of the Philippines (hereinafter called “the Entity”) of the one part and *[name of Supplier]* of *[city and country of Supplier]* (hereinafter called “the Supplier”) of the other part:

WHEREAS the Entity invited Bids for certain goods and ancillary services, viz., *[brief description of goods and services]* and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of *[contract price in words and figures]* (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - (a) the Supplier’s Bid, including the Technical and Financial Proposals, and all other documents/statements submitted (*e.g.* bidder’s response to clarifications on the bid), including corrections to the bid resulting from the Procuring Entity’s bid evaluation;
 - (b) the Schedule of Requirements;
 - (c) the Technical Specifications;
 - (d) the General Conditions of Contract;
 - (e) the Special Conditions of Contract;
 - (f) the Performance Security; and
 - (g) the Entity’s Notice of Award.
3. In consideration of the payments to be made by the Entity to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Entity to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract
4. The Entity hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the time and in the manner prescribed by the contract.



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IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

Signed, sealed, delivered by _____ the _____ (for the Entity)

Signed, sealed, delivered by _____ the _____ (for the Supplier).

Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and

8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:

- a. Carefully examining all of the Bidding Documents;
- b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
- c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
- d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].

9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to

11. deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

SUBSCRIBED AND SWORN to before me this ___ day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. _____ and his/her Community Tax Certificate No. _____ issued on ___ at _____.

Witness my hand and seal this ___ day of *[month]* *[year]*.

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. _____ *[date issued]*, *[place issued]*

IBP No. _____ *[date issued]*, *[place issued]*

Doc. No. _____

Page No. _____

Book No. _____

Series of _____

* This form will not apply for WB funded projects.

BID SECURING DECLARATION FORM

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.

X-----X

BID SECURING DECLARATION
Invitation to Bid: [Insert Reference number]

To: *[Insert name and address of the Procuring Entity]*

I/We⁵, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid-Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - (a) Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - (b) I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right;

⁵ Select one and deschedulelete the other. Adopt the same instruction for similar terms throughout the document.

- (c) I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of [month] [year] at [place of execution].

[Insert NAME OF BIDDER'S AUTHORIZED REPRESENTATIVE]

[Insert Signatory's Legal Capacity]
Affiant

SUBSCRIBED AND SWORN to before me this ____ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. _____ and his/her Community Tax Certificate No. _____ issued on ____ at _____.

Witness my hand and seal this ____ day of [month] [year].

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. _____ [date issued], [place issued]

IBP No. _____ [date issued], [place issued]

Doc. No. _____

Page No. _____

Book No. _____

Series of _____

