



05 May 2022

NOTICE TO ALL APPLICANTS FOR HIRING AND PROMOTION RE: SUBMISSION OF APPLICATION REQUIREMENTS FOR THE MARCH & APRIL 2022 PUBLICATIONS OF VACANT POSITIONS IN BOC

1. This is to reiterate that the CSC-approved Customs Memorandum Order No. 27 – 2016 otherwise known as the Revised Guidelines and Procedures in Hiring and Promotion of Personnel for First and Second Level Positions, including Executive Managerial Positions, in the Bureau of Customs (BOC), substantially provides in part that:

6.3.2 x x x an applicant who fails to submit the supporting documents on the set deadline shall be excluded from the evaluation.

2. Relative thereto, the BOC HRMD has initially evaluated the documentary requirements for the March and April 2022 publications submitted by the applicants concerned on or before the set deadline. As per said evaluation, the following applicants were found to have submitted incomplete documents:

APPLICANT NO.	APPLICANT'S NAME	POSITION APPLIED	LACKING DOCUMENTS
13487	Amper, Devie D.	Accountant I	CTC of Diploma
13638	Cecillano, Corwin	Computer Operator II	CTC of Diploma
13600	Dapar, Leo Patrick P.	Computer File Librarian III	CTC of Diploma and TOR
7043	Ganzo, Grace L.	Computer Operator II	Authenticated Copy of Eligibility
13479	Morales, Hana Therese F.	Computer File Librarian III	Authenticated PRC ID
10062	Pauig, Ferdinand T.	Management and Audit Analyst IV	CTC of Diploma and TOR
13286	Rabina, Larry G.	Computer Maintenance Technologist II	IPCR
13238	Reniva, Cludeth C.	Computer File Librarian III	CTC of Diploma
9226	Sangcad, Analia B.	Computer File Librarian III	Authenticated Copy of Eligibility

APPLICANT NO.	APPLICANT'S NAME	POSITION APPLIED	LACKING DOCUMENTS
13900	Toribio, Clarissa M.	Computer File Librarian III	Authenticated PRC ID
13617	Sagum, Rex Mark M.	Computer Operator II	Authenticated Copy of Eligibility
13304	Ytang, Grace A.	Computer File Librarian III	CTC of Diploma
9032	Aying, Myla F.	Accountant I	No Attachments
13222	Bernardo, Stefan Ellise A.	Attorney III	No Attachments
13848	Bosque, Alvin U.	Information Technology II	No Attachments
13411	Capricho, Erickson B.	Computer Operator II	No Attachments
690	Caringal, Aeleen Pearl Y.	Accountant IV	No Attachments
13210	Castilla, Priscilla Jane F.	Management and Audit Analyst III	No Attachments
13489	Co, Robert John T.	Accountant I	No Attachments
7419	Cruz, Ma. Delia Remly O.	Management and Audit Analyst IV	No Attachments
13335	Del Rosario, Ernie H.	Accountant I and Accountant II	No Attachments
14035	Fat, Amor G. N/A	Accountant IV	No Attachments
13376	Ferrr, Bonn Lauren L.	Computer File Librarian III	No Attachments
13742	Gapuz, Golda Julia S.	Attorney III	No Attachments
13863	Ignacio, Micah Sarah M.	Accountant I	No Attachments
13910	Labial, Keith D.	Accountant I	No Attachments
13232	Lumanglas, Dexter Jonas M.	Attorney III	No Attachments
13264	Macatangay, Reymond G.	Computer File Librarian III	No Attachments
12655	Maldecir, Arvy G.	Information Technology II	No Attachments
13309	Martinez, Alyssa M.	Computer File Librarian III	No Attachments

APPLICANT NO.	APPLICANT'S NAME	POSITION APPLIED	LACKING DOCUMENTS
13414	Merced, John Philip M.	Management and Audit Analyst III	No Attachments
13880	Montecalvo, Michael A.	Accountant I and Accountant II	No Attachments
13803	Morante, Precious Hope H.	Attorney I	No Attachments
13337	Nava, Cazzy J.	Computer File Librarian III	No Attachments
13461	Quinto, Eva Marrien W.	Accountant I and Accountant II	No Attachments
13964	Reyes, Cloyd Edrei U.	Accountant I	No Attachments
13656	Robledo, Maricel B.	Computer Operator II	No Attachments
13441	Santiago, Marlon P.	Accountant I	No Attachments
13471	Valdez, Maria Gracia B.	Accountant I and Accountant II	No Attachments
13521	Vijandre, Clarick Joshua C.	Accountant I and Accountant II	No Attachments
13208	Yerro, Teodolfo Martin IV S.	Attorney II	No Attachments

3. In this regard, the above-listed applicants will be allowed to re-submit and complete the application requirements thru IAMS within non-extendable period of five (5) calendar days from the date of this notice.
4. Failure to take any action within the said extended submission period shall cause the disqualification of the application.
5. Lastly, all applications relative to the subject publications, whether for hiring or promotion, will be continuously assessed with strict observance to the BOC Merit Selection Plan (MSP) and pertinent Civil Service Commission law, rules and regulations.
6. For information and guidance.


KHRISTINE JANE V. MELENCIO
 Acting Chief
 Human Resource Management Division