ANNEX 4 Position Paper Template

Name/Group: *[Insert the name of the person or group making the amendment or suggestions]*
Date: *[Insert the date the amendments were submitted]*

Contact Details:
E-mail Address: _____
Contact Numbers: _____

TOPIC:_____
CMTA SECTIONS COVERED:_____

TOPIC/ITEM CAO/PMO	**COMMENTS/ RECOMMENDATION**	**RATIONALE**
[Insert the current procedure being used by BoC]	*[Insert the suggested changes]*	*[Insert the rationale behind the amendments]*