



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
**BUREAU OF CUSTOMS**  
MANILA 1099

16 September 2016

**CUSTOMS MEMORANDUM CIRCULAR**  
NO. 133-2016

TO : All Deputy Commissioners  
All Directors and Division Chiefs  
All District / Port Collectors  
And Others Concerned

SUBJECT : **CAREER EXECUTIVE SERVICE BOARD (CESB) CIRCULAR NO. 1**  
RE: GUIDELINES ON OP MC NO. 04, 1(C) AND 1(F), COURTESY  
RESIGNATIONS OF PRESIDENTIAL APPOINTEES

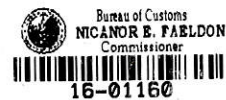
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Attached is a copy of the letter dated 24 August 2016 from the Executive Directress Maria Anthonette Velasco – Allones, *CESO I*, CESB, furnishing this Bureau a copy of CESB Circular No. 1 dated 23 August 2016 entitled "Guidelines on Memorandum Circular No. 04, 1(c) and 1(f), Courtesy Resignations of Presidential Appointees".

For information, guidance, and compliance.

Please confirm the dissemination of this circular to the officials and others concerned within fifteen (15) days upon receipt hereof.

  
**NICANOR E. FAELDON**  
Commissioner



SEP 21 2016

CMC 103-2016 P2



Republic of the Philippines

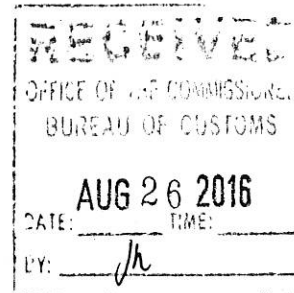
**CAREER EXECUTIVE SERVICE BOARD**

No. 3 Marcelino Street, Holy Spirit Drive, Diliman, Quezon City 1127  
Tel. Nos. 9514981 to 85 (Trunkline) 9513306 (Fax)  
website: www.cesboard.gov.ph

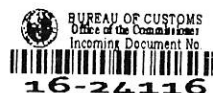


August 24, 2016

**MR. NICANOR E. FAELDON**  
Commissioner  
Bureau of Customs  
G/F OCOM Building  
Port Area Manila



Dear Commissioner Faeldon:



Warm greetings from the Career Executive Service Board (CESB)!

We are furnishing your Office a copy of the Career Executive Service Board (CESB) Circular No. 1, dated August 23, 2016, entitled "GUIDELINES ON MEMORANDUM CIRCULAR NO. 04, 1(c) and 1(f), COURTESY RESIGNATIONS OF PRESIDENTIAL APPOINTEES.

CESB Circular No. 1 seeks to clarify two of the exceptions provided for by OP MC No. 4 directing all presidential appointees to submit unqualified courtesy resignations by August 29, 2016.

Citing jurisprudence, the CESB reiterates that "a career official is one who is appointed to a CES position and possesses both the CES eligibility and the CESO rank" as an exception under item 1(c) of MC 4.

The Board also clarified that the **thirty four recommendations for rank appointment** of various CES eligibles from different agencies that have been submitted to the Office of the President as of August 22, 2016 and are pending action by the President are considered exempt from MC 4 under item 1(f).

Attached is a copy of said Memorandum Circular for dissemination to your officials.

Thank you.

Very truly yours,

**MARIA ANTHONETTE VELASCO – ALLONES, CESO I**  
Executive Directress

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CIRCULAR No. 1

23 AUG 2016

**GUIDELINES ON MC NO. 04, 1C AND 1F  
COURTESY RESIGNATIONS OF PRESIDENTIAL APPOINTEES**

In the interest of the service and in order to provide policy guidance in the implementation of Memorandum Circular No. 04 issued by the Office of the President on August 22, 2016, specifically Items 1(c) and 1(f), providing exceptions thereof, the following guidelines are hereby issued:

1. **Career officials, defined.** Consistent with existing laws and jurisprudence on the matter, a career official is defined as one who is appointed to a Career Executive Service (CES) position and who possesses both the CES eligibility and an appointment to a CES Office (CESO) rank;
2. **Pending Rank Appointments, exempted.** CES eligibles whose recommendations for original appointment to their respective CESO ranks have already been submitted to the Office of the President as of August 22, 2016 likewise fall under the exception under Item 1(f).

For guidance and compliance.

  
ALICIA dela ROSA-BALA, CESO I  
Chairperson  
CES Governing Board

Attested by:

  
MARIA ANTHONETTE C. VELASCO-ALLONES, CESO I  
Executive Director



REPUBLIC OF THE PHILIPPINES  
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MANILA 1099

16 September 2016

**CUSTOMS MEMORANDUM CIRCULAR**  
**NO. \_\_\_\_\_**

TO : All Deputy Commissioners  
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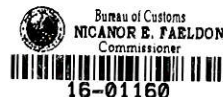
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RE: GUIDELINES ON OP MC NO. 04, 1(C) AND 1(F), COURTESY  
RESIGNATIONS OF PRESIDENTIAL APPOINTEES

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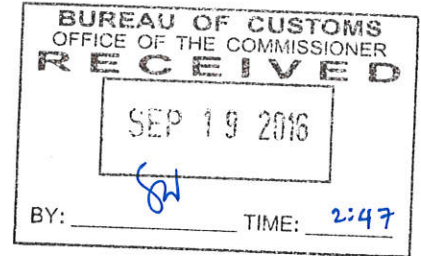
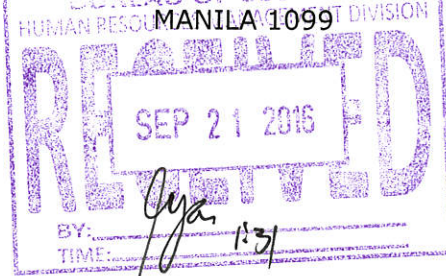
  
**NICANOR E. FAELDON**  
Commissioner



SEP 21 2016



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
**BUREAU OF CUSTOMS**



**MEMORANDUM**

FOR : **THE COMMISSIONER**

FROM : **THE CHIEF**  
Human Resource Management Division

DATE : **16 SEPTEMBER 2016**

SUBJECT : **CUSTOMS MEMORANDUM CIRCULAR**  
Re: CAREER EXECUTIVE SERVICE BOARD (CESB) CIRCULAR NO. 1 / GUIDELINES ON OP MC NO. 04, 1(C) AND 1(F), COURTESY RESIGNATIONS OF PRESIDENTIAL APPOINTEES

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- 1.0. This is to respectfully endorse the attached Customs Memorandum Circular (CMC) relative to the above subject, for your signature, Sir.
  - 2.0. Thank you.

  
**JOSEPH G. ESCASIO**