



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
**BUREAU OF CUSTOMS**

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## MEMORANDUM

TO : All District Collectors and Sub-Port Collectors  
All Formal Entry Divisions  
All Warehousing Assessment Divisions  
All Export Processing Units

CC : All Deputy Commissioners

FROM : John P. Sevilla  
Commissioner

SUBJECT : Cancellation and amendment for entries with open Alert Orders

DATE : 07 April 2014

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This memorandum supersedes the Circular Memorandum No. 37-2014 dated 21 March 2014 on the same topic.

It has come to my attention that there have been instances of consignees cancelling entries in e2m after alert orders have been issued against them, and re-filing with amended information to avoid having to pay penalties or suffer seizure of their imports.

We will be studying how to implement changes in the e2m system which will prevent this from happening in the future.

However, in the interim, and effective immediately:

1. Cancellation and amendment of entries in e2m or through an IEIRD is only allowed for entries which are not the subject of open alert orders. You may verify whether an alert order has been issued for a particular entry with the District Collectors. District Collectors can verify whether an alert order has been issued by contacting Atty. Caesar Corpus or Jon Dela Cruz of the Office of the Commissioner at the following numbers and e-mail addresses:

