



Republic of the Philippines  
Department of Finance  
**Bureau of Customs**  
1099 Manila

## NOTICE TO PROCEED

October 14, 2014


**BERNARD R. GALGUERRA**  
382 Visayas Ave., Tandang Sora,  
Quezon City

Dear Mr. Galguerra:



The attached Contract having been approved, notice is hereby given to CITIPROJECTS ENTERPRISES that work may commence on the project "SUPPLY AND INSTALLATION OF WINDOW BLINDS", effective upon receipt and acceptance of this Notice.

You are responsible for performing the services in coordination with the General Services Division under the terms and conditions of the Purchase Order.

Very truly yours,

  
**DIMPNA O. LEJOS**  
OIC-Director, Administration Office

Received by:

  
NOEL LLORITO  
10/17/14  


**PURCHASE ORDER**

Bureau of Customs

Agency

*Budget*  
OCT 17 2014

Supplier: CITI PROJECTS ENTERPRISES	P.O. No.: 2014-10-072	<i>Q</i>
	Date: 10/14/2014	
T.I.N. : 174-699-065-000	Mode of Procurement: Small Value Procurement	

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: BOC Manila	Delivery Term: 5 days upon receipt of P.O.
Date of Delivery :	Payment Term: 15 cd upon receipt of PO


Stock No.	Unit	Description	Quantity	Unit Cost	Amount
		COMBI SHADES/ WOOD FABRIC			19,200.00
		Color: W207 choco			
	w/h	54" x 39"	1		
	w/h	28 1/4" x 20"			
	w/h	42" x 39"	2		
	w/h	41" x 39"	1		
	w/h	53.5" x 39"	1		
			1		

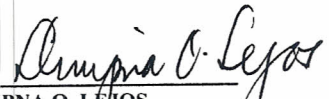
*(174699065000) V0203010*

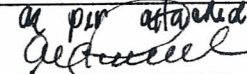
(Total Amount in Words) **Nineteen Thousand Two Hundred Pesos- Inclusive of tax** 19,200.00

(Terms and Conditions stated at the back page of this P.O.)

Very truly yours,

Conforme:   
NBE L. LLORITO  
Signature over Printed Name of Supplier  
10/14/14  
Date

  
DIMPNA O. LAJOS  
OIC-Director, Administration Office

Funds Available: <i>as per attached ORR</i>  <u>ALFREDO A. PALMA</u> Chief Accountant	ALOBS No.: <u>200-14-16-2382</u> Amount: <u>19,200.-</u>
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*(944)*

*2382*



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## NOTICE OF AWARD

October 10, 2014

**BERNARD R. GALGUERRA**  
382 Visayas Ave., Tandang Sora,  
Quezon City


Dear Mr. Galguerra:

Based on the Bureau of Customs- Bids and Awards Committee Resolution No. 2014-06 , we are pleased to inform you that the contract for the project "Supply and Installation of Window Blinds" is hereby awarded to your company in the amount of Php. 19,200.00.

In this regard, you are hereby required to sign the contract stated in Section 37.2 of the Implementing Rules and Regulations of Republic Act No. 9184 within five (5) calendar days upon receipt of this Notice.

Very truly yours,

  
**DIMPNA O. LEJOS**  
OIC-Director, Administration Office

Received by:  **NOE L. LLOKITO**  
Date: 10/14/14