



Republic of the Philippines
Department of Finance
Bureau of Customs
1099 Manila

NOTICE OF AWARD

MARIE TOLENTINO

Muralla Corner Victoria Streets
Intramuros Manila

Dear Ms. Tolentino:

Based on the Bureau of Customs- Bids and Awards Committee Resolution No. 2015-02 , we are pleased to inform you that the contract for the project "Lease of Venue for Workshop" is hereby awarded to your company in the amount of Php 46,800.00 inclusive of tax.

In this regard, you are hereby required to sign the Purchase Order stated in Section 37.2 of the Implementing Rules and Regulations of Republic Act No. 9184, two (2) days upon receipt of this Notice.

Very truly yours,

At 4:00 PM


ARTURO M. LACHICA, CESO II
Deputy Commissioner, IAG

Received by: 

Date: 5/4/15



THE BAYLEAF
INTRAMUROS

April 29, 2015

MR. ARTURO M. LACHICA
Deputy Commissioner
Internal Administration Group
BUERAU OF CUSTOMS
OCOM Building, South Harbor,
Gate 3, Port Area,
Manila

RE: BOC Lease of Venue for Workshop (Contract)
May 05 to 06, 2015 / 26 persons

Dear Mr. Lachica:

Warm greetings from The Bayleaf!

Thank you for considering The Bayleaf for your seminar scheduled on May 05 to 06, 2015.

A. Conference Room Package (Room Accommodation not included)

1. Package Rate

Php900.00net per person, per day (*Rate is inclusive of 10% service charge and gov't taxes*)

Inclusions per day:

One (1) AM Snack, One (1) Buffet Lunch with one (1) round of iced tea & One (1) PM Snack

Minimum guaranteed persons: 26 per day

B. Function Room Blocking

Date	Time	Event	Venue	Set-up / No. of persons Gtd.	Status
May 05, 2015	8:00am to 5:00pm	Workshop	Marigold	4 round tables / 26	Confirmed
May 06, 2015	8:00am to 5:00pm	Workshop	Marigold	4 round tables / 26	Confirmed

Note: Strictly no extension, with back to back event in Marigold at 6:00pm

Muralla corner Victoria Streets, Intramuros Manila 1002, Philippines

•Tel: +63 2 318 5000 •Fax: +63 2 318 5001 •inquiry@thebayleaf.com.ph •
www.thebayleaf.com.ph



Republic of the Philippines
Department of Finance
Bureau of Customs
1099 Manila

NOTICE TO PROCEED

MARIE TOLENTINO

Muralla Corner Victoria Street
Intramuros, Manila

Dear Ms. Tolentino:

The attached Contract having been approved, notice is hereby given to THE BAYLEAF that work may commence on the project "LEASE OF VENUE FOR WORKSHOP" effective upon receipt and acceptance of this Notice.

You are responsible for performing the services in coordination with the General Services Division under the terms and conditions of the Purchase Order.

Very truly yours,

A handwritten signature in black ink, appearing to read "Arturo M. Lachica".

ARTURO M. LACHICA, CESO II
Deputy Commissioner, IAG

Received by:

A handwritten signature in black ink, appearing to read "Marie Tolentino".
Marie Tolentino