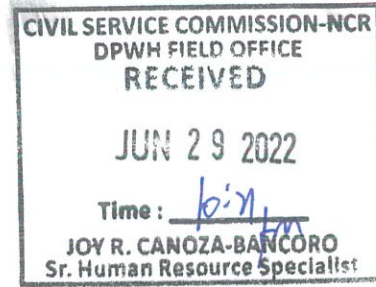


Republic of the Philippines  
**Bureau of Customs**  
Request for Publication of Vacant Positions



Electronic copy to be submitted to the CSC FO must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Bureau of Customs in the CSC website:

Khristine Jane V. Melencio

Date: June 29, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					PLACE OF ASSIGNMENT
					Education	Experience	Training	Eligibility	Competency (if applicable)	
1	ADMINISTRATIVE OFFICER I	BOCB-ADOF1-126-2005	10	PHP 22,190.00	Bachelor's Degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		INTELLIGENCE GROUP
2	ADMINISTRATIVE OFFICER I	BOCB-ADOF1-50-2005	10	PHP 22,190.00	Bachelor's Degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		PORT OF MANILA
3	ADMINISTRATIVE OFFICER I	BOCB-ADOF1-55-2005	10	PHP 22,190.00	Bachelor's Degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		PORT OF MANILA
4	CUSTOMS OPERATIONS OFFICER II	BOCB-COPO2-4-1998	13	PHP 29,798.00	Bachelor's Degree	None required	None required	Career Service (Professional) Second Level Eligibility		PORT OF MANILA
5	CUSTOMS OPERATIONS OFFICER II	BOCB-COPO2-22-1998	13	PHP 29,798.00	Bachelor's Degree	None required	None required	Career Service (Professional) Second Level Eligibility		PORT OF MANILA
6	CUSTOMS OPERATIONS OFFICER II	BOCB-COPO2-25-1998	13	PHP 29,798.00	Bachelor's Degree	None required	None required	Career Service (Professional) Second Level Eligibility		PORT OF MANILA
7	CUSTOMS OPERATIONS OFFICER II	BOCB-COPO2-27-1998	13	PHP 29,798.00	Bachelor's Degree	None required	None required	Career Service (Professional) Second Level Eligibility		PORT OF MANILA
8	CUSTOMS OPERATIONS OFFICER II	BOCB-COPO2-29-1998	13	PHP 29,798.00	Bachelor's Degree	None required	None required	Career Service (Professional) Second Level Eligibility		PORT OF MANILA

9	CUSTOMS OPERATIONS OFFICER II	BOCB-COPO2-33-1998	13	PHP 29,798.00	Bachelor's Degree	None required	None required	Career Service (Professional) Second Level Eligibility		PORT OF MANILA
10	CUSTOMS OPERATIONS OFFICER II	BOCB-COPO2-34-1998	13	PHP 29,798.00	Bachelor's Degree	None required	None required	Career Service (Professional) Second Level Eligibility		PORT OF MANILA
11	CUSTOMS OPERATIONS OFFICER II	BOCB-COPO2-40-1998	13	PHP 29,798.00	Bachelor's Degree	None required	None required	Career Service (Professional) Second Level Eligibility		PORT OF MANILA
12	CUSTOMS OPERATIONS OFFICER II	BOCB-COPO2-41-1998	13	PHP 29,798.00	Bachelor's Degree	None required	None required	Career Service (Professional) Second Level Eligibility		PORT OF MANILA
13	CUSTOMS OPERATIONS OFFICER II	BOCB-COPO2-42-1998	13	PHP 29,798.00	Bachelor's Degree	None required	None required	Career Service (Professional) Second Level Eligibility		MANILA INTERNATIONAL CONTAINER PORT
14	CUSTOMS OPERATIONS OFFICER II	BOCB-COPO2-48-1998	13	PHP 29,798.00	Bachelor's Degree	None required	None required	Career Service (Professional) Second Level Eligibility		MANILA INTERNATIONAL CONTAINER PORT
15	CUSTOMS OPERATIONS OFFICER II	BOCB-COPO2-49-1998	13	PHP 29,798.00	Bachelor's Degree	None required	None required	Career Service (Professional) Second Level Eligibility		MANILA INTERNATIONAL CONTAINER PORT
16	CUSTOMS OPERATIONS OFFICER II	BOCB-COPO2-51-1998	13	PHP 29,798.00	Bachelor's Degree	None required	None required	Career Service (Professional) Second Level Eligibility		MANILA INTERNATIONAL CONTAINER PORT
17	CUSTOMS OPERATIONS OFFICER II	BOCB-COPO2-52-1998	13	PHP 29,798.00	Bachelor's Degree	None required	None required	Career Service (Professional) Second Level Eligibility		MANILA INTERNATIONAL CONTAINER PORT
18	CUSTOMS OPERATIONS OFFICER II	BOCB-COPO2-53-1998	13	PHP 29,798.00	Bachelor's Degree	None required	None required	Career Service (Professional) Second Level Eligibility		MANILA INTERNATIONAL CONTAINER PORT
19	CUSTOMS OPERATIONS OFFICER II	BOCB-COPO2-60-1998	13	PHP 29,798.00	Bachelor's Degree	None required	None required	Career Service (Professional) Second Level Eligibility		NINYO AQUINO INTERNATIONAL AIRPORT
20	CUSTOMS OPERATIONS OFFICER II	BOCB-COPO2-61-1998	13	PHP 29,798.00	Bachelor's Degree	None required	None required	Career Service (Professional) Second Level Eligibility		NINYO AQUINO INTERNATIONAL AIRPORT

**CIVIL SERVICE COMMISSION-NCR**  
**DPWH FIELD OFFICE**  
**RECEIVED**  
**JUN 29 2022**  
 Time: 6:11  
**JOY R. CANOZA-ENCINORO**  
 Sr. Human Resource Specialist

21	CUSTOMS OPERATIONS OFFICER II	BOCB-COPO2-67-1998	13	PHP 29,798.00	Bachelor's Degree	None required	None required	Career Service (Professional) Second Level Eligibility		NINOY AQUINO INTERNATIONAL AIRPORT
22	CUSTOMS OPERATIONS OFFICER II	BOCB-COPO2-72-1998	13	PHP 29,798.00	Bachelor's Degree	None required	None required	Career Service (Professional) Second Level Eligibility		NINOY AQUINO INTERNATIONAL AIRPORT
23	CUSTOMS OPERATIONS OFFICER II	BOCB-COPO2-73-1998	13	PHP 29,798.00	Bachelor's Degree	None required	None required	Career Service (Professional) Second Level Eligibility	<b>CIVIL SERVICE COMMISSION-NCR DPWH FIELD OFFICE RECEIVED</b>  <b>JUN 29 2022</b> Time: <u>6:11</u> <b>JOY R. CANOZA-BAÑICORDO</b> Sr. Human Resource Specialist	NINOY AQUINO INTERNATIONAL AIRPORT
24	CUSTOMS OPERATIONS OFFICER II	BOCB-COPO2-40-2012	13	PHP 29,798.00	Bachelor's Degree	None required	None required	Career Service (Professional) Second Level Eligibility		NINOY AQUINO INTERNATIONAL AIRPORT
25	CUSTOMS OPERATIONS OFFICER II	BOCB-COPO2-41-2012	13	PHP 29,798.00	Bachelor's Degree	None required	None required	Career Service (Professional) Second Level Eligibility		NINOY AQUINO INTERNATIONAL AIRPORT
26	CUSTOMS OPERATIONS OFFICER II	BOCB-COPO2-42-2012	13	PHP 29,798.00	Bachelor's Degree	None required	None required	Career Service (Professional) Second Level Eligibility		NINOY AQUINO INTERNATIONAL AIRPORT
27	CUSTOMS OPERATIONS OFFICER II	BOCB-COPO2-44-2012	13	PHP 29,798.00	Bachelor's Degree	None required	None required	Career Service (Professional) Second Level Eligibility		NINOY AQUINO INTERNATIONAL AIRPORT
28	CUSTOMS OPERATIONS OFFICER II	BOCB-COPO2-45-2012	13	PHP 29,798.00	Bachelor's Degree	None required	None required	Career Service (Professional) Second Level Eligibility		NINOY AQUINO INTERNATIONAL AIRPORT
29	CUSTOMS OPERATIONS OFFICER II	BOCB-COPO2-47-2012	13	PHP 29,798.00	Bachelor's Degree	None required	None required	Career Service (Professional) Second Level Eligibility		NINOY AQUINO INTERNATIONAL AIRPORT
30	CUSTOMS OPERATIONS OFFICER II	BOCB-COPO2-86-1998	13	PHP 29,798.00	Bachelor's Degree	None required	None required	Career Service (Professional) Second Level Eligibility		PORT OF CEBU
31	CUSTOMS OPERATIONS OFFICER II	BOCB-COPO2-97-1998	13	PHP 29,798.00	Bachelor's Degree	None required	None required	Career Service (Professional) Second Level Eligibility		PORT OF TACLOBAN
32	CUSTOMS OPERATIONS OFFICER II	BOCB-COPO2-107-1998	13	PHP 29,798.00	Bachelor's Degree	None required	None required	Career Service (Professional) Second Level Eligibility		PORT OF CAGAYAN DE ORO

33	CUSTOMS OPERATIONS OFFICER II	BOCB-COPO2-6-1998	13	PHP 29,798.00	Bachelor's Degree	None required	None required	Career Service (Professional) Second Level Eligibility		PORT OF ZAMBOANGA
34	CUSTOMS OPERATIONS OFFICER II	BOCB-COPO2-15-1998	13	PHP 29,798.00	Bachelor's Degree	None required	None required	Career Service (Professional) Second Level Eligibility		PORT OF DAVAO
35	CUSTOMS OPERATIONS OFFICER II	BOCB-COPO2-102-1998	13	PHP 29,798.00	Bachelor's Degree	None required	None required	Career Service (Professional) Second Level Eligibility		PORT OF CLARK

The Bureau of Customs highly encourages all interested and qualified applicants including persons with disability (PWD), and members of the indigenous communities irrespective of sexual orientation and gender identity, to

Interested and qualified applicants must submit application requirements thru the **BOC ONLINE APPLICATION PORTAL** not later than **July 8, 2022**.

An applicant shall only apply for one position per publication. In case the applicant has submitted multiple applications under one publication, the first application shall be considered for processing.

The following are the application requirements to be uploaded thru the BOC online application portal (<https://iams.customs.gov.ph:25103/Login>), to wit:

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017);
2. Performance rating in the present position for the last rating period, which should be at least Very Satisfactory (shall be required for government employees);
- 3.a. For positions involving practice of profession (e.g. Accountant II, Attorney, Nurse, etc.): AUTHENTICATED and Valid Professional License/ Certificate of Registration/ Report of Rating issued by the Professional Regulations Commission or Supreme Court;
- 3.b. For positions not involving practice of profession: Copy of Certificate of Eligibility;
4. Transcript of Records certified by the School Registrar or by the applicant; and
5. Certificate of Employment for BOC Contract of Service Personnel and External Applicants
6. NBI Clearance valid until **March 2023** (To be submitted during examination/interview)

**KHRISTINE JANE V. MELENCIO**

Acting Chief,  
Human Resource Management Division, Internal Administration Group,  
2/F OCOM Bldg., Bureau of Customs,  
Gate 3, South Harbor, Port Area, Manila  
639668374445

**APPLICATIONS WITH INCOMPLETE AND NON-COMPLIANT DOCUMENTS SHALL NOT BE ENTERTAINED.**

