## BUREAU OF CUSTOMS





#### REQUEST FOR QUOTATION

The Bureau of Customs (BOC), through its Administration Office (AO), will undertake a Small Value Procurement for "Printing and Delivery of Various Flyers & Posters" in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project:

**Printing and Delivery of Various Flyers & Posters** 

Location:

General Services Division, OCOM Building, Gate 3,

South Harbor, Port Area, Manila

Approved Budget for

One Hundred Twenty Thousand Three Hundred Forty-

the Contract:

Nine Pesos (Php120,349.00) - Inclusive of Tax

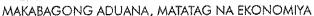
Specifications:

QTY	DESCRIPTION
1 LOT	Description BOC CALL CENTER FLYERS Size: 5.8 in x 8.3 inches Printing: 1 side only Paper: 155 Gsm glossy paper Color: Full Color Layout: Print-ready Quantity: 3,500 pcs
	Description for BOC CALL CENTER POSTER  Material: FC12  Color:4/0  Size: 23 x 18.5 inches  Lamination: Matte Lamination  Quantity: 100 pcs
	Description for FREEDOM OF INFORMATION (FOI) POSTER Size: 24 x 36 inches Lamination: Matte Lamination Material: FC12 Color:4/0 Layout: Supplied Quantity: 100 pcs
	Delivery: Able to provide layout design concepts, proofing, printing, and delivery in 5 working days  Additional Requirements: The publishing company shall be evaluated by the end-user.

Subject to Retention Money: 1-5% Contract Amount



## BUREAU OF CUSTOMS





Interested suppliers are required to submit hard copies of their valid and current Mayor's Permit, DTI/SEC Registration (for partnerships/corporations, General Information Sheet & Articles of Incorporation shall also be submitted), PHILGEPS Registration Certificate, Omnibus Sworn Statement, Latest Income/Business Tax Return, and duly signed price quotation form (Annex "A"). All must be properly sealed.

Submission of quotation and eligibility documents is on or before June 8, 2021, 10:00 a.m., at General Services Division (GSD), Ground Floor, OCOM Building, Port Area, Manila.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may contact us at Telefax no. 527-9757 or email us at bacsecretariat@customs.gov.ph.

Very truly yours,

(AOUEL G. DE JESUS

Acting Chief, General Services Division



### **BUREAU OF CUSTOMS**

MAKABAGONG ADUANA, MATATAG NA EKONOMIYA

Annex "A"

#### PRICE QUOTATION FORM

Date:

The Bids and Awards Committee Bureau of Customs Port Area, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items as follows:

QTY.	DESCRIPTION	UNIT	TOTAL PRICE
1 LOT	Description BOC CALL CENTER FLYERS		
	Size: 5.8 in x 8.3 inches		
	Printing: 1 side only Paper: 155 Gsm glossy paper		
	Color: Full Color		
	Layout: Print-ready		
	Quantity: 3,500 pcs		·
	Description for BOC CALL CENTER POSTER	·	,
	Material: FC12		
	Color:4/0		
	Size: 23 x 18.5 inches		
	Lamination: Matte Lamination		,
	Quantity: 100 pcs		
	Description for FREEDOM OF INFORMATION (FOI) POSTER		,
	Size: 24 x 36 inches		
	Lamination: Matte Lamination		
	Material: FC12		
	Color:4/0		
	Layout: Supplied Quantity: 100 pcs		
	Quality, 100 pcs		
	Delivery: Able to provide layout design concepts,		
	proofing, printing, and delivery in 5 working days		
	Additional Requirements:		
	The publishing company shall be evaluated by the end-		
	user.		

Subject to Retention Money: 1-5% Contract Amount		
Total amount in words:	 · ·	



# BUREAU OF CUSTOMS MAKABAGONG ADUANA, MATATAG NA EKONOMIYA



PESSIONALISM INTEGRITY ACCOUN

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,		
Name/ Signature of Representative		
Name of Company		
Mayor's Permit No PhilGEPS Registration No (Please submit the photocopies of the above do	ocuments unon submi	ission of quotation)