REQUEST FOR QUOTATION

The Bureau of Customs (BOC), through its Administration Office (AO), will undertake a Small Value Procurement for **"Catering Services for 3rd Batch for ISO 9001:2015 QMS-Related Trainings: ISO Awareness Course, Risk Management, Root Cause Analysis Course, Documentation Training & 5S Methodology Course for RMO, MICP, IG and IIQMSO"** in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project

: **Catering Services for 3rd Batch for ISO 9001:2015 QMS-Related Trainings: ISO Awareness Course, Risk Management, Root Cause Analysis Course, Documentation Training & 5S Methodology Course for RMO, MICP, IG and IIQMSO**

Location

: **Bureau of Customs, Port Area, Manila**

Approved Budget for the Contract

: **Seventy-Eight Thousand Four Hundred Pesos (Php78,400.00) - inclusive of tax**

Specifications   :

QTY	DESCRIPTION
1 LOT	Food for 28 pax October 5, 6, 7, 11, 12, 14&15, 2021 **Packed Food with Cutlery** Day 1 – AM Snacks, Lunch & PM Snacks Day 2 – AM Snacks, Lunch & PM Snacks Day 3 – AM Snacks, Lunch & PM Snacks Day 4 – AM Snacks, Lunch & PM Snacks Day 5 – AM Snacks, Lunch & PM Snacks Day 6 – AM Snacks, Lunch & PM Snacks Day 7 – AM Snacks, Lunch & PM Snacks Note: Strictly no pork please
	Flowing coffee and water during the training session
	Availability

Interested suppliers are required to submit hard copy of their valid and current Mayor's Permit, DTI/SEC Registration (for partnerships/corporations, General Information Sheet & Articles of Incorporation shall also be submitted), PHILGEPS Registration Certificate, Omnibus Sworn Statement, Latest Income/Business Tax Return and BIR

eFPS Payment Confirmation, and duly signed price quotation form (Annex "A"). All must be properly sealed.

Submission of quotation and eligibility documents is on or before October 4, 2021, 10:00 a.m., at General Services Division (GSD), Ground Floor, OCOM Building, Port Area, Manila.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may contact us at Telefax no. 527-9757 or email us at bacsecretariat@customs.gov.ph.

Very truly yours,

ISAGANI D. GALSIM
Chief Administrative Officer
General Services Division

Annex "A"

PRICE QUOTATION FORM

Date:

The Bids and Awards Committee
Bureau of Customs
Port Area, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items as follows:
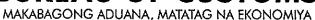
QTY.	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1 LOT	*Catering Services for 3rd Batch for ISO 9001:2015 QMS-Related Trainings: ISO Awareness Course, Risk Management, Root Cause Analysis Course, Documentation Training & 5S Methodology Course for RMO, MICP, IG and IIQMSO* Food for 28 pax October 5, 6, 7, 11, 12, 14&15, 2021 **Packed Food with Cutlery** Day 1 – AM Snacks, Lunch & PM Snacks Day 2 – AM Snacks, Lunch & PM Snacks Day 3 – AM Snacks, Lunch & PM Snacks Day 4 – AM Snacks, Lunch & PM Snacks Day 5 – AM Snacks, Lunch & PM Snacks Day 6 – AM Snacks, Lunch & PM Snacks Day 7 – AM Snacks, Lunch & PM Snacks Note: Strictly no pork please		
	Flowing coffee and water during the training session		
	Availability		

Total amount in words: _____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

_____

Name/ Signature of Representative

_____

Name of Company

Mayor's Permit No._____
PhilGEPS Registration No._____
(Please submit the photocopies of the above documents upon submission of quotation)