ANNEX 4 Position Paper Template

**Name/Group**: *[Insert the name of the person or group making the amendment or suggestions]*

**Date**: *[Insert the date the amendments were submitted]*

**Contact Details:**

**E-mail Address:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Contact Numbers:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**TOPIC:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**CMTA SECTIONS COVERED:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |  |
| --- | --- | --- |
| **TOPIC/ITEM****CAO/PMO** | **COMMENTS/****RECOMMENDATION** | **RATIONALE** |
| *[Insert the current procedure being used by BoC]* | *[Insert the suggested changes]* | *[Insert the rationale behind the amendments]* |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |