



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF CUSTOMS

January 15, 2018

**CUSTOMS MEMORANDUM CIRCULAR
NO. 16-2018**

To: All Deputy Commissioners
All Directors and Division Chiefs
All District/Port Collectors
And Others Concerned

**Subject: Specimen Signatures Authorized by the Bureau of
Philippine Standards, DTI**

Attached is the letter dated January 03, 2018 of Atty. Ruth B. Castelo, Undersecretary, CPG, Department of Trade and Industry (DTI) indicating therein the specimen signatures of officers from the Bureau of Philippine Standards who are authorized to sign the following documents:

- Certificate of Conditional Releases (CCR)
- Statement of Confirmation (SOC)
- Import Commodity Clearance Certificates (ICC Certificates)
- Certificates of Exemption under the ICC Scheme
- PS Quality and/or Safety Certification Mark Licenses

The DTI informs that, for the Regional/Provincial Ports, the DTI Regional/Provincial Directors or their authorized representatives are also authorized signatories for the ICC Certificates and Certificates of Conditional Release, except for the Statement of Confirmation.

For your information and guidance.

For record purposes, please confirm the dissemination of this circular throughout your offices within fifteen (15) days from receipt hereof.

ISIDRO S LAPEÑA, PhD, CSEE
Commissioner



JAN 16 2018



63-115
 Internal Admin. Group
 Received by: VICKY REYES
 Date: 01-11-18
 Time: 3

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 BUREAU OF CUSTOMS
 OFFICE OF THE COMMISSIONER
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 BY: *jeel* TIME: 1:51



03 January 2018

HON. ISIDRO S. LAPEÑA
 Commissioner
 BUREAU OF CUSTOMS
 Port Area, South Harbor, Manila

Dear Commissioner Lapeña:

This refers to the processing of Import Commodity Clearance (ICC) and PS Quality and/or Safety Certification Mark License applications by the Bureau of Philippine Standards (BPS) of the Department of Trade and Industry.

Please be informed that the following officers from the Bureau of Philippine Standards are authorized to sign the Certificate of Conditional Releases (CCR), Statement of Confirmation (SOC), ICC Certificates, and Certificates of Exemption issued under the ICC Scheme, as well as the PS Quality and/or Safety Certification Mark Licenses under the PS Scheme:

Authority	Position	Incumbent	Specimen Signature
Principal	Officer-in-Charge (OIC)	Engr. James E. Empeño	<i>[Signature]</i>
	Assistant Director (AD)	Atty. Marimel D. Porciuncula	<i>[Signature]</i>
Alternates for CR, SOC, ICC, and Exemption Certificates	Chief, Standards Development Division (SDD)	Engr. Mario U. Gaudiano	<i>[Signature]</i>
	Chief, Standards Conformity Division (SCD)	Mr. Neil P. Catajaj	<i>[Signature]</i>
Alternates for PS Licenses	Chief, Standards Development Division (SDD)	Engr. Mario U. Gaudiano	<i>[Signature]</i>
	Chief, Standards Conformity Division (SCD)	Mr. Neil P. Catajaj	<i>[Signature]</i>

Please note that for the Regional/Provincial Ports, the DTI Regional/Provincial Directors or their authorized representatives are also authorized signatories for the ICC Certificates and Certificates of Conditional Release, except for the Statement of Confirmation.

This letter supersedes previous BPS letters with the same intent.

Thank you for your usual cooperation.

Sincerely,

ATTY. RUTH B. CASTELO
 Undersecretary, CPG

Enabling Business, Empowering Consumers