



REQUEST FOR QUOTATION

The Bureau of Customs (BOC), through its Administration Office (AO), will undertake a Small Value Procurement for **"Additional Catering Services for Basic Course on Enforcement"** in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project: **Additional Catering Services for Basic Course on Enforcement**

Location: **General Services Division, OCOM Building, Gate 3, South Harbor, Port Area, Manila**

Approved Budget for the Contract: **Three Hundred Seventy-Seven Thousand One Hundred Pesos (Php377,100.00) - inclusive of tax**

Specifications: **LOT**

	ITEM	AMOUNT
LOT 1	TACTICAL TRAINING	265,000.00
	<ul style="list-style-type: none"> • Buffet (Breakfast, Lunch and Dinner) • Inclusion: fruit for lunch and buffet setup • Flowing Coffee and Water During Training • No Pork Ingredients 	
	Venue: ESS building, ESS Conference Room, Gate 3 Bureau of Customs, Port Area, Manila	
	<ul style="list-style-type: none"> • Date : December 26, 2022 – January 02, 2023 and January 09-29, 2023 59 pax x 15 Days 	
	<ul style="list-style-type: none"> • At least 2 Service Waiters • With Utensils, Creamer, Sugar Coffee, Percolator, Stirrer, Spoon and Fork, Trash Bag and Styro Cups 	

	ITEM	AMOUNT
LOT 2	PROFICIENCY, FIREARMS TRAINING	88,500.00
	<ul style="list-style-type: none"> • Buffet (Breakfast, Lunch and Dinner) • Inclusion: fruit for lunch and buffet setup • Flowing Coffee and Water During Training • No Pork Ingredients 	
	Venue: Government Arsenal, Limay, Bataan	
	<ul style="list-style-type: none"> • Date : January 2-6, 2023 59 pax x 5 Days 	



BUREAU OF CUSTOMS

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PROFESSIONALISM

INTEGRITY

ACCOUNTABILITY

	<ul style="list-style-type: none"> At least 2 Service Waiters With Utensils, Creamer, Sugar Coffee, Percolator, Stirrer, Spoon and Fork, Trash Bag and Styro Cups 	
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	ITEM	AMOUNT
LOT 3	LUNCH	23,100.00
	<ul style="list-style-type: none"> Buffet (Lunch) Inclusion: fruit for lunch and buffet setup Flowing Coffee and Water During Training No Pork Ingredients 	
	Venue: NPO Grounds, Gate 3 Bureau of Customs, Port Area, Manila	
	<ul style="list-style-type: none"> Date : May 8, 2022 77 pax x 1 Day 	
	<ul style="list-style-type: none"> Table and Chairs set up for 77 pax At least 2 Service Waiters With Utensils, Creamer, Sugar Coffee, Percolator, Stirrer, Spoon and Fork, Trash Bag and Styro Cups 	

Interested suppliers are required to submit **original/certified true copy** of the following: 1) valid and current Mayor's Permit, (In case of expired MP/BP, Submit copy of recently expired permit and official receipt as proof of renewal), 2) DTI/SEC Registration (for partnerships/corporations, attach General Information Sheet & Articles of Incorporation), 3) PHILGEPS Registration Certificate, 4) Original Omnibus Sworn Statement, 5) Latest Income/Business Tax Return, and 6) duly signed price quotation form (Annex "A"). All must be properly signed and sealed. Must be submitted in hard copy.

Submission of quotation and eligibility documents is on or before **December 16, 2022, 09:30 a.m., at General Services Division (GSD), Ground Floor, OCOM Building, Port Area, Manila.**

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.



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For inquiry, you may contact us at Telefax no. 527-9757 or email us at bacsecretariat@customs.gov.ph.

Very truly yours,


ISAGANI D. GALSIM
Head, BAC
Secretariat/
Chief, General Services Division



Annex "A"

PRICE QUOTATION FORM

Date

The Bids and Awards Committee
Bureau of Customs
Port Area, Manila

Project Title: **Additional Catering Services for Basic Course on Enforcement**

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items as follows:

	ITEM	AMOUNT
LOT 1	TACTICAL TRAINING	
	<ul style="list-style-type: none"> • Buffet (Breakfast, Lunch and Dinner) • Inclusion: fruit for lunch and buffet setup • Flowing Coffee and Water During Training • No Pork Ingredients 	
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<ul style="list-style-type: none"> • At least 2 Service Waiters • With Utensils, Creamer, Sugar Coffee, Percolator, Stirrer, Spoon and Fork, Trash Bag and Styro Cups 		

	ITEM	AMOUNT
LOT 2	PROFICIENCY, FIREARMS TRAINING	
	<ul style="list-style-type: none"> • Buffet (Breakfast, Lunch and Dinner) • Inclusion: fruit for lunch and buffet setup • Flowing Coffee and Water During Training • No Pork Ingredients 	
	Venue: Government Arsenal, Limay, Bataan	
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Total amount in words:

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/ Signature of Representative

Name of Company

Phone/Contact Number

Mayor's Permit No. _____

PhilGEPS Registration No. _____

(Please submit the photocopies of the above documents upon submission of quotation)