



IA G Memo No. 41-2022
MEMORANDUM

FOR : **ALL EMPLOYEES CONCERNED**
Under Central Office
Port of Manila
Manila International Container Port
Ninoy Aquino International Airport



BOC-03-18243

FROM : **DONATO B. SAN JUAN**
Deputy Commissioner
Internal Administration Group

SUBJECT : **BOC's Year-End Celebration**

DATE : **16 December 2022**

1.0 Consistent with the national tradition of celebrating yuletide season, this Bureau will be celebrating its year-end culmination program with the theme, "**Ikaw, Ako at BOC Ngayong Pasko**" on December 21, 2022 (Wednesday) at Office of the Commissioner Grounds, South Harbor, Port Area, Manila. Attached herewith is the copy of the program (*Annex "A"*).

2.0 Relative thereto, all employees concerned are hereby enjoined to accomplish the online registration form **not later than 20 December 2022 at 11:59PM**, link and QR code as follows:

Link: <https://forms.office.com/r/tsWgnqh1xK>

QR Code:



3.0 The accomplished online registration form shall serve as raffle entries which will be randomly drawn during the said event. Winner/s are required to be physically present at the time of the raffle draw.

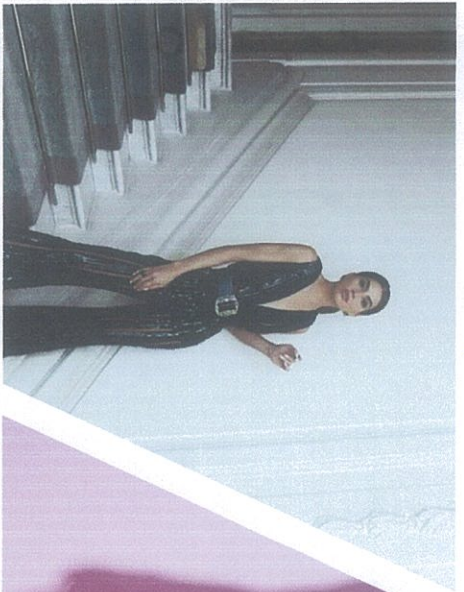
4.0 Further, all attendees are advised to be in their **Modern Disco outfits**. Please refer to the attached sample photos of the Modern Disco outfit (*Annex "B"*).

5.0 For clarification/queries, you may contact **MR. RICHMOND LOYD M. CALAOR**, Head – Registration Committee through mobile no. 0935-628-3731.

6.0 For information and guidance.

BOC YEAR-END ACTIVITY 2022

8:30 AM- 9:30 AM	Holy Mass
10:00 AM- 12:00 AM	Outreach Program
4:00 PM – 6:00 PM	Registration
6:00 PM - 6:10 PM	Invocation- BOC Chorale
6:10 PM - 6:20 PM	Welcome Remarks (DepCom IAG)
6:20 PM - 6:35 PM	Raffle- 1 st Batch (Minor Prizes)
6:35 PM – 6:45 PM	1 st Group Performance (Caroling)
6:45 PM – 6:55 PM	Mini Games
6:55 PM - 7:05 PM	2 nd Group Performance (Caroling)
*DINNER	-
7:05 PM – 7:15 PM	Intermission Number (CCC POM)
7:15 PM - 7:25 PM	3 rd Group Performance (Caroling)
7:25 PM – 7:35 PM	Mini Games
7:35 PM – 7:45 PM	Raffle- 2 ND Batch (Minor Prizes)
7:45 PM - 7:55 PM	Intermission Number (NAIA)
7:55 PM - 8:10 PM	4 th Group Performance (Caroling)
8:10 PM - 8:30 PM	Mini Games
8:30 PM - 8:40 PM	5 th Group Performance (Caroling)
8:40 PM– 9:00 PM	Intermission Number (IAG)
9:00 PM- 9:15 PM	Raffle- Last Batch (Major Prizes)
9:15 PM- 9:25 PM	Awarding
9:25 PM- 9:30 PM	Commissioner’s Christmas Message
9:00 PM- Onwards	Socials

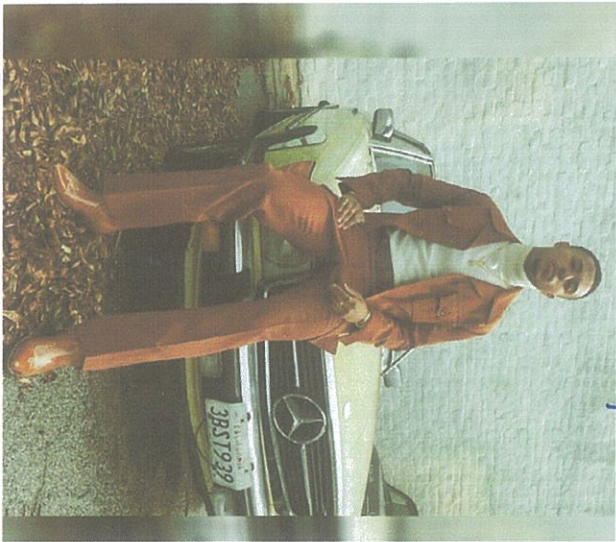


Theme and Attire

Modern disco outfit – focus on color, pattern, and diversity

Female – printed dress or slip dress paired with boots, groovy jumpsuit, flare jeans and crop top, bell sleeve dress





Theme and Attire

Modern disco outfit – focus on **color, pattern, and diversity**

Male – jeans paired with an open-collared shirt; jacket and trousers; sample patterns: Paisley, tie-dye, floral, checks, and stripes