2014-02-005

## **Internal Administration Group**

February 3, 2016

## **MEMORANDUM**

TO

ALL BOC PERSONNEL AND STAKEHOLDERS

FROM

THE OIC-DEPUTY COMMISSIONER

Internal Administration Group

**SUBJECT** 

**BOC 114<sup>th</sup> FOUNDING ANNIVERSARY** 

- 1.0. Relative to the conduct of activities for the BOC 114<sup>th</sup> Founding Anniversary on February 6, 2016, please be informed of the following:
  - 1.1. The assembly point of the participants of OCOM, POM, MICP, and NAIA shall be at the BOC Gate 3 entrance at 5am. Designated areas will be provided per participating group. No vehicle will be allowed to enter the BOC compound through Gate 3.
  - 1.2. The gate near ESS motor pool will be opened for the entrance of vehicles. ONLY the following areas will be available for parking:
    - 1.2.1. ESS motor pool
    - 1.2.2. Tennis court
    - 1.2.3. IAS/MISTG and CRIC parking areas (for VIPs)
  - 1.3. The ESS personnel (POM District) shall be responsible in regulating the entrance of vehicles and issuance of car passes for VIPs.
- 2.0. For information and guidance.

EXEQUIEL 6. CEMPRON
OIC-Deputy Commissioner