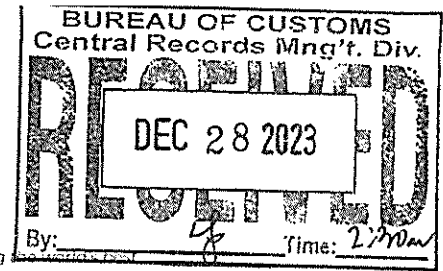




REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF CUSTOMS

A modernized and credible customs administration that upholds good governance and is among



OCOM Memo No. 79-2023

MASTER COPY

MEMORANDUM

TO : ALL OFFICIALS AND EMPLOYEES

FROM : BIENVENIDO Y. RUBIO DEC 22 2023
Commissioner *[Signature]*

SUBJECT : SPECIAL NON-WORKING HOLIDAY ON 26 DECEMBER 2023

DATE : 14 DECEMBER 2023

Pursuant to Proclamation No. 425 dated 12 December 2023 signed by Executive Secretary Lucas P. Bersamin, Office of the President, declaring **26 December 2023, Tuesday, as Special (Non-working) Day**, all Heads of Offices are authorized to arrange their respective Skeleton Workforce on the said date, however, delivery of customs services shall remain unhampered.

Skeleton Workforce schedule of concerned Offices/Ports shall be submitted to the Internal Administration Group, copy furnished the Human Resource Management Division (hrmd@customs.gov.ph) not later than 5:00 p.m. on 22 December 2023.

For strict compliance.