

**BUREAU OF CUSTOMS**
MAKABAGONG ADUANA, MATATAG NA EKONOMIYA

PROFESSIONALISM

INTEGRITY

ACCOUNTABILITY

OCOM Memo No. 66 - 2023**MEMORANDUM**

TO : ALL OFFICIALS AND EMPLOYEES

FROM : BIENVENIDO Y. RUBIO, Commissioner
[Signature] OCT 26 2023

SUBJECT : SPECIAL NON-WORKING HOLIDAY ON 30 OCTOBER 2023

DATE : 16 October 2023

Pursuant to Proclamation No. 359 issued by Executive Secretary Lucas P. Bersamin, Office of the President, all concerned are hereby informed that **30 October 2023 (Monday)** is declared a **Special Non-working Holiday** throughout the country in observance of the **Barangay and Sangguniang Kabataan Election**.

All Collection Districts rendering frontline services shall continue with their operations and arrange their respective skeleton workforce accordingly.

The skeleton workforce schedule of concerned Offices/Ports shall be submitted to the Internal Administration Group, copy furnished the Human Resource Management Division (hrmd@customs.gov.ph) not later than 5:00 p.m. on 27 October 2023.

For information and compliance.