

BUREAU OF CUSTOMS

ABAGONG ADUANA, MATATAG NA EKONOMIYA

REQUEST FOR QUOTATION

The Bureau of Customs (BOC), through its Administration Office (AO), will undertake a Small Value Procurement for "Supply and Delivery of Customized Notebook with Pen" in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project

: Supply and Delivery of Customized Notebook with Pen

Location

: Bureau of Customs, Port Area, Manila

Approved Budget for the Contract

: Eighty-Five Thousand Pesos (Php85,000.00) - inclusive of

tax

Specifications

QUANTITY	DESCRIPTION
500 Sets	NOTEBOOK WITH PEN Size: A5 No. of Leaves: 70 leaves excluding cover Stocks/Color-Cover: C2S180;4/4 Stocks/Color-Inside: BP60;1/1 69 leaves & 4/4 2 pages Lamination: UV Lamination Binding: Perfect Others: Pen with Engraving

Delivery Term/Duration:7 calendar days

Subject to Retention Money 1-5% Contract Amount

Interested suppliers are required to submit original/certified true copy of the following: 1) valid and current Mayor's Permit, (In case of expired MP/BP, Submit copy of recently expired permit and official receipt as proof of renewal), 2) DTI/SEC Registration (for partnerships/corporations, attach General Information Sheet & Articles of Incorporation), 3) PHILGEPS Registration Certificate, 4) Original Omnibus Sworn Statement, 5) Latest Income/Business Tax Return, and 6) duly signed price quotation form (Annex "A"). All must be properly signed and sealed. Must be submitted in hard copy. In case of goods kindly indicate the brand being offered in your price quotation form (Annex "A")

Submission of quotation and eligibility documents is on or before March 13, 2023, 10:00 a.m., at General Services Division (GSD), Ground Floor, OCOM Building, Port Area, Manila.



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Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

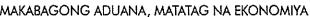
For inquiry, you may contact us at Telefax no. 8527-9757 or email us at bacsecretariat@customs.gov.ph.

Very truly yours,

Head, BAC Secretariat/ Chief Administrative Officer General Services Division



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PROFESSIONALISM

RITY

Annex "A"

PRICE QUOTATION FORM

Date:

The Bids and Awards Committee Bureau of Customs Port Area, Manila

Project Title: Supply and Delivery of Customized Notebook with Pen

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items as follows:

QUANTI TY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
500 Sets	NOTEBOOK WITH PEN		
	Size: A5		
	No. of Leaves: 70 leaves excluding cover	0:	1
	Stocks/Color-Cover: C2S180;4/4		
	Stocks/Color-Inside: BP60;1/1 69 leaves & 4/4 2 pages		
	Lamination: UV Lamination		
	Binding: Perfect		
	Others: Pen with Engraving		

Total amount in words:		: :
The above-quoted p	ices are inclusive of all costs and	applicable taxes.
Very truly yours,		,
Name/ Signature of Re	presentative	
Name of Company		
Telephone/Fax		•
Mayor's Permit No PhilGEPS Registration N (Please submit the pho	lo tocopies of the above documents upo	n submission of quotation)