



Republic of the Philippines
DEPARTMENT OF FINANCE
BUREAU OF CUSTOMS
Office of the Commissioner

May 18, 1990

CUSTOM MEMORANDUM ORDER

NO. 36-90

Subject: Extension of Office Hours

In compliance with National Emergency Memorandum Order No. 292, the following offices in charge of processing of import and export documents, collection of payment for customs duties and taxes, and all other measures required to facilitate movement of cargoes to and from the customs area in the Port of Manila and MICP are hereby directed to maintain offices and/or provide services from 8:00 a.m. - 9:00 p.m. daily including Saturdays, Sundays and Holidays except for Nos. 4, 5 and 6 which shall render services in a 24 hours shifting:

1. Entry Processing Division
2. Liquidation & Billing Division
3. Cash Division
4. Export Division
5. Piers & Inspection Division
6. Customs Container Control Division

The Division Chiefs concerned shall whenever applicable adopt the flexible time schedule, provided that no employee shall render services for more than eight (8) hours a day.

The District Collector shall designate a Duty-Collector who shall coordinate the activities of the port after regular office hours.

This Order shall take effect immediately until revoked.

Salvador M. Mison
SALVADOR M. MISON
Commissioner