



## **NOTICE TO ALL SELECTED CANDIDATES FOR COLLECTOR OF CUSTOMS V POSITIONS IN THE BUREAU OF CUSTOMS**

### **CONGRATULATIONS!**

We wish to inform you of your selection for issuance of appointment to the following positions in BOC:

<b>NO.</b>	<b>NAME</b>	<b>POSITION AND SALARY GRADE</b>	<b>PLACE OF ASSIGNMENT</b>
1	Barte, Segundo Sigmundfreud Zamorro	Collector of Customs V/ Salary Grade 25	Ninoy Aquino International Airport
2	Cabigon, Marilou Adigue	Collector of Customs V/ Salary Grade 25	Port of Iloilo
3	Gregorio, Ma. Rhea Monzon	Collector of Customs V/ Salary Grade 25	Port of Manila
4	Lagbas, Jennifer Artadi	Collector of Customs V/ Salary Grade 25	Port of Subic
5	Rosales, Romeo Allan Rosqueta	Collector of Customs V/ Salary Grade 25	Manila International Container Port
6	Valdez, Halleck Abdulkadir	Collector of Customs V/ Salary Grade 25	Port of Zamboanga
7	Vargas, Michael Angelo de Castro	Collector of Customs V/ Salary Grade 25	Port of Manila

**\*\* nothing follows \*\***

Relative thereto, the Human Resource Management Division (HRMD) shall furnish the appointees concerned with the **Checklist of requirements for the attestation of appointment by the Civil Service Commission (CSC)** via electronic mail. Appointees concerned must submit the complete documents indicated therein to the HRMD Office not later than **November 12, 2020**.

Note that only the appointments of those whose requirements are complied with as instructed shall be processed. Further, the distribution of Notice of Appointments for acknowledgement of the appointees concerned shall be on **November 12, 2020**. Assumption to their respective offices of assignment will be authorized upon the receipt of the appointees of the written copy of Notices of Appointment from the HRMD.

Please be reminded of the following relative provisions of the CSC Memorandum Circular No. 14, s. 2018 (*2017 Omnibus Rules on Appointments and Other Human Resource Actions, Revised 2018*),

xxx

*"If the appointee has taken his/her oath office and assumed the duties of the position, he/she shall be entitled to receive his/her salary at once without awaiting the approval/validation of his/her appointment by the Commission."*

xxx

*"An appointment issued by the appointing officer/authority may be cancelled if the appointee does not assume office or report to duty within thirty (30) calendar days from receipt of the written notice of the appointment."*

Should there be concerns and/or clarifications, please contact the undersigned at melenciok@customs.gov.ph.

Thank you.

Very truly yours,

***(original signed)***  
**KHRISTINE JANE V. MELENCIO**  
Acting Chief  
Human Resource Management Division