


Republic of the Philippines
Bureau of Customs
Request for Publication of Vacant Positions



Electronic copy to be submitted to the CSC FO must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Bureau of Customs in the CSC website:


Kristine Jane V. Melencio
Date: March 18, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					PLACE OF ASSIGNMENT
					Education	Experience	Training	Eligibility	Competency (if applicable)	
1	ATTORNEY I	BOCB-ATY1-7-2010	16	PHP 38,150.00	Bachelor of Laws	None required	None required	RA 1080		SUB-PORT OF ILIGAN - PORT OF CAGAYAN DE ORO
2	ATTORNEY I	BOCB-ATY1-8-2010	16	PHP 38,150.00	Bachelor of Laws	None required	None required	RA 1080		SUB-PORT OF DADIANGAS - PORT OF DAVAO
3	ATTORNEY I	BOCB-ATY1-9-2010	16	PHP 38,150.00	Bachelor of Laws	None required	None required	RA 1080		PORT OF SUBIC
4	ATTORNEY I	BOCB-ATY1-4-2010	16	PHP 38,150.00	Bachelor of Laws	None required	None required	RA 1080		PORT OF APARRI
5	ATTORNEY I	BOCB-ATY1-5-2010	16	PHP 38,150.00	Bachelor of Laws	None required	None required	RA 1080		SUB-PORT OF PUERTO PRINCESA - PORT OF BATANGAS
6	ATTORNEY I	BOCB-ATY1-6-2010	16	PHP 38,150.00	Bachelor of Laws	None required	None required	RA 1080		SUB-PORT OF PULUPANDAN - PORT OF ILOILO
7	ATTORNEY II	BOCB-ATY2-14-2010	18	PHP 45,203.00	Bachelor of Laws	None required	None required	RA 1080		PORT OF SAN FERNANDO
8	ATTORNEY II	BOCB-ATY2-43-2010	18	PHP 45,203.00	Bachelor of Laws	None required	None required	RA 1080		PORT OF ZAMBOANGA
9	ATTORNEY II	BOCB-ATY2-26-2010	18	PHP 45,203.00	Bachelor of Laws	None required	None required	RA 1080		PORT OF MANILA
10	ATTORNEY II	BOCB-ATY2-31-2010	18	PHP 45,203.00	Bachelor of Laws	None required	None required	RA 1080		MANILA INTERNATIONAL CONTAINER PORT



11	ATTORNEY II	BOCB-ATY2-33-2010	18	PHP 45,203.00	Bachelor of Laws	None required	None required	RA 1080	NAIA CUSTOMSHOUSE
12	ATTORNEY II	BOCB-ATY2-36-2010	18	PHP 45,203.00	Bachelor of Laws	None required	None required	RA 1080	PORT OF LEGASPI
13	ATTORNEY II	BOCB-ATY2-37-2010	18	PHP 45,203.00	Bachelor of Laws	None required	None required	RA 1080	PORT OF ILOILO
14	ATTORNEY II	BOCB-ATY2-40-2010	18	PHP 45,203.00	Bachelor of Laws	None required	None required	RA 1080	PORT OF TACLOBAN
15	ATTORNEY II	BOCB-ATY2-41-2010	18	PHP 45,203.00	Bachelor of Laws	None required	None required	RA 1080	PORT OF SURIGAO
16	ATTORNEY III	BOCB-ATY3-51-2010	21	PHP 62,449.00	Bachelor of Laws	1 year of relevant experience	4 hours of relevant training	RA 1080	MANILA INTERNATIONAL CONTAINER PORT

The Bureau of Customs highly encourages all interested and qualified applicants including persons with disability (PWD), and members of the indigenous communities irrespective of sexual orientation and gender identity, to apply.

Interested and qualified applicants must submit application requirements thru the **BOC ONLINE APPLICATION PORTAL** not later than **April 1, 2021**

An applicant shall only apply for one position per publication. In case the applicant has submitted multiple applications under one publication, the first application shall be considered for processing.

The following are the application requirements to be uploaded thru the BOC online application portal (<https://iams.customs.gov.ph:25103/Login>), to wit:

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017);
2. Performance rating in the present position for the last rating period, which should be at least Very Satisfactory (shall be required for government employees);
- 3.a. For positions involving practice of profession (e.g. Accountant II, Attorney, Nurse, etc.): AUTHENTICATED and Valid Professional License/ Certificate of Registration/ Report of Rating issued by the Professional Regulations Commission or Supreme Court;
- 3.b. For positions not involving practice of profession: Copy of Certificate of Eligibility;
4. Transcript of Records certified by the School Registrar or by the applicant; and
5. Certificate of Employment for BOC Contract of Service Personnel and External Applicants
6. NBI Clearance valid until **December 2022** (To be submitted during examination/interview)

KHRISTINE JANE V. MELENCIO

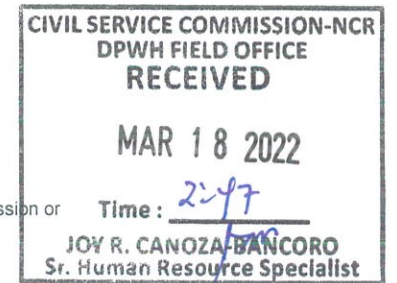
Acting Chief

Human Resource Management Division, Internal Administration Group,

2/F OCOM Bldg., Bureau of Customs,

Gate 3, South Harbor, Port Area, Manila

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APPLICATIONS WITH INCOMPLETE AND NON-COMPLIANT DOCUMENTS SHALL NOT BE ENTERTAINED.