



NOTICE TO ALL SELECTED CANDIDATES FOR APPOINTMENT TO VARIOUS POSITIONS IN THE BUREAU OF CUSTOMS

CONGRATULATIONS!

We wish to inform you of your selection for appointment to the following positions:

NO.	NAME	POSITION AND SALARY GRADE	PLACE OF ASSIGNMENT
1	Tibayan, Isabelo Agoncillo III	Special Police Chief / SG-24	Customs Police Division, Enforcement Group
2	Banzon, Melvin Joseph Liwag (Atty.)	Chief Customs Operations Officer / SG-24	Audit Division 2, Post Clearance Audit Group
3	Espallardo, Patrick Errol Cruz	Information Technology Officer III / SG-24	Planning and Management Information Division, Management Information Systems and Technology Group
4	Lagat, Sheila Michelle Mateo	Information Technology Officer III / SG-24	Technical Support Division, Management Information Systems and Technology Group
5	Plana, Liberty Bautista	Information Technology Officer III / SG-24	Systems Development Division, Management Information Systems and Technology Group
6	Dela Cruz, Lady Fatima Hidalgo	Management and Audit Analyst V / SG-24	Planning and Policy Research Division, Internal Administration Group
7	Leneses, Romeo Buenaventura Jr.	Management and Audit Analyst V / SG-24	Assessment Coordination and Monitoring Division, Assessment and Operations Coordinating Group
8	Pauig, Ferdinand Tumaliuan (Atty.)	Management and Audit Analyst IV / SG-22	Assessment Coordination and Monitoring Division, Assessment and Operations Coordinating Group



BUREAU OF CUSTOMS

MAKABAGONG ADUANA, MATATAG NA EKONOMIYA



PROFESSIONALISM

INTEGRITY

ACCOUNTABILITY

9	Paulite, Jesus Molina Jr.	Supervising Administrative Officer / SG-22	Budget Division, Internal Administration Group
10	Manquiquis, Arneth Von Carmen Gella	Administrative Officer V / SG-18	Intelligence Division, Intelligence Group
11	Almenario, Jesusa Costibolo	Administrative Officer IV / SG-15	Accounting Division, Internal Administration Group
12	Sy, Marjorie Dimaano	Administrative Officer IV / SG-15	Budget Division, Internal Administration Group
13	Ambor, Mohammad-Ali Barambangan	Administrative Officer IV / SG-15	Port of Zamboanga
14	Panganiban, Abigail De Guzman	Administrative Officer III / SG-14	Manila International Container Port
15	Pangalian, Mos-Ab Dirangowin	Customs Operations Officer I / SG-11	Port of San Fernando

****nothing follows****

Relative thereto, the Human Resource Management Division (HRMD) shall furnish the appointees concerned with the **Checklist of requirements for the attestation of appointment by the Civil Service Commission (CSC)** via electronic mail. Appointees concerned must submit the complete documents indicated therein to the HRMD Office not later than **December 12, 2022**.

Note that only the appointments of those whose requirements are complied with as instructed shall be processed. Further, the distribution of Notices of Appointment for acknowledgement of the appointees concerned shall be on **December 12, 2022**. Assumption to their respective offices of assignment will be authorized upon the receipt of the appointees of the written copy of Notices of Appointment from the HRMD.

Please be reminded of the following relative provisions of the CSC Memorandum Circular No. 14, s. 2018 (2017 Omnibus Rules on Appointments and Other Human Resource Actions, Revised 2018),

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“If the appointee has taken his/her oath office and assumed the duties of the position, he/she shall be entitled to receive his/her salary at once without awaiting the approval/validation of his/her appointment by the Commission.”

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“An appointment issued by the appointing officer/authority may be cancelled if the appointee does not assume office or report to duty within thirty (30) calendar days from receipt of the written notice of the appointment.”

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Should there be concerns and/or clarifications, please contact **Ms. Krizel Joyce C. Rivera** at **09772466883**.

Thank you.

Very truly yours,

(original signed)

KHRISTINE JANE V. MELENCIO

Acting Chief

Human Resource Management Division