



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF CUSTOMS

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A modernized and credible customs administration that upholds good governance and is among the world's best

Date FEB 23 2024

CUSTOMS MEMORANDUM ORDER

NO. 04-2024

SUBJECT: REQUEST FOR INFORMATION USING THE TRADE DATA PLATFORM OF THE BUREAU OF CUSTOMS

In adherence to the Freedom of Information Act and to establish a system of transparency of trade information on import and export data obtained through the Bureau's Customs system, all requests for information shall be made through the Trade Data Platform (TDP) <https://tradedata.customs.gov.ph/> of the Bureau.

Data from the TDP excludes information restricted under the Data Privacy Act and are limited to the following:

- a. HS code;
- b. Country of origin;
- c. Country of export;
- d. Model of declaration;
- e. Date of payment of duties and taxes;
- f. Registry date of goods declaration;
- g. Gross mass (kgs);
- h. Net mass (kgs);
- i. Customs value;
- j. Currency;
- k. Exchange rate;
- l. Dutiable value foreign currency;
- m. Dutiable value (Php);
- n. Freight;
- o. Insurance;
- p. Duty rate;
- q. Preferential code;
- r. VAT tax base;
- s. Excise and ad valorem tax;
- t. Assessed duties and taxes;
- u. Declared description;
- v. Unit of Measurement (UOM);
- w. Quantity; and
- x. Port code.

U.P. LAW CENTER
OFFICE of the NATIONAL ADMINISTRATIVE REGISTER
Administrative Rules and Regulations

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RECORDED

ONAR Registration 1824-0241

TIME: _____ BY: [Signature]

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Gate 3, South Harbor, Port Area, Manila 1018
+63 (02) 8705-6000, +63 (02) 8527-1968 | www.customs.gov.ph | boc.cares@customs.gov.ph

Bureau of Customs
CENTRAL RECORDS MGT. DIVISION

**CERTIFIED TRUE COPY
OF THE ORIGINAL**

[Signature]
MARGARET G. MANALAYSAY
Administrative Officer V

Data obtained in the TDP shall be in non-editable format. Any alteration or manipulation of data obtained from the TDP and used for non-legal purposes shall subject the concerned stakeholder to any administrative and/or criminal action as may be warranted under existing laws, rules and regulations.

The Management Information System and Technology Group (MISTG) shall recommend for approval by the Commissioner of Customs additional data elements for inclusion in the TDP.

Once the TDP is made available online, request for information made through emails or other forms of communication by both internal and external stakeholders shall no longer be accommodated.

The MISTG shall issue a memorandum announcing the date of implementation of this Order.

[Signature]
BIENVENIDO Y. RUBIO
Commissioner



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