



**REQUEST FOR QUOTATION**

The Bureau of Customs (BOC), through its Administration Office (AO), will undertake a Small Value Procurement for **“Repair and Renovation of POM Prefabricated Building Conference Room”** in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project: **Repair and Renovation of POM Prefabricated Building Conference Room**

Location: **General Services Division, OCOM Building, Gate 3, South Harbor, Port Area, Manila**

Approved Budget for the Contract: **Two Hundred Sixty-One Thousand Thirty-Four Pesos and Ninety-Nine Centavos (PHP261,034.99) inclusive of tax**

Specifications:

QTY.	DESCRIPTION
<p><b>1 LOT</b></p>	<p><b>A. SCOPE OF WORKS</b></p> <p><b>1. Mobilization</b></p> <ul style="list-style-type: none"> <li>a. Preparation of logistics of contractor’s equipment.</li> <li>b. Setting up of Temporary Facilities within the site.</li> <li>c. Setting up of necessary water and power lines required for the Project.</li> </ul> <p><b>2. Demolition Works</b></p> <ul style="list-style-type: none"> <li>a. Dismantling and subsequent hauling of existing drywalls and all ceiling as indicated on the proposed plan.</li> <li>b. Dismantling and subsequent hauling of existing electrical wiring and auxiliary system affected of demolition works.</li> </ul> <p><b>3. Carpentry Works</b></p> <ul style="list-style-type: none"> <li>a. Supply and installation of fiber cement board complete with accessories for the ceiling.</li> <li>b. Fabrication of all built-in furniture as shown on the perspective drawing and as indicated on the plans.</li> </ul> <p><b>4. Painting Works</b></p>



# BUREAU OF CUSTOMS

MAKABAGONG ADUANA, MATATAG NA EKONOMIYA



PROFESSIONALISM

INTEGRITY

ACCOUNTABILITY

	<p>a. Painting of all interior walls and ceiling as per plan.</p> <p><b>5. Floor Works</b></p> <p>a. Dismantling of existing floor tiles and its subsequent replacement.</p> <p>b. Supply and installation of all carpet tiles as shown on the plan.</p> <p><b>6. Electrical Works</b></p> <p>a. Supply and installation of all lighting fixtures as shown on the plan.</p> <p>b. Supply and installation of wiring devices (power outlets and switches) as needed.</p> <p><b>7. Architectural Finishes</b></p> <p>a. Supply and installation of other architectural finishes as shown on the plan.</p> <p><b>8. Demobilization</b></p> <p>a. Site clean-up</p> <p>b. Hauling of debris materials from project site to appropriate disposal area.</p> <p>c. Removal and hauling of tools and equipment from project site.</p> <p><b>Work Duration: 90 calendar days</b></p>
--	---

Interested suppliers are required to submit **original/certified true copy** of the following: valid and current Mayor's Permit, DTI/SEC Registration (for partnerships/corporations, General Information Sheet & Articles of Incorporation shall also submit), PHILGEPS Registration Certificate, Omnibus Sworn Statement, 2020 Income/Business Tax Return, PCAB License and duly signed price quotation form (Annex "A"). All must be properly sealed.

Submission of quotation and eligibility documents in hard copy is on or before **November 12, 2021, 10:00 a.m., at General Services Division (GSD)**, Ground Floor, OCOM Building, Port Area, Manila.

*A Modernized and Credible Customs Administration That is Among the World's Best*

South Harbor, Gate 3, Port Area, Manila 1099

8527-4537, 8527-1935 | [www.customs.gov.ph](http://www.customs.gov.ph) | [boc.cares@customs.gov.ph](mailto:boc.cares@customs.gov.ph)



# BUREAU OF CUSTOMS

MAKABAGONG ADUANA, MATATAG NA EKONOMIYA



PROFESSIONALISM

INTEGRITY

ACCOUNTABILITY

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

**Awarded Bidder must secure Performance Security/Performance Bond 30% of Contract Price upon receipt of Notice of Award.**

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may contact us at Telefax no. 527-9757 or email us at [bacsecretariat@customs.gov.ph](mailto:bacsecretariat@customs.gov.ph).

Very truly yours,

**ISAGANI D. GALSIM**

Chief Administrative Officer

General Services Division



# BUREAU OF CUSTOMS

MAKABAGONG ADUANA, MATATAG NA EKONOMIYA



PROFESSIONALISM

INTEGRITY

ACCOUNTABILITY

Annex "A"

## PRICE QUOTATION FORM

Date:

The Bids and Awards Committee  
Bureau of Customs  
Port Area, Manila

Project Name: **Repair and Renovation of POM Prefabricated Building  
Conference Room**

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items as follows:

DESCRIPTION	QTY		MATERIAL COST		LABOR COST	TOTAL
	#Units	UM	P/Unit	Total		
<b>A. Mobilization /Demobilization</b>	1.00	lot				
<b>B. Demolition Works</b>	27.50	lot				
<b>C. Carpentry Works</b>						
1. Fiber Cement Board 6mm	9.00	sht/s				
2. Metal Furring	26.00	lgth				
3. Carrying Channel	9.00	lgth				
4. Wall Angle	6.00	lgth				
5. Suspension Rod 3/8	8.00	lgth				
6. Threaded Rod 3/4	4.00	pcs				
7. Expansion Bolt 3/4	4.00	pcs				
8. Blind Rivet	4.00	box				
9. Black Screw	3.00	box				
<b>Built in Furniture</b>						
1. 3/4" Plyboard	19.00	shts				
2. Laminate	11.00	shts				

*A Modernized and Credible Customs Administration That is Among the World's Best*

South Harbor, Gate 3, Port Area, Manila 1099

8527-4537, 8527-1935 | www.customs.gov.ph | boc.cares@customs.gov.ph



# BUREAU OF CUSTOMS

MAKABAGONG ADUANA, MATATAG NA EKONOMIYA



PROFESSIONALISM

INTEGRITY

ACCOUNTABILITY

3. Rugby	5.00	gal				
4. Cabinet Accessories	1.00	lot				
5. Black Screw	3,500.00	pcs				
6. Common Nail	1.00	lot				
7. Stickwell	5.00	gals				
8. Miscellaneous	1.00	lot				
<b>Subtotal:</b>						

<b>D. Painting Works</b>						
1. Flat Latex	5.00	gals				
2. Semi-Gloss Latex	5.00	gals				
3. QDE	4.00	gals				
4. Flat Wall Enamel	4.00	gals				
5. Laquer Primer	5.00	gals				
6. Paint Thinner	5.00	gals				
7. Paint Roller	1.00	lot				
8. Paint Brush	1.00	lot				
9. Consumables	1.00	lot				
<b>Subtotal:</b>						

<b>E. Floor Works</b>						
1. Carpet Tiles	31.00	sqm				
2. Rugby	5.00	gals				
3. Consumables	1.00	lot				
<b>Subtotal:</b>						

<b>F. Electrical Works</b>						
<b>Lighting Fixtures</b>						
1. LED drop ceiling flat panel light	8.00	Set				
2. LED round panel light	26.00	pcs				
<b>Wiring Devices:</b>						
1. 1-Gang Switch	1.00	pcs				
2. 2-Gang Switch	1.00	pcs				
3. 3-Gang Switch	1.00	pcs				
4. Duplex Convenience Outlet	4.00	set				

A Modernized and Credible Customs Administration That is Among the World's Best

South Harbor, Gate 3, Port Area, Manila 1099

8527-4537, 8527-1935 | www.customs.gov.ph | boc.cares@customs.gov.ph



# BUREAU OF CUSTOMS

MAKABAGONG ADUANA, MATATAG NA EKONOMIYA



PROFESSIONALISM

INTEGRITY

ACCOUNTABILITY

<b>Wires and Cables</b>	1.00	lot				
<b>Consumables</b>	1.00	lot				
<b>Subtotal:</b>						
<b>G. Architectural Finishes</b>						
1. BOC logo and backdrop	1.00	lot				
<b>Subtotal:</b>						
<b>Total:</b>						

**Work Duration: 90 Calendar Days**

Total amount in words:

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

\_\_\_\_\_  
Name/ Signature of Representative

\_\_\_\_\_  
Name of Company

Mayor's Permit No. \_\_\_\_\_

PhilGEPS Registration No. \_\_\_\_\_

(Please submit the photocopies of the above documents upon submission of quotation)

**Direct Cost**

Material Cost

Labor Cost

Mobilization

**Total Direct Cost** \_\_\_\_\_

**Indirect Cost**

OCM (15% of DC)

Contractors Profit (10% of DC)

Total Indirect Cost

**Tax (5% of DC + IC)** \_\_\_\_\_

**TOTAL PROJECT COST**