



NOTICE TO ALL SELECTED CANDIDATES FOR COLLECTOR OF CUSTOMS POSITIONS IN THE BUREAU OF CUSTOMS

CONGRATULATIONS!

We wish to inform you of your selection for issuance of appointment to the following positions in BOC:

NO.	NAME	POSITION AND SALARY GRADE	PLACE OF ASSIGNMENT
1	Agama, Harold Salvador	Collector of Customs IV/ SG-24	Port of Batangas
2	Cabello, Paulino Kempis	Collector of Customs IV/ SG-24	Port of Tacloban
3	Claveria, Arienito Antonio Mojares	Collector of Customs IV/ SG-24	Port of Legaspi
4	Delas Llagas, Elizabeth Ebabacol	Collector of Customs IV/ SG-24	Port of Cagayan De Oro
5	Dollano, Jonah Herbert Pantejo	Collector of Customs IV/ SG-24	Port of Surigao
6	Lontok, Benito Marasigan (Atty.)	Collector of Customs IV/ SG-24	Port of Zamboanga
7	Najal, Omar Aju	Collector of Customs IV/ SG-24	Port of Zamboanga
8	Obillos-Mapa, Maria Yasmin Musngi (Atty.)	Collector of Customs IV/ SG-24	Port of Batangas
9	Sevilla, Arthur Jr. Gayoso	Collector of Customs IV/ SG-24	Port of Cagayan De Oro
10	Yutangco, Vicente Veloso (Atty.)	Collector of Customs IV/ SG-24	Port of Davao
11	Ali, Luzviminda Lopez	Collector of Customs II/ SG-22	Zamboanga International Airport, Port of Zamboanga

***** nothing follows *****

Relative thereto, the Human Resource Management Division (HRMD) shall furnish the appointees concerned with the **Checklist of requirements for the attestation of appointment by the Civil Service Commission (CSC)** via electronic mail. Appointees concerned must submit the complete documents indicated therein to the HRMD Office not later than **October 9, 2020**.

Note that only the appointments of those whose requirements are complied with as instructed shall be processed. Further, the distribution of Notice of Appointments for acknowledgement of the appointees concerned shall be on **October 12, 2020**. Assumption to their respective offices of assignment will be authorized upon the receipt of the appointees of the written copy of Notices of Appointment from the HRMD.

Please be reminded of the following relative provisions of the CSC Memorandum Circular No. 14, s. 2018 (*2017 Omnibus Rules on Appointments and Other Human Resource Actions, Revised 2018*),

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"If the appointee has taken his/her oath office and assumed the duties of the position, he/she shall be entitled to receive his/her salary at once without awaiting the approval/validation of his/her appointment by the Commission."

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"An appointment issued by the appointing officer/authority may be cancelled if the appointee does not assume office or report to duty within thirty (30) calendar days from receipt of the written notice of the appointment."

Should there be concerns and/or clarifications, please contact Ms. Elena Barrocan, BOC HRMD at 0917-321-7226.

Thank you.

Very truly yours,

(original signed)

KHRISTINE JANE V. MELENCIO

Acting Chief

Human Resource Management Division