



Republic of the Philippines  
Department of Finance  
**Bureau of Customs**  
1099 Manila

## NOTICE OF AWARD

**MS. THERESA JOY P. ARANETA**


Work Habits Trading  
Blk 1 Lot 5B Dandelion St., Greenwoods Executive Village  
San Andres, Cainta, Rizal


Dear Ms. Araneta:

Based on the Bureau of Customs- Bids and Awards Committee Resolution No. 2016-01 , we are pleased to inform you that the contract for the project "Supply and Delivery of Souvenir Item (Messenger Bags) for 2016 WCO Picard Conference" is hereby awarded to your company in the amount of Php. 422,500.00.

In this regard, you are hereby required to sign the Purchase Order as stated in Section 37.2 of the Implementing Rules and Regulations of Republic Act No. 9184 within five (5) calendar days upon receipt of this Notice.

Very truly yours,

  
**ATTY. ARTURO M. LACHICA, CESO II**  
Deputy Commissioner  
Internal Administration Group *g*

Received by:   
Date: *Sept 26, 2016*



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## NOTICE TO PROCEED

**MS. THERESA JOY P. ARANETA**

Work Habits Trading  
Blk 1 Lot 5B Dandelion St., Greenwoods Executive Village  
San Andres, Cainta, Rizal

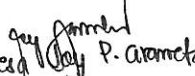
Dear Ms. Araneta:

The attached Contract having been approved, notice is hereby given to Work Habits Trading that work may commence on the project "Supply and Delivery of Souvenir Item (Messenger Bags) for 2016 WCO Picard Conference" effective upon receipt and acceptance of this Notice.

You are responsible for performing the services in coordination with the External Affairs Committee under the terms and conditions of the Contract.

Very truly yours,

  
**ATTY. ARTURO M. LACHICA, CESO II**  
Deputy Commissioner  
Internal Administration Group

Received by:   
Date: Sept 26, 2016

**PURCHASE ORDER**

Bureau of Customs

Agency

Supplier: <b>Work Habits Trading</b>	P.O. No.: 2016-09-00067
T.I.N. : <b>204-254-691-000</b>	Date : _____
	Mode of Procurement: Small Value

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: BOC Manila	Delivery Term: 10 days upon signing of P.O.
Date of Delivery :	Payment Term: 15 cd upon signing of P.O.

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
	pcs	Unisex Black Leather Convertible Messenger Bag • Measurements: 16" at widest x 12" tall □Color: silver background 5.5 mm x 9.3 mm at center x 5" deep. 46" removable adjustable strap handles with 20" drop, 13" dual top handles with 4" drop • The materials 100% leather, 4" base (lower and canvass materials for the 8" length (upper portion) 100% leather for the adjustable straps and handles • Products must be delivered by the service before the event dated September 27, 2016.	250	1,690.00	422,500.00

(Total Amount in Words) **Four Hundred Twenty Two Thousand and Five Hundred Pesos Only- Inclusive of tax** 422,500.00

Terms and Conditions stated at the back page of this P.O.)

Conforms: <i>Theresa P. Amata</i> Signature over Printed Name of Supplier Date: <i>Sept. 26, 2016</i>	Very truly yours, <i>Arturo M. Lachica</i> ATTY. ARTURO M. LACHICA Deputy Commissioner, Internal Administration Group
Funds Available: <i>as per attached ORR</i> Signature: <i>Alfredo A. Palma</i> ALFREDO A. PALMA Chief Accountant	ALOBS No.: <i>02-010/101-2016-10-3195</i> Amount: <i>422,500</i> ATTY. AQUILINO CABRERO

**SUBSCRIBED AND SWORN TO BEFORE ME THIS**  
**SEP 25 2016**  
**IN MANILA**

Notary Public for Manila  
 Notarial Commission No. 2015-109  
 Until December 31, 2016  
 Rm. 409, First United Bldg. Co.,  
 Escolta, Manila  
 Roll No. 26047  
 PTR No. 4386571 / 1-4-16 / Manila  
 IBP Lifetime Member 05097  
 MCLE No. V 0003138 - 07-26-14

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