



**REQUEST FOR QUOTATION**

The Bureau of Customs (BOC), through its Administration Office (AO), will undertake a Small Value Procurement for **"Supply and Delivery of All-in-One Ink Tank Printer LOT 2"** in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project: **Supply and Delivery of All-in-One Ink Tank Printer LOT 2**  
 Location: **General Services Division, OCOM Building, Gate 3, South Harbor, Port Area, Manila**  
 Approved Budget for the Contract: **Three Hundred Thirty-Seven Thousand Three Hundred Seventy-five Pesos (PHP337,375.00) - inclusive of tax**  
 Specifications:

**LOT 2**

UNIT	ITEM	DESCRIPTION	QUANTITY
Unit	All-in-One Ink Tank Printer	Copy Function <ul style="list-style-type: none"> <li>• Maximum Copy Size: at least A4, Letter</li> <li>• Copy Resolution: at least 600 x 600 dpi</li> <li>• Max Copies: at least 99 copies</li> <li>• Copying ISO 29183, A4 Simplex Flatbed (Black/Colour): Up to 11.0 ipm/5.5 ipm</li> </ul> Scanning <ul style="list-style-type: none"> <li>• Scanner Type: Flatbed colour image scanner</li> <li>• Sensor Type: CIS</li> <li>• Optical Resolution: at least 1200 x 2400 dpi</li> <li>• Max Scan Area: at least 216 x 297 mm (8.5 x 11.7 ")</li> <li>• Scanner Bit Depth (Colour): at least 48-bit input, 24-bit output</li> <li>• Scanner Bit Depth (Grayscale): at least 16-bit input, 8-bit output</li> <li>• Scanner Bit Depth (Black and White): at least 16-bit input, 1-bit output</li> </ul> Scan Speed Flatbed (Black/Colour): at least 200dpi: 12 sec/27 sec	25



		<p><b>Paper Handling</b></p> <ul style="list-style-type: none"> <li>• Number of paper trays: at least 1</li> <li>• Standard Paper Input Capacity: Up to 250 sheets of Plain Paper (80 g/m2), Up to 20 sheets of Premium Glossy Photo Paper</li> <li>• Max Paper Size: at least 215.9 x 1200 mm (8.5 x 47.24")</li> <li>• Paper size: Legal (8.5 x 14"), 8.5 x 13, Letter, A4, B5, A5, A6, Hagaki (100 x 148mm), 16K (195 x 270 mm), Indian-Legal (215 x 345 mm), B6, 5 x 7", 4 x 6", Envelope #10, DL, C6</li> <li>• Print Margin: at least 0mm top, left, right, bottom via custom settings in printer driver*3</li> </ul> <p><b>Supported OS and Applications</b></p> <ul style="list-style-type: none"> <li>• Operating System Compatibility:</li> <li>• Windows XP SP3/ XP Professional x64 SP2/ Vista/7/8/8.1/10</li> <li>• Windows Server 2003/2008/2012/2016/2019</li> <li>• Only printing and scanning functions are supported for Windows Server OS</li> <li>• Mac OS X 10.6.8 or later</li> </ul> <p><b>Electrical Specifications</b></p> <ul style="list-style-type: none"> <li>• Rated Voltage: at least AC 220-240 V</li> <li>• Rated Frequency: at least 50-60 Hz</li> <li>• Operating: at least 12.0 W</li> <li>• Sleep: at least 0.7 W</li> <li>• Power Off: at least 0.2 W</li> <li>• Standby: at least 5.3 W</li> </ul> <p><b>Interface</b></p> <ul style="list-style-type: none"> <li>• USB: USB 2.0</li> <li>• Network: Ethernet, Wi-Fi IEEE 802.11b/g/n, Wi-Fi Direct</li> <li>• Network Protocol: TCP/IPv4, TCPIPv6</li> <li>• Network Management Protocols: SNMP, HTTP, DHCP, BOOTP, APIPA, PING, DDNS, mDNS, SLP, WSD, LLTD</li> </ul> <p><b>Control Panel</b></p>	
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		LCD Screen: 2.4" Colour LCD Screen	
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**Delivery Term/Duration:15 calendar days**

Subject to Retention Money 1-5% Contract Amount

Interested suppliers are required to submit **original/certified true copy** of the following: 1) valid and current Mayor's Permit, (In case of expired MP/BP, Submit copy of recently expired permit and official receipt as proof of renewal), 2) DTI/SEC Registration (for partnerships/corporations, attach General Information Sheet & Articles of Incorporation), 3) PHILGEPS Registration Certificate, 4) Original Omnibus Sworn Statement, 5) Latest Income/Business Tax Return, and 6) duly signed price quotation form (Annex "A"). All must be properly signed and sealed. Must be submitted in hard copy. In case of goods kindly indicate the brand being offered in your price quotation form (Annex "A")

Submission of quotation and eligibility documents is on or before **September 11, 2023, 10:00 a.m., at General Services Division (GSD), Ground Floor, OCOM Building, Port Area, Manila.**

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may contact us at Telefax no. 8526-6571 or email us at [bacsecretariat@customs.gov.ph](mailto:bacsecretariat@customs.gov.ph).

Very truly yours,

  
**ISAGANI D. GALSIM**  
Head, BAC Secretariat/  
Chief Administrative Officer  
General Services Division



# BUREAU OF CUSTOMS

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PROFESSIONALISM

INTEGRITY

ACCOUNTABILITY

Annex "A"

## PRICE QUOTATION FORM

Date

The Bids and Awards Committee  
Bureau of Customs  
Port Area, Manila

**Project Title: Supply and Delivery of All-in-One Ink Tank Printer LOT2**

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items as follows:

LOT	UNIT	ITEM	DESCRIPTION	QUANTITY	UNIT COST	TOTAL COST
LOT 2	Unit	All-in-One Ink Tank Printer	Copy Function <ul style="list-style-type: none"> <li>• Maximum Copy Size: at least A4, Letter</li> <li>• Copy Resolution: at least 600 x 600 dpi</li> <li>• Max Copies: at least 99 copies</li> <li>• Copying ISO 29183, A4 Simplex Flatbed (Black/Colour): Up to 11.0 ipm/5.5 ipm</li> </ul> Scanning <ul style="list-style-type: none"> <li>• Scanner Type: Flatbed colour image scanner</li> <li>• Sensor Type: CIS</li> <li>• Optical Resolution: at least 1200 x 2400 dpi</li> <li>• Max Scan Area: at least 216 x</li> </ul>	25		



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			<p>297 mm (8.5 x 11.7 ")</p> <ul style="list-style-type: none"> <li>• Scanner Bit Depth (Colour): at least 48-bit input, 24-bit output</li> <li>• Scanner Bit Depth (Grayscale): at least 16-bit input, 8-bit output</li> <li>• Scanner Bit Depth (Black and White): at least 16-bit input, 1-bit output</li> </ul> <p>Scan Speed Flatbed (Black/Colour): at least 200dpi: 12 sec/27 sec</p> <p>Paper Handling</p> <ul style="list-style-type: none"> <li>• Number of paper trays: at least 1</li> <li>• Standard Paper Input Capacity: Up to 250 sheets of Plain Paper (80 g/m<sup>2</sup>), Up to 20 sheets of Premium Glossy Photo Paper</li> <li>• Max Paper Size: at least 215.9 x 1200 mm (8.5 x 47.24")</li> <li>• Paper size: Legal (8.5 x</li> </ul>			
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			<p>14"), 8.5 x 13, Letter, A4, B5, A5, A6, Hagaki (100 x 148mm), 16K (195 x 270 mm), Indian-Legal (215 x 345 mm), B6, 5 x 7", 4 x 6", Envelope #10, DL, C6</p> <ul style="list-style-type: none"> <li>• Print Margin: at least 0mm top, left, right, bottom via custom settings in printer driver*3</li> </ul> <p>Supported OS and Applications</p> <ul style="list-style-type: none"> <li>• Operating System Compatibility:</li> <li>• Windows XP SP3/ XP Professional x64 SP2/ Vista/7/8/8.1/10</li> <li>• Windows Server 2003/2008/2012 /2016/2019</li> <li>• Only printing and scanning functions are supported for Windows Server OS</li> <li>• Mac OS X 10.6.8 or later</li> </ul> <p>Electrical Specifications</p> <ul style="list-style-type: none"> <li>• Rated Voltage: at least AC 220-240 V</li> </ul>			
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			<ul style="list-style-type: none"> <li>• Rated Frequency: at least 50-60 Hz</li> <li>• Operating: at least 12.0 W</li> <li>• Sleep: at least 0.7 W</li> <li>• Power Off: at least 0.2 W</li> <li>• Standby: at least 5.3 W</li> </ul> <p>Interface</p> <ul style="list-style-type: none"> <li>• USB: USB 2.0</li> <li>• Network: Ethernet, Wi-Fi IEEE 802.11b/g/n, Wi-Fi Direct</li> <li>• Network Protocol: TCP/IPv4, TCPIPv6</li> <li>• Network Management Protocols: SNMP, HTTP, DHCP, BOOTP, APIPA, PING, DDNS, mDNS, SLP, WSD, LLTD</li> </ul> <p>Control Panel LCD Screen: 2.4" Colour LCD Screen</p>			
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Total amount in words: \_\_\_\_\_

**Delivery Term/Duration: 15 calendar days**

Subject to Retention Money 1-5% Contract Amount

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

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PROFESSIONALISM

INTEGRITY

ACCOUNTABILITY

Name/ Signature of Representative

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Contact No.

Mayor's Permit No. \_\_\_\_\_

PhilGEPS Registration No. \_\_\_\_\_

(Please submit the photocopies of the above documents upon submission of quotation)