



Republic of the Philippines
Department of Finance
Bureau of Customs
1099 Manila

NOTICE OF AWARD

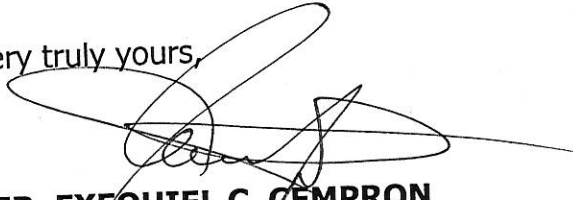
MS. LIZETTE S. SAYCO
Manila Hotel
One Rizal Park
Port Area, Metro Manila

Dear Ms. Sayco:

Having complied with all the requirements for the project "Lease of venue for the conduct of Bureau of Customs Technology Fortification Program Launch 2016", we are pleased to inform you that the contract is hereby awarded to your company in the amount of Php. 500,000.00, inclusive of all applicable taxes.

In this regard, we accept the pro-forma contract as the industry practice in compliance with Section 37.2 of the Implementing Rules and Regulations of Republic Act 9184.

Very truly yours,


DIR. EXEQUIEL C. CEMPRON
OIC-Director, Administration Office *ek*

Received by: Lizette S. Sayco

Date: February 4, 2016



Republic of the Philippines
Department of Finance
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1099 Manila

NOTICE TO PROCEED

MS. LIZETTE S. SAYCO

Manila Hotel
One Rizal Park
Port Area, Metro Manila

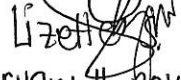
Dear Ms. Sayco:

The attached Contract having been approved, notice is hereby given to Manila Hotel that work may commence on the project "Lease of venue for the conduct of Bureau of Customs Technology Fortification Program Launch 2016" effective upon receipt and acceptance of this Notice.

You are responsible for performing the services in coordination with MISTG and PIAD under the terms and conditions of the Purchase Order.

Very truly yours,


DIR. EXEQUIEL C. CEMPRON
OIC-Director, Administration Office

Received by:  Lizette S. Sayco
Date: February 4, 2016

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CONTRACT OF SERVICE

Manila Hotel

The following are the terms and conditions:

I. EVENT INFORMATION

Event : BOC Launching of ICT Programs
Venue : Rigodon Hall, Manila Hotel Pampanga
Date : February 04, 2016
Call Time : 7:00 AM
Event Time : 8:00 AM to 9:00 PM

II. REMUNERATION

Service Fee : NET OF ALL APPLICABLE TAXES ✓
Terms of Payment : The full amount IN CHECK to be paid 15 days after the event.
Total Amount : Five Hundred Thousand Pesos Only. (PhP. 500,000.00)

III. SERVICE INCLUSION:

As venue, Manila Hotel shall provide the following services.

- One (1) Function Room for:
- Fifty (50) pax for AM snacks
 - o One Hundred (100) pax for PM snacks
 - o Fifty (50) pax for Lunch
 - o Three Hundred (300) pax for Dinner
 - with rectangular tables – Classroom type
 - Good lighting and sound system
 - Meals
 - Full board meals for participants/facilitators
 - o Fifty (50) pax for AM snacks
 - o One Hundred (100) pax for PM snacks
 - o Fifty (50) pax for Lunch
 - o Three Hundred (300) pax for Dinner
 - Audio visual equipment
 - Availability (February 04, 2016)

IV. OTHER INCLUSIONS for free

- LED wall frame
 - Three (3) microphones
 - Internet access
 - Parking lot
 - Pads and Pencils
 - Extension cords
 - Microphone
 - Candles
- (n)

- Wide Screen
- Use of electricity for laptop and projector


Should erasures and/or alterations be done in this contract, both parties are required to affix their signatures beside the erased/altered items. Otherwise, this contract shall be honored in its original form.

Should the foregoing terms and conditions meet your approval, kindly signify your conformity by affixing your signature in the space provided here under. Once signed, this document shall serve as a binding contract between the Venue and Client.


SIGNED:


Lizette S. Sayo 2/3/2016

Management representative for
Date signed: February 03, 2016


FUNDS AVAILABLE
SOURCE: PA # 1677
DATE: 2/4/16

Conforme:


EXEQUIEL C. CEMPRON
OIC - Deputy Commissioner, IAG
Bureau of Customs
Client