



NOTICE TO ALL SELECTED CANDIDATES FOR APPOINTMENT TO VARIOUS POSITIONS IN THE BUREAU OF CUSTOMS

CONGRATULATIONS!

We wish to inform you of your selection for appointment to the following positions:

NO.	NAME	POSITION AND SALARY GRADE	PLACE OF ASSIGNMENT
1	Abdulmajid, Hidaya Abdulrahman	Administrative Aide IV / SG-04	Management and Technical Staff, Revenue Collection Monitoring Group
2	Bravo, Christian Zafra	Administrative Aide IV / SG-04	Financial Service, Revenue Collection Monitoring Group
3	Canson, Ma. Arme Moreno	Administrative Aide IV / SG-04	Legal Service, Revenue Collection Monitoring Group
4	Maniego, Argel Conrad Mendoza	Administrative Assistant II / SG-08	Accounting Division, Internal Administration Group
5	Villanueva, Rose Ann Santiago	Administrative Assistant II / SG-08	Accounting Division, Internal Administration Group
6	Pantao, Norhaniyah Cawasatig	Administrative Assistant II / SG-08	General Services Division, Internal Administration Group
7	Co, Ricardo Gahit	Assistant Customs Operations Officer / SG-09	Revenue Accounting Division, Revenue Collection Monitoring Group
8	Macatubal, Karizza Bringas	Assistant Customs Operations Officer / SG-09	Revenue Accounting Division, Revenue Collection Monitoring Group
9	Samson, Clinton Rebaldo	Assistant Customs Operations Officer / SG-09	Revenue Accounting Division, Revenue Collection Monitoring Group
10	Ducay, Rey Quisay	Administrative Officer I / SG-10	Human Resource Management Division, Internal Administration Group
11	Matriano, Justin Roman	Administrative Officer I / SG-10	General Services Division, Internal Administration Group
12	Mayon, Juhaiver Manan	Administrative Officer I / SG-10	Appellate Division, Revenue Collection Monitoring Group
13	Barroquillo, Anjelo Alba	Special Agent II / SG-10	Customs Police Division, Enforcement Group



BUREAU OF CUSTOMS

MAKABAGONG ADUANA, MATATAG NA EKONOMIYA



PROFESSIONALISM

INTEGRITY

ACCOUNTABILITY

14	Cruz, Rodney June Laiz	Special Agent II / SG-10	Customs Police Division, Enforcement Group
15	Labajoy, Christian Patrick Camitan	Administrative Officer II / SG-11	Budget Division, Internal Administration Group
16	Atizado, Albert Tolentino	Customs Operations Officer I / SG-11	Revenue Accounting Division, Revenue Collection Monitoring Group
17	Garcia, Katharine Casagan	Customs Operations Officer I / SG-11	Port of San Fernando
18	Mangohig, Joyce Ann Valdez	Customs Operations Officer I / SG-11	Port of Subic
19	Espejo, Mary Grace Clavito	Warehouseman III / SG-11	Port of Subic
20	Barros, Graciano II Cajanding	Special Police Lieutenant / SG-11	Customs Police Division, Enforcement Group
21	Bernabe, Cipriano Leonardo	Special Police Lieutenant / SG-11	Customs Police Division, Enforcement Group
22	Letada, Jules Nicholas Bueno	Special Police Lieutenant / SG-11	Customs Police Division, Enforcement Group
23	Marcial, Jocelle Mae Villalobos	Computer File Librarian III / SG-12	Management Information System and Technology Group
24	Agpaoa, Fred Andrew Morada	Special Police Captain / SG-13	Customs Police Division, Enforcement Group
25	Espinosa, Robert Sagun	Special Police Captain / SG-13	Customs Police Division, Enforcement Group
26	Reyes, Ruel Surio	Special Police Captain / SG-13	Customs Police Division, Enforcement Group
27	Valdez, Michael Samuel Panahon	Special Police Captain / SG-13	Customs Police Division, Enforcement Group
28	Venzuelo, Marie Charity Guerra	Customs Operations Officer II / SG-13	Port of Zamboanga
29	Mamaid, Michelle Ann Orbase	Administrative Officer III / SG-14	Port of Legazpi
30	Nogaliza, Lourdes Morales	Administrative Officer V / SG-18	Human Resource Management Division, Internal Administration Group
31	Lunca, Bryan Escalona	Senior Tax Specialist / SG-18	Tax Exempt Division, Revenue Collection Monitoring Group

****nothing follows****



Relative thereto, the Human Resource Management Division (HRMD) shall furnish the appointees concerned with the **Checklist of requirements for the attestation of appointment by the Civil Service Commission (CSC)** via electronic mail. Appointees concerned must submit the complete documents indicated therein to the HRMD Office not later than **June 01, 2022**.

Note that only the appointments of those whose requirements are complied with as instructed shall be processed. Further, the distribution of Notices of Appointment for acknowledgement of the appointees concerned shall be on **June 03, 2022**. Assumption to their respective offices of assignment will be authorized upon the receipt of the appointees of the written copy of Notices of Appointment from the HRMD.

Please be reminded of the following relative provisions of the CSC Memorandum Circular No. 14, s. 2018 (2017 Omnibus Rules on Appointments and Other Human Resource Actions, Revised 2018),

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“If the appointee has taken his/her oath office and assumed the duties of the position, he/she shall be entitled to receive his/her salary at once without awaiting the approval/validation of his/her appointment by the Commission.”

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“An appointment issued by the appointing officer/authority may be cancelled if the appointee does not assume office or report to duty within thirty (30) calendar days from receipt of the written notice of the appointment.”

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Should there be concerns and/or clarifications, please contact **Ms. Krizel Joyce C. Rivera** at **09772466883**.

Thank you.

Very truly yours,

(original signed)

KHRISTINE JANE V. MELENCIO

Acting Chief

Human Resource Management Division