



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
**BUREAU OF CUSTOMS**  
MANILA 1099

October 13, 2016

**CUSTOM MEMORANDUM CIRCULAR**  
NO. 153-2016

TO: All Deputy Commissioners  
All Directors and Division Chiefs  
All District / Port Collectors  
And Others Concerned

**SUBJECT: Disaster Preparedness Manual**

Attached is the memorandum dated September 27, 2016 issued by Undersecretary Gil S. Beltran, CAG and PDMSG, Department of Finance, endorsing copies of "Disaster Preparedness Manual" as reference for this Bureau's capacity development interventions.

For your information and guidance.

Please confirm the dissemination of this circular throughout your offices within fifteen (15) days from receipt thereof.

**NICANOR E. FAELDON**  
Commissioner



16-01805  
OCT 20 2016



Republic of the Philippines  
**DEPARTMENT OF FINANCE**

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Internal Admin Group  
Received by: VICKY REYES  
Date: 10-12-16  
Time: 3

**MEMORANDUM**

FOR : All Heads of DOF Offices, Bureaus and Attached Agencies  
(See Distribution List)  
*[Signature]*

FROM : **GIL S. BELTRAN**  
Undersecretary, CAG and PDMSG

DATE : **27 September 2016**

SUBJECT : **Disaster Preparedness Manual**

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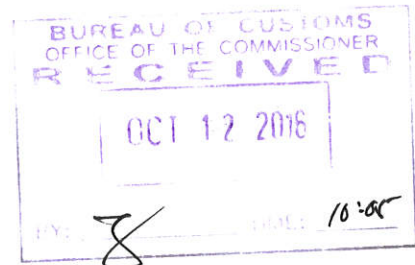
The Department of the Interior and Local Government (DILG) has provided this Department, and its Attached Bureaus and Agencies a copy of the Disaster Preparedness Manual for reference in your respective office's capacity development interventions. As the Vice-Chair for Disaster Preparedness in the DRMM Act of 2010, DILG started Operation LISTO last 2014, an advocacy of the DILG which aims to better prepare the communities for upcoming disasters. In line with this initiative, DILG provides DOF the Disaster Preparedness Checklists which contain minimum procedures on the courses of action to be done by LCEs before, during and after the occurrence of disasters and calamities in their respective areas or communities.

Attached is the Disaster Preparedness Manual for reference and cascading to your respective staff.

For inquiries, you may contact the Local Government Academy at telephone number 6341912 loc. 119 and look for Ms. Mariella Antonio or Ms. Juvel Velasco.

Thank you.





**Distribution List:**

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**International Finance Group – IFOO/IFPO**  
**Privatization Group & Office of Special Concerns**  
**Corporate Affairs Group – COO**  
**Domestic Finance Group – RIO/FPPO**  
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