



BIDS AND AWARDS COMMITTEE

SUPPLEMENTAL/BID BULLETIN

ADDENDUM NO. 1

PROVISION OF JANITORIAL SERVICES FOR CY 2017

This Addendum No. 1 dated April 25, 2017 is issued to clarify, modify or amend items in the Bid Documents. This shall form an integral part of the Bid Documents.

| ISSUES | CLARIFICATION/AMENDMENTS |
|---|---|
| <p>A. Section III. Bid Data Sheet, Item 29.2:</p> <p>“Within a non-extendible period of five (5) calendar days from receipt by the bidder of the notice from the BOC-BAC that it submitted the Lowest Calculated Bid, the bidder shall submit the following documentary requirements to the BOC-BAC Secretariat:</p> <ol style="list-style-type: none"> 1. 2016 Income Tax Return with proof of payment; 2. VAT Returns (Form 2550M and 2550Q) or Percentage Tax Returns (2551M) with proof of payment covering the months from October 2016 to March 2017; 3. Certified true copy of SSS, PhilHealth, and PAG-IBIG proof of remittances of all the janitors, electricians and plumbers to be deployed for the last three (3) months; 4. Certificate of compliance from the Department of Labor and Employment that it is compliant with the General Labor Standards; and 5. Other appropriate licenses and permits required by law. <p>Failure to submit the above requirements on time or a finding against the veracity of such shall be grounds for disqualification of the bidder</p> | <p>A. Section III. Bid Data Sheet, Item 29.2 is amended as follows:</p> <p>“Within a non-extendible period of five (5) calendar days from receipt by the bidder of the notice from the BOC-BAC that it submitted the Lowest Calculated Bid, the bidder shall submit the following documentary requirements to the BOC-BAC Secretariat:</p> <ol style="list-style-type: none"> 1. 2016 Income Tax Return with proof of payment; 2. VAT Returns (Form 2550M and 2550Q) or Percentage Tax Returns (2551M) with proof of payment covering the months from October 2016 to March 2017; 3. Certified true copy of SSS, PhilHealth, and PAG-IBIG proof of remittances of all the janitors, electricians and plumbers to be deployed for the last three (3) months; 4. Certificate of compliance from the Department of Labor and Employment that it is compliant with the General Labor Standards; 5. Certificate of Registration from the Department of Labor and Employment; and 6. Other appropriate licenses and permits required by law. |



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
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Manila 1099

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| and the subsequent forfeiture of the bid security.” | Failure to submit the above requirements on time or a finding against the veracity of such shall be grounds for disqualification of the bidder and the subsequent forfeiture of the bid security.” |
| B. Sample Financial Bid Form | B. Sample Financial Bid Form is revised as attached. |

Reminders:

- Submission of bids will be on or before 02 May 2017, Tuesday 9:00 AM
- Bidders shall sign and initial all pages of the bid.
- Late submission will not be accepted.

Attachments: As stated

For guidance and information of all concerned.


HENRY ANTHONY M. TORRES
Chairperson, BOC-BAC

Sample Form of Detailed Computation

Direct Cost

Salaries and Wages

Daily Rate = 481

COLA

Subtotal

Php _____

Total Number of Regular Working Days

Total Number of Regular Non-working Holidays

Subtotal Number of Days

Benefits

13th month pay

5 days incentive leave

Statutory Employer's Share

SSS Premium

Philhealth

Pag-ibig contribution

Subtotal

Administrative Overhead (__ %)

(minimum of 10% of ABC pursuant to DOLE D.O. 174)

Supplies and Equipment per Janitor

Cleaning Equipment

Cleaning Materials

Cost per personnel

VAT (12%)

Total Cost per personnel

Monthly Rate for 170 Janitors/Plumbers/Electricians

Contract Duration (7 months)

TOTAL
