



REQUEST FOR QUOTATION

The Bureau of Customs (BOC), through its Administration Office (AO), will undertake a Small Value Procurement for **"Catering for Intermediate Course on Clearance of Traveler and Baggage (Seaports)"** in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project : **Catering for Intermediate Course on Clearance of Traveler and Baggage (Seaports)**

Location : **Bureau of Customs, Port Area, Manila**

Approved Budget for the Contract : **Seventy-Five Thousand Two Hundred (Php75,200.00) - inclusive of tax**

Specifications :

QTY.	DESCRIPTION
1 LOT	Packed Meals (AM Snack, PM Snack and Lunch) Batch 1 (October 5 to 8, 2021) Conference Room, MICP Total pax: 96 Day 1 Participants (18 pax) Speakers and Facilitator (6 pax) Day 2 Participants (18 pax) Speakers and Facilitators (6 pax) Day 3 Participants (18 pax) Speakers and Facilitator (4 pax) Day 4 Participants (18 pax) Speakers and Facilitators (8 pax)
	Packed Meals (AM Snack, PM Snack and Lunch) Batch 2 (October 12 to 15, 2021) Conference Room, MICP Total pax: 92 Day 1 Participants (17 pax) Speakers and Facilitator (6 pax) Day 2 Participants (17 pax) Speakers and Facilitators (6 pax) Day 3 Participants (17 pax)



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PROFESSIONALISM

INTEGRITY

ACCOUNTABILITY

	Speakers and Facilitator (4 pax) Day 4 Participants (17 pax) Speakers and Facilitators (8 pax)
	Ground coffee, Sugar and Coffee Mate
	Availability

Interested suppliers are required to submit hard copies of their valid and current Mayor's Permit, DTI/SEC Registration (for partnerships/corporations, General Information Sheet & Articles of Incorporation shall also be submitted), PHILGEPS Registration Certificate, Omnibus Sworn Statement, Latest Income/Business Tax Return and BIR eFPS Payment Confirmation, and duly signed price quotation form (Annex "A"). All must be properly sealed.

Submission of quotation and eligibility documents is on or before October 1, 2021, 10:00 a.m., at General Services Division (GSD), Ground Floor, OCOM Building, Port Area, Manila.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may contact us at Telefax no. 527-9757 or email us at bacsecretariat@customs.gov.ph.

Very truly yours,

ISAGANI D. GALSIM

Chief, General Services Division



Annex "A"

PRICE QUOTATION FORM

Date:

The Bids and Awards Committee
Bureau of Customs
Port Area, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items as follows:

QTY.	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1 LOT	Packed Meals (AM Snack, PM Snack and Lunch) Batch 1 (October 5 to 8, 2021) Conference Room, MICP Total pax: 96 Day 1 Participants (18 pax) Speakers and Facilitator (6 pax) Day 2 Participants (18 pax) Speakers and Facilitators (6 pax) Day 3 Participants (18 pax) Speakers and Facilitator (4 pax) Day 4 Participants (18 pax) Speakers and Facilitators (8 pax)		
	Packed Meals (AM Snack, PM Snack and Lunch) Batch 2 (October 12 to 15, 2021) Conference Room, MICP Total pax: 92 Day 1 Participants (17 pax) Speakers and Facilitator (6 pax) Day 2 Participants (17 pax) Speakers and Facilitators (6 pax) Day 3 Participants (17 pax) Speakers and Facilitator (4 pax) Day 4 Participants (17 pax)		



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PROFESSIONALISM INTEGRITY ACCOUNTABILITY

	Speakers and Facilitators (8 pax)		
	Ground coffee, Sugar and Coffee Mate		
	Availability		
GRAND TOTAL			

Total amount in words: _____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/ Signature of Representative

Name of Company

Mayor's Permit No. _____

PhilGEPS Registration No. _____

(Please submit the photocopies of the above documents upon submission of quotation)