2017-10-012



REPUBLIC OF THE PHILIPPINES DEPARTMENT OF FINANCE BUREAU OF CUSTOMS MANILA 1099

MEMORANDUM

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: ALL DEPUTY COMMISSIONERS ALL DISTRICT COLLECTORS ALL CHIEF OF OFFICES ALL HEADS OF UNITS ALL CONCERNED PERSONNEL

SUBJECT : Prohibition on the Entry of Hao - Shiaos

DATE : 29 September 2017

Pursuant to the existing issuances and regulations, all are hereby instructed to prohibit the entry of Hao – Shiaos within customs premises and refrain from using their service. Hao – Shiaos are non – organic personnel who are performing essential and sensitive functions that are mandated only for BOC organic personnel without having a contract or any documents of employment with the bureau.

The Deputy Commissioner, Enforcement Group and the Director, Enforcement and Security Service is hereby tasked to strictly monitor the prohibition of Hao – Shiaos within the Customs premises and strictly enforce the NO ID, NO ENTRY POLICY. Personnel who are caught employing or rendering the service of a Hao – Shiao shall be reported to this Office immediately for investigation and be charged for administrative offense pursuant to existing rules and regulations of the Civil Service Commission and this Bureau.

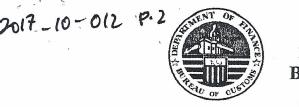
For strict compliance.

ISIDRO Ś. LAPEÑA, Ph.D., CSEE Commissioner

> Burau of Customs ISIDRO S'LAPENA Commissioner 17-00885

> > OCT 0 4 2017

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Republic of the Philippines DEPARTMENT OF FINANCE **BUREAU OF CUSTOMS**

ENFORCEMENT GROUP ENFORCEMENT AND SECURITY SERVICE

Manila 1099

September 29, 2017

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MEM	ORANDUM		
	FOR	;	Service Directors Chiefs of Offices All Other Officers Concerned
			- HUILLE
	FROM	•	YOGI FILEMON L. RUIZ, MPA, CESE Officer-In-Charge, Enforcement and Security Service
	SUBJECT	:	MEMORANDUM OF COMMISSIONER ISIDRO S. LAPEÑA DATED 27 SEPTEMBER 2017
	DATE	:	September 29, 2017

In reference to the Subject Memorandum, the Enforcement and Security Service has been directed to "fully ensure order and security within the Bureau of Customs and safeguard the Bureau's employees, stakeholders, and ensure that only those individuals with official business transactions are allowed entry to any BOC offices".

Henceforth, the ESS will strictly enforce the NO-ID NO ENTRY policy nationwide to limit the entry of persons with no legitimate concern in any BOC office.

Relative thereto, the following are requested to be provided to this Office NLT October 6, 2017, to wit:

- 1. List of Authorized Personnel/Employees who has access in your respective offices NLT October 6, 2017;
- 2. Your specimen signature or that of your designated representative/s who will validate/confirm the Access Passes which will be issued to visitors.

Lastly, please require your respective personnel to secure BOC Identification Cards from the Human Resource Management Division, as soon as possible. BOC personnel without Identification Cards will be denied to access to BOC premises.

For compliance.

Copy furnished: Office of the Deputy Commissioner, EG

2017.10-012	P.3	NT OF CUPION	Republic of the Philippines Department of Finance BUREAU OF CUSTOMS 1099 MANILA	OFFICE OF THE DIRECTOR ESS-EG SEP 28 2017 RECEIVED: B 1625H
ME	MORANDUM			
	TO FROM	:	ENFORCEMENT AND SECURITY Enforcement Group	
	SUBJECT	:	STRENGTHENING SECURITY IN	BOC PREMISES

To fully ensure order and security within the Bureau of Customs and safeguard both the Bureau's employees and stakeholders, the office of Enforcement and Security Service is hereby directed to further strengthen security in BOC premises.

September 27, 2017

The ESS shall also ensure that only those individuals with official business and transactions are allowed entry to any BOC offices. The ESS <u>may devise</u> stricter measures to enforce this directive.

For your guidance strict compliance.

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Copy Furnished:

DATE

Internal Administration Group Public Information & Assistance Division MASTER COP)