



BUREAU OF CUSTOMS

MAKABAGONG ADUANA, MATATAG NA EKONOMIYA



PROFESSIONALISM

INTEGRITY

ACCOUNTABILITY

March 10, 2022

REQUEST FOR QUOTATION

The Bureau of Customs (BOC), through the Port of Manila, will undertake a Shopping for the **General Cleaning and Check Up of Airconditioning Unit** in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project: **General Cleaning and Check Up Airconditioning Unit**

Location: **POM Prefabricated Building, Bureau of Customs, South Harbor, Port Area, Manila**

Approved Budget for the Contract: **ONE HUNDRED FIFTY THOUSAND PESOS ONLY (P 150,000.00), inclusive of tax**

Specifications:

UNIT	DESCRIPTION	QUANTITY
	Aircon General Cleaning and Check Up <ul style="list-style-type: none"> - General cleaning of A/C units (FCU, ACCU) Filters, Coils Blowers, Inspection, Check all Thermostat & Electrical Control, Drain Pan / Pipes, Test system for leaks, inspection adjustment of belts - The Supplier shall perform aircon cleaning activities according with the following schedule: April, 2022 	
Unit	ACCU VRF SYSTEM V6 SERIES 32HP	1
Unit	ACCU VRF SYSTEM V6 SERIES 30HP	1
Unit	ACCU VRF SYSTEM V6 SERIES 22HP	1
Unit	ACCU VRF SYSTEM V6 SERIES 16HP	1
Unit	CEILING CASSETTE 4HP	8
Unit	CEILING MOUNTED 5HP	11

A Modernized and Credible Customs Administration That is Among the World's Best

South Harbor, Gate 3, Port Area, Manila 1099
8527-4537, 8527-1935 | www.customs.gov.ph | boc.cares@customs.gov.ph



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Unit	WALL MOUNTED 2HP, 1HP	19
Unit	FLOOR MOUNTED 5TR	14

Delivery Term: Fifteen (10) calendar days from signing of Purchase Order/Contract

Interested suppliers are required to submit their valid and current Mayor's Permit, DTI / SEC Registration (For partnerships / corporations, General Information Sheet & Articles of Incorporation shall also be submitted) and PHILGEPS Registration Certificate, BIR Certificate of Registration (Form 2303), Omnibus Sworn Statement, Latest Income / Business Tax return and duly signed price quotation form (Annex "A").

Submission of quotation and eligibility documents is on or before **March 16, 2022 (10:00 AM)**, manually / electronically at the Supply Unit, Administrative Division, Ground Floor POM Prefabricated Building, Port Area Manila.

Award of contract shall be awarded to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may contact us at 09178629765 or email us at tuazona@customs.gov.ph.

Very truly yours,


ATTY. MA. LIZA T. SEBASTIAN
Chairperson
Bids and Awards Committee
Port of Manila



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(Annex "A")

PRICE QUOTATION FORM

Date:

BUREAU OF CUSTOMS
Port of Manila

Sir/Madame:

After having carefully read and accept the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items as follows:

Item	Quantity	Unit Price	Total Price

Total amount in words: _____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/Signature of Representative

Name of Company