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Republic of the Philippines
Department of Finance
BUREAU OF CUSTOMS
1099 Manila

MEMORANDUM

FOR : ALL DEPUTY COMMISSIONERS
ALL DISTRICT PORT COLLECTORS
ALL EMPLOYEEES AND OFFICIALS OF THE
BUREAU OF CUSTOMS

FROM : 
GLADYS F. ROSALES, MPA, CESE
Chief-of-Staff, Office of the Commissioner &
Deputy Commissioner, IAG

SUBJECT : SKELETAL WORKFORCE

DATE : March 22, 2018

Please be informed that the Bureau of Customs will maintain a **SKELETAL WORKFORCE on March 29, 2018 (Maunday Thursday) and on March 31, 2018 (Black Saturday)**. You are hereby directed to inform our stakeholders of the foregoing in order to avoid disruption in the processing of shipments in your ports.

In connection thereto, please forward to the Internal Administration Group (IAG) the list of BOC personnel assigned to report on the above-mentioned dates and those who are authorized to render overtime services.

For strict compliance.