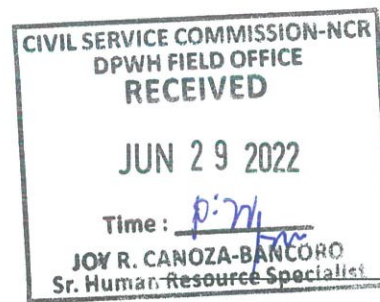


Republic of the Philippines  
**Bureau of Customs**  
Request for Publication of Vacant Positions



Electronic copy to be submitted to the CSC FO must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Bureau of Customs in the CSC website:

Kristine Jane V. Melencio

Date:

June 29, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					PLACE OF ASSIGNMENT
					Education	Experience	Training	Eligibility	Competency (if applicable)	
1	SECURITY GUARD II	BOCB-SECG2-759-1998	5	PHP 15,909.00	High School Graduate	None required	None required	Security Guard License (MC 11,s. 1996, as amended - Cat.IV)		PORT OF MANILA
2	SECURITY GUARD II	BOCB-SECG2-761-1998	5	PHP 15,909.00	High School Graduate	None required	None required	Security Guard License (MC 11,s. 1996, as amended - Cat.IV)		PORT OF MANILA
3	SECURITY GUARD II	BOCB-SECG2-764-1998	5	PHP 15,909.00	High School Graduate	None required	None required	Security Guard License (MC 11,s. 1996, as amended - Cat.IV)		PORT OF MANILA
4	SECURITY GUARD II	BOCB-SECG2-767-1998	5	PHP 15,909.00	High School Graduate	None required	None required	Security Guard License (MC 11,s. 1996, as amended - Cat.IV)		PORT OF MANILA
5	SECURITY GUARD II	BOCB-SECG2-768-1998	5	PHP 15,909.00	High School Graduate	None required	None required	Security Guard License (MC 11,s. 1996, as amended - Cat.IV)		PORT OF MANILA
6	SECURITY GUARD II	BOCB-SECG2-771-1998	5	PHP 15,909.00	High School Graduate	None required	None required	Security Guard License (MC 11,s. 1996, as amended - Cat.IV)		PORT OF MANILA
7	SECURITY GUARD II	BOCB-SECG2-773-1998	5	PHP 15,909.00	High School Graduate	None required	None required	Security Guard License (MC 11,s. 1996, as amended - Cat.IV)		PORT OF MANILA
8	SECURITY GUARD II	BOCB-SECG2-775-1998	5	PHP 15,909.00	High School Graduate	None required	None required	Security Guard License (MC 11,s. 1996, as amended - Cat.IV)		PORT OF MANILA
9	SECURITY GUARD II	BOCB-SECG2-776-1998	5	PHP 15,909.00	High School Graduate	None required	None required	Security Guard License (MC 11,s. 1996, as amended - Cat.IV)		PORT OF MANILA
10	SECURITY GUARD II	BOCB-SECG2-778-1998	5	PHP 15,909.00	High School Graduate	None required	None required	Security Guard License (MC 11,s. 1996, as amended - Cat.IV)		PORT OF MANILA

11	SECURITY GUARD II	BOCB-SECG2-779-1998	5	PHP 15,909.00	High School Graduate	None required	None required	Security Guard License (MC 11,s. 1996, as amended - Cat.IV)		PORT OF MANILA
12	SECURITY GUARD II	BOCB-SECG2-780-1998	5	PHP 15,909.00	High School Graduate	None required	None required	Security Guard License (MC 11,s. 1996, as amended - Cat.IV)		PORT OF MANILA
13	SECURITY GUARD II	BOCB-SECG2-781-1998	5	PHP 15,909.00	High School Graduate	None required	None required	Security Guard License (MC 11,s. 1996, as amended - Cat.IV)		PORT OF MANILA
14	SECURITY GUARD II	BOCB-SECG2-803-1998	5	PHP 15,909.00	High School Graduate	None required	None required	Security Guard License (MC 11,s. 1996, as amended - Cat.IV)		PORT OF MANILA
15	SECURITY GUARD II	BOCB-SECG2-806-1998	5	PHP 15,909.00	High School Graduate	None required	None required	Security Guard License (MC 11,s. 1996, as amended - Cat.IV)		PORT OF MANILA

The Bureau of Customs highly encourages all interested and qualified applicants including persons with disability (PWD), and members of the indigenous communities irrespective of sexual orientation and gender identity, to apply.

Interested and qualified applicants must submit application requirements thru the **BOC ONLINE APPLICATION PORTAL** not later than **July 8, 2022**.

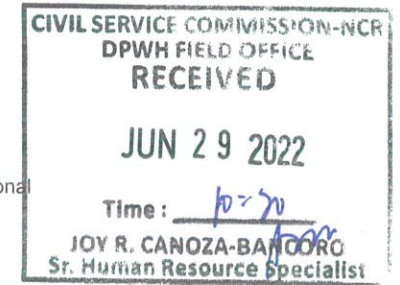
An applicant shall only apply for one position per publication. In case the applicant has submitted multiple applications under one publication, the first application shall be considered for processing.

The following are the application requirements to be uploaded thru the BOC online application portal (<https://iams.customs.gov.ph:25103/Login>), to wit:

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017);
2. Performance rating in the present position for the last rating period, which should be at least Very Satisfactory (shall be required for government employees);
- 3.a. For positions involving practice of profession (e.g. Accountant II, Attorney, Nurse, etc.): AUTHENTICATED and Valid Professional License/ Certificate of Registration/ Report of Rating issued by the Professional Regulations Commission or Supreme Court;
- 3.b. For positions not involving practice of profession: Copy of Certificate of Eligibility;
4. Transcript of Records certified by the School Registrar or by the applicant; and
5. Certificate of Employment for BOC Contract of Service Personnel and External Applicants
6. NBI Clearance valid until **March 2023** (To be submitted during examination/interview)

  
**KHRISTINE JANE V. MELENCIO**

Acting Chief  
 Human Resource Management Division, Internal Administration Group,  
 2/F OCOM Bldg., Bureau of Customs,  
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**APPLICATIONS WITH INCOMPLETE AND NON-COMPLIANT DOCUMENTS SHALL NOT BE ENTERTAINED.**