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Administrative Rules and Regulations

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE

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BUREAU OF CUSTOMS

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REGISTERED
#24-0149
Date: FEB 02 2024

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CUSTOMS MEMORANDUM ORDER
NO. 02-2024

SUBJECT: ESTABLISHMENT OF THE CUSTOMS INDUSTRY CONSULTATIVE AND ADVISORY COUNCIL (CICAC)

Introduction. In accordance with the national policy of facilitating regular consultations between the government and its stakeholders, the Customs Industry Consultative and Advisory Council (CICAC) is hereby created to act as a consultative body between the Bureau of Customs (BOC) and the business-industrial sector to address existing and potential issues related to Customs and industry matters, promote mutual understanding, and strengthen the harmonious relationship between the BOC and its industry partners.

Section 1. Scope. This order will include the most Trusted, Honest, and Compliant Companies and Trade Organizations/Associations operating in the Country. The Industry Groups who shall be participating in this undertaking and partnership must have the approval of the Commissioner of Customs.

Section 2. Objectives.

- 2.1. To establish an official forum for communications, coordination, cooperation, and consultation between the BOC and its industry partners;
- 2.2. To provide the BOC and its industry partners a forum for efficiently communicating rules and regulations and enhancing regulatory compliance among all parties involved;
- 2.3. To enhance the operational effectiveness of the BOC by ensuring that the needs of its stakeholders are considered in the programs implemented by the agency;
- 2.4. To provide a platform for addressing and resolving issues and concerns raised by both the BOC and its industry partners, promoting a faster and more efficient conflict resolution system, and

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GLADYS C. CABUGAWAN
CHIEF ADMINISTRATIVE OFFICER
CRMD-BOC



2.5. To enlist the support and active participation of the stakeholders in advancing the reform agenda of the BOC.

Section 3. Composition and Membership. The CICAC shall be established in the Central Office and all the Collection Districts.

3.1. **Central CICAC.** The Central CICAC shall be chaired by the Commissioner of Customs and shall be composed of BOC officials from the Central Office and the heads/representatives of businesses and trade associations/organizations/companies directly dealing with the BOC, to wit:

Chairperson: Commissioner of Customs

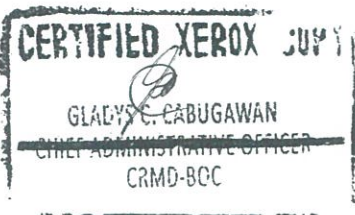
Members:

Representatives from the BOC Assistant Commissioner
All Deputy Commissioners
Other BOC officials designated by the Commissioner of Customs

Industry Partners The heads/representatives of businesses and trade associations/organizations/companies as approved by the Commissioner of Customs

Secretariat Representative/s from the Office of the Commissioner

3.2. **District CICAC.** Each Collection District shall establish its own CICAC which shall be chaired by the District Collector and composed of BOC officials and personnel from the Collection District and representatives of businesses and trade associations/organizations/companies directly dealing with the BOC from their respective district/region, to wit:



Chairperson: District Collector

Members:

Representatives from the BOC All Deputy Collectors
All Sub-Port Collectors
Other BOC personnel from the Collection District recommended by the District Collector and as



approved by the Commissioner of Customs

Industry Partners

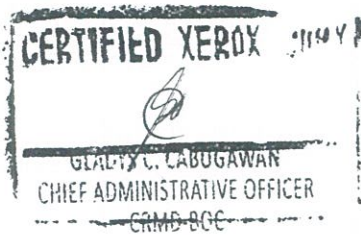
Representatives of trade associations / organizations / companies from their respective district / region as approved by the Commissioner of Customs

Secretariat

Representative/s from the Office of the District Collector

3.3. The Heads or Representatives of the Businesses and Trade Associations / Organizations / Companies directly dealing with the Bureau of Customs, as approved by the Commissioner of Customs include, but not limited to, the following:

- a. Philippine Chamber of Commerce and Industry
- b. Chamber of Customs Brokers Inc.
- c. Federation of Filipino – Chinese Chamber of Commerce and Industry
- d. The Top 20 Importing Companies of the Philippines
- e. Association of International Shipping Lines
- f. Airline Operators Council
- g. Philippine Retailers Association
- h. Philippine Exporters Association
- i. Distilled Spirits Association of the Philippines
- j. Common Bonded Warehouse Operators Inc.
- k. Confederation of Truckers Association of the Philippines
- l. Philippine Chamber of Arrastre and Stevedoring Operators Inc.
- m. Port Users Confederation
- n. Foreign Buyers Association of the Philippines
- o. Federation of Philippine Industries
- p. Philippine Association of Meat Processors
- q. Philippine Chamber of Agriculture and Food Inc.; and
- r. Other relevant businesses and trade associations/ organizations/ companies



Section 4. Functions. The CICAC shall perform the following functions.

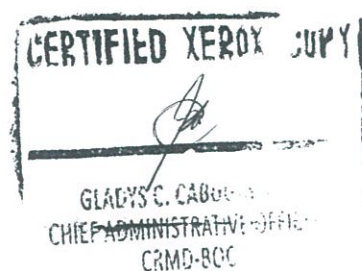
4.1. To promote awareness regarding the rights and responsibilities of both the BOC and its private stakeholders to ensure transparency, mutual trust, and respect;

- 4.2. To conduct regular consultative meetings and dialogues to discuss trade environment trends and updates, apprise industry partners about customs policies and programs, and to address issues and concerns relating to their implementation;
- 4.3. To establish a mechanism for consultation prior to, and after, the implementation of new policies to improve regulatory compliance among stakeholders and provide policy feedback to the BOC;
- 4.4. To assist in achieving excellence in the development of customs policies and delivery of services by identifying obstacles and bottlenecks in trade facilitation;
- 4.5. To aid in the identification of Customs procedures and methods that are no longer aligned with modern business standards and initiate the adoption of state-of-the-art and cutting-edge technology that will enable BOC to effectively adapt to dynamic requirements of a fast-changing trade environment;
- 4.6. To recommend policies, actions, and solutions to prevent illicit activities of traders and customs employees and help secure trade supply chain;
- 4.7. To develop a program to incentivize stakeholders for outstanding compliance with Customs rules and regulations;
- 4.8. To participate in the corruption risk analysis to strengthen BOC code of conduct and encourage the development of code of conduct for the private sector; and
- 4.9. For district CICAC, to recommend agenda item for discussion and deliberation of the central CICAC, if deemed necessary for policy consideration by the BOC.

Section 5. Meetings. A meeting for the members of the CICAC to discuss particular agenda may, at any time, be called upon by any of the following:

- 5.1 Commissioner of Customs, for the Central CICAC
- 5.2 District Collector, for the District CICAC

Section 6. Repealing Clause. All other rules and regulations issued by the Bureau which are inconsistent with this Order are deemed repealed or modified accordingly.



Section 7. Separability Clause. If, for any reason, any provision of this CMO is held to be unconstitutional or invalid, other sections or provisions hereof which are not affected thereby shall continue to be in effect.

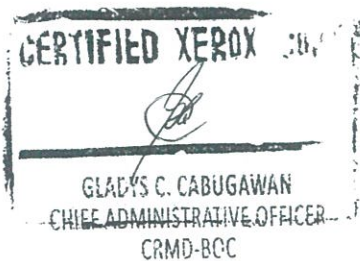
Section 8. Effectivity. This Order shall take effect immediately.

The Office of National Administrative Register of the University of the Philippines Law Center shall be provided three (3) certified copies of this Order.

BIENVENIDO Y. RUBIO
Commissioner



FEB 02 2024





REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF CUSTOMS
MANILA

5 February 1988

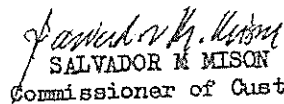
CUSTOMS MEMORANDUM ORDER
NO. 9 - 88

SUBJECT: CREATION OF THE CUSTOMS-INDUSTRY
CONSULTATIVE COUNCIL

- I. In order to institutionalize the harmonious and close cooperation between the business community and the Bureau of Customs; provide an effective forum for the resolution of issues and problems involving Customs matters; harness the talents and expertise of the most experienced and knowledgeable people on Customs matters from both the private sector and the government; and improve the efficiency and effectiveness of the Bureau of Customs in the delivery of its services, there is hereby created a Customs-Industry Consultative Council (CICC).
- II. COMPOSITION. - The Customs-Industry Consultative Council shall be composed of the representatives of the business associations directly dealing with the Bureau of Customs and the top officials of the Bureau of Customs, to wit:
- A. Industry Representatives. - The heads or representatives of:
- 1) Philippine Chamber of Commerce and Industry (PCCI),
 - 2) Confederation of Philippine Exporters (COPE),
 - 3) Federation of Filipino-Chinese Chamber of Commerce,
 - 4) Philippine Export Foundation,
 - 5) Conference of Inter-Island Shipowners and Operators,
 - 6) Association of International Shipping Lines, Inc.,
 - 7) Airlines Operators Council,
 - 8) Integrated Customs Brokers Association of the Philippines,
 - 9) Federation of Customs Brokerage Companies.
- and such other business organizations that the Council may later invite to be members;
- E. Bureau of Customs -
- The Commissioner of Customs, the three Deputy Commissioners of Customs, the Assistant Commissioner and such other officials that the Commissioner may nominate.
- III. DISTRICT COUNCILS. - There shall be District Councils in major Collection District Seaports and Airports to be composed of the Collector and Deputy Collectors of each port and representatives of local business associations dealing with the Bureau of Customs.

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- IV. TECHNICAL COMMITTEES. - The Council shall create as many technical committees as there are important areas of concern. It shall determine the number and composition of such Technical Committees.
- V. CENTRAL SECRETARIAT. -- The Commissioner of Customs shall organize a Central Secretariat under the Office of the Commissioner to oversee and keep tab of the activities of the CICC in the different ports; evaluate and consolidate their reports; serve as a central liaison between the Commissioner of Customs, the different CICC and such other government and private agencies involved in Customs-industry matters.
- VI. REPORTS AND RECOMMENDATIONS. -- The CICC shall submit an annual report of its accomplishments to the Commissioner of Customs. The CICC may submit to the Commissioner of Customs special reports and recommendations on specific problems necessitating immediate solutions.
- VII. All the provisions of Executive Order No. 11-75 dated, February 7, 1975, are hereby adopted except those which may be in conflict with this Order.
- VIII. This Order will take effect immediately.


SALVADOR M. MISON
Commissioner of Customs